

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, February 12, 2008
10:00 am
Fort Vermilion, Alberta**

PRESENT: Greg Newman Reeve
Walter Sarapuk Deputy Reeve
Peter Braun Councillor (teleconference)
Dicky Driedger Councillor
John W. Driedger Councillor
Bill Neufeld Councillor
Ray Toews Councillor
Lisa Wardley Councillor (arrived at 10:21 a.m.)
Stuart Watson Councillor

ABSENT: Ed Froese Councillor

ADMINISTRATION: William (Bill) Kostiw Chief Administrative Officer
Joulia Whittleton Director of Corporate Services
Ryan Becker Director of Planning & Emergency Services
Mark Schonken Director of Public Works & Agriculture
John Klassen Director of Environmental Services
Carol Gabriel Executive Assistant

ALSO PRESENT: Susan McNeil, The Echo
Members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on February 12, 2008 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Newman called the meeting to order at 10:08 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 08-02-090 MOVED by Councillor J. Driedger

That the agenda be adopted as amended with the addition of:
10. k) Manager's Meetings

CARRIED

**ADOPTION OF THE
PREVIOUS MINUTES:**

3. a) Minutes of the January 30, 2008 Regular Council Meeting

MOTION 08-02-091

MOVED by Councillor Toews

That the minutes of the January 30, 2008 Regular Council meeting be adopted as presented.

CARRIED

3. b) Minutes of the February 1, 2008 Special Council (Budget) Meeting

MOTION 08-02-092

MOVED by Deputy Reeve Sarapuk

That the minutes of the February 1, 2008 Special Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) None

DELEGATIONS:

5. a) RCMP

No delegation was present at the meeting.

GENERAL REPORTS:

6. a) Municipal Planning Commission Meeting Minutes – January 9, 2008

MOTION 08-02-093

MOVED by Councillor Neufeld

That the Municipal Planning Commission meeting minutes of January 9, 2008 be received for information.

CARRIED

TENDERS:

8. a) None

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) Council Committee Reports

Councillor D. Driedger reported on the Agriculture Land Task Force meeting.

Councillor Watson reported on the CAMRIF funding

announcement for Zama.

Councillor Toews reported on the AAMD&C Zone meeting.

Councillor J. Driedger reported on the Mackenzie Economic Development Corporation, Fire/EMS banquet in La Crete, budget meeting, and the AAMD&C Zone meeting.

Deputy Reeve Sarapuk reported on the Northwest Reeves & Mayors meeting, Regional Economic Development Initiative meetings, meeting with the Town of Rainbow Lake, Northern Forest Education Society meeting, Public Advisory Committee meeting, and the AAMD&C Zone meeting.

Reeve Newman reported on the CAMRIF funding announcement for Zama, meeting with the Town of Rainbow Lake and Husky, and the AAMD&C Zone meeting.

Councillor Wardley joined the meeting at 10:21 a.m.

Councillor Neufeld reported on the Mackenzie Housing Management Board, Agriculture Land Task Force, and the AAMD&C Zone meeting.

Councillor Wardley reported on the Zama Recreation Board meeting.

Councillor Braun had no items to report.

MOTION 08-02-094

MOVED by Councillor Watson

That the council verbal reports be accepted as information.

CARRIED

9. b) CAO & Director Reports

MOTION 08-02-095

MOVED by Councillor Watson

That the Director of Corporate Services, Director of Public Works & Agriculture, Director of Environmental Services, Director of Planning & Emergency Services, and the Chief Administrative Officer reports be accepted for information.

CARRIED

Reeve Newman recessed the meeting at 10:56 a.m. and

reconvened the meeting at 11:10 a.m.

**CORPORATE
SERVICES:**

10. a) Request for Utilities Charge Reduction

MOTION 08-02-096

MOVED by Deputy Reeve Sarapuk

That the sewer portion of a utility bill for Lot 21, Block 6, Plan 892-1752 be reduced by \$246.00 as requested.

CARRIED

10. b) Municipal Sustainability Initiative

MOTION 08-02-097

MOVED by Councillor Watson

That a letter of support be sent to the Town of High Level in regards to their Municipal Sustainability Initiative grant projects.

CARRIED

MOTION 08-02-098

MOVED by Councillor Wardley

That the suggestions for coordinated projects with the Town of High Level be tabled until the new Municipal Sustainability Initiative funding guidelines are available.

CARRIED

10. c) La Crete Municipal Nursing Association

MOTION 08-02-099

MOVED by Councillor Neufeld

That the La Crete Municipal Nursing Association correspondence be received for information.

CARRIED

10. d) Disaster Plan

MOTION 08-02-100

MOVED by Councillor Toews

That the disaster plan be received for information.

CARRIED

10. e) Disaster Forum 2008

MOTION 08-02-101

MOVED by Councillor Wardley

That the Disaster Forum 2008 be received for information.

CARRIED

10. f) Alberta Urban Municipalities Association Membership

MOTION 08-02-102

MOVED by Councillor Neufeld

That Mackenzie County continue their membership with the Alberta Urban Municipalities Association.

CARRIED

10. g) La Crete Chamber of Commerce Annual General Meeting

MOTION 08-02-103

MOVED by Councillor J. Driedger

That Mackenzie County accept the offer by the La Crete Chamber of Commerce to attend their Annual General Meeting.

CARRIED

MOTION 08-02-104

MOVED by Deputy Reeve Sarapuk

That the per diems to attend the La Crete Chamber of Commerce Annual General Meeting be waived.

CARRIED

10. h) Meeting Dates

MOTION 08-02-105

MOVED by Councillor Neufeld

That the March 26, 2008 Regular Council meeting be held in Fort Vermilion.

CARRIED

MOTION 08-02-106

MOVED by Councillor Braun

That the April 23, 2008 Regular Council meeting be held in La Crete at the Ridgeview Central School beginning at 1:00 p.m.

CARRIED

MOTION 08-02-107

MOVED by Councillor Braun

That the April 8, 2008 Regular Council meeting be moved to April 10, 2008.

CARRIED

10. i) CAO Evaluation Date

MOTION 08-02-108

MOVED by Councillor Wardley

That the CAO evaluation be set for June 25, 2008 at 12:00 p.m.

CARRIED

10. j) Mackenzie Housing Management Board

MOTION 08-02-109

MOVED by Councillor Toews

That the Mackenzie Housing Management Board 2008 draft requisition be received for information.

CARRIED

MOTION 08-02-110

MOVED by Councillor Wardley

That administration be instructed to set up a tri-council meeting with the Mackenzie Housing Management Board in regards to their request for an annual requisition towards a capital reserve for future lodge projects.

CARRIED

10. k) Manager's Meetings

MOTION 08-02-111

MOVED by Councillor Wardley

That the Reeve or Deputy Reeve be authorized to attend Manager's meetings.

CARRIED

Reeve Newman recessed the meeting at 12:00 p.m. and reconvened the meeting at 12:42 p.m.

DELEGATIONS:

5. b) Tompkins Landing Campground

MOTION 08-02-112

MOVED by Councillor Wardley

That the presentation by John Krahn regarding the Tompkins Landing Campground be received for information.

CARRIED

PUBLIC HEARINGS:

7. a) Bylaw 652/07 – Land Use Bylaw Amendment to Rezone Part of NW 19-109-19-W5M from Agricultural District 1 (A1) to Rural Industrial District 1 (RI1) (High Level Rural) (Inter-municipal Development Plan Corridor)

Reeve Newman called the public hearing for Bylaw 652/07 to order at 1:04 p.m.

Reeve Newman asked if the public hearing for proposed Bylaw 652/07 was properly advertised. Ryan Becker, Director of Planning & Emergency Services, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Newman asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Ryan Becker, Director of Planning & Emergency Services, presented the Development Authority's submission and indicated that first reading was given on December 11, 2007.

Reeve Newman asked if Council has any questions of the proposed Land Use Bylaw Amendment.

Reeve Newman asked if any submissions were received in regards to proposed Bylaw 652/07. One submission was received.

Reeve Newman asked if there was anyone present who would like to speak in regards to the proposed Bylaw 652/07. Mike and Wendy Parkin were in attendance to discuss their concerns regarding the proposed Bylaw.

Reeve Newman closed the public hearing for Bylaw 652/07 at 1:19 p.m.

MOTION 08-02-113

MOVED by Councillor Braun

That the Land Use Bylaw amendment to rezone Part of NW 19-

109-19-W5M from Agricultural Industrial District 1 "A1" to Rural Industrial District 1 "RI1" be tabled for further information including an area structure plan, access, and buffer zone.

CARRIED

DELEGATIONS:

5. c) Peace/Upper Hay Access Planning Guidelines

MOTION 08-02-114

MOVED by Deputy Reeve Sarapuk

That the presentation by Sustainable Resource Development regarding the Peace/Upper Hay Access Planning Guidelines be received for information.

CARRIED

Reeve Newman recessed the meeting at 1:54 p.m. and reconvened the meeting at 2:00 p.m.

5. d) Natural Resources Conservation Board (NRCB)

MOTION 08-02-115

MOVED by Councillor D. Driedger

That the presentation by the Natural Resources Conservation Board be received for information.

CARRIED

5. e) Jake & Susanne Wolfe

MOTION 08-02-116

MOVED by Councillor Watson

That administration be instructed to reach an equitable agreement with Jake & Susanne Wolfe in regards to their proposed subdivision located at NW 31-109-18-W5M.

CARRIED

5. g) ISL Engineering

MOTION 08-02-117

MOVED by Councillor Wardley

That the update by ISL Engineering be received for information.

CARRIED

Reeve Newman recessed the meeting at 3:12 p.m. and

reconvened the meeting at 3:22 p.m.

5. f) Norwood Transport – Request to Waive a Fire Invoice

Councillor J. Driedger declared himself in conflict and left the meeting at 3:23 p.m.

MOTION 08-02-118

MOVED by Councillor Toews

That the request to waive a fire invoice by Norwood Transport be received for information.

CARRIED

Councillor J. Driedger rejoined the meeting at 3:48 p.m.

**OPERATIONAL
SERVICES:**

11. a) Tompkins Landing Campground

MOTION 08-02-119

MOVED by Councillor Wardley

That Mackenzie County pursue securing the lease and associated survey costs for the Tompkins Landing Campground and a five year agreement with the local group subject to a detailed operator's agreement with funding coming from the Parks and Recreation budget.

CARRIED

11. b) ATCO Electric Contracts

MOTION 08-02-120

MOVED by Councillor D. Driedger

That the ATCO Electric contracts be tabled for further information.

CARRIED

11. c) CAMRIF Funding

MOTION 08-02-121

MOVED by Councillor Braun

That Mackenzie County proceed with tendering the Canada-Alberta Municipal Rural Infrastructure Fund (CAMRIF) projects for Aspen Drive in the Hamlet of Zama and 101st Street – 91st Avenue in the Hamlet of La Crete.

CARRIED

MOTION 08-02-122

MOVED by Councillor Neufeld

That the 109th Avenue from 100th to 101st Street project in the Hamlet of La Crete be added as a separate schedule to the tender for the Canada-Alberta Municipal Rural Infrastructure Fund (CAMRIF) projects.

CARRIED

11. d) Mackenzie Applied Research Association Funding Request

MOTION 08-02-123

MOVED by Councillor Neufeld

That the Mackenzie Applied Research Association's annual grant for 2008 be increased to \$45,000, with funding coming from the 2008 operating budget.

CARRIED

11. e) Zama Traffic Control

MOTION 08-02-124

MOVED by Councillor Wardley

That Mackenzie County install two stop signs with flashing red solar lights on Tower road within the Hamlet of Zama, subject to Bylaw review.

CARRIED

MOTION 08-02-125

Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That the following items be added to the agenda:

- 11. f) Hutch Lake
- 14. g) Medical clinic

CARRIED

11. f) Hutch Lake

MOTION 08-02-126

MOVED by Councillor Wardley

That a letter be sent to the Minister of Tourism, Parks, Recreation and Culture requesting that the Hutch Lake Campsite remain a provincial park.

CARRIED

Reeve Newman recessed the meeting at 4:15 p.m. and reconvened the meeting at 4:26 p.m.

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

**12. a) Bylaw 664/08 Land Use Bylaw Amendment to Add
General Services Establishment to the Discretionary
Uses of Hamlet Country Residential District 1 "HCR1"**

MOTION 08-02-127

MOVED by Councillor J. Driedger

That first reading be given to Bylaw 664/08, being a Land Use Bylaw amendment to add General Services Establishment to the Discretionary Uses of Hamlet Country Residential District 1 "HCR1".

DEFEATED

**12. b) Bylaw 665/08 Land Use Bylaw Amendment to Rezone
Part of SE 13-106-14-W5M from Agricultural District 1
"A1" to Direct Control District 1 "DC1"**

MOTION 08-02-128

MOVED by Councillor Toews

That first reading be given to Bylaw 665/08, being a Land Use Bylaw amendment to rezone Part of SE 13-106-14-W5M from Agricultural District 1 (A1) to Direct Control District 1 (DC1).

CARRIED

**12. c) Road Name Assignment Request for Range Road 15-1
– West of SW 13-106-15-W5M and North of Highway
697**

MOTION 08-02-129

MOVED by Councillor Neufeld

That the road name request for Range Road 15-1 West of SW 13-106-15-W5M and north of Highway 697 be approved and that it be named John L. Friesen Road.

CARRIED

**12. d) Mackenzie County School Zone Review – La Crete
Public School**

MOTION 08-02-130

MOVED by Councillor Neufeld

That the school zone review at La Crete Public School be tabled to the summer of 2008.

CARRIED

12. e) Johan Wolf – Request to Waive an Ambulance Invoice

MOTION 08-02-131

MOVED by Councillor Toews

That the request to waive an ambulance invoice be denied and that Johan Wolf pay invoice #5557 in full in the amount of \$607.78.

CARRIED

12. f) Peter D. and Katharina Wiebe – Request to Waive a Fire Invoice

MOTION 08-02-132

MOVED by Councillor Braun

That invoice #7076 for Peter D. and Katharina Wiebe be reduced to \$3,000 and that the remainder of the invoice be waived.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

13. a) Information/Correspondence Items

MOTION 08-02-133

MOVED by Councillor Watson

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 08-02-134

MOVED by Councillor Neufeld

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:58 p.m.

14. a) Personnel

14. b) Special Projects

- 14. c) Inter-municipal Negotiations
- 14. d) Forestry
- 14. e) Legal
- 14. f) White Zone Land Sale
- 14. g) Medical Clinic

CARRIED

MOTION 08-02-135

MOVED by Councillor Wardley

That Council move out of camera at 6:12 p.m.

CARRIED

MOTION 08-02-136

MOVED by Councillor Toews

That the Inter-municipal Negotiating Committee continue negotiations as discussed in-camera.

DEFEATED

MOTION 08-02-137

MOVED by Councillor J. Driedger

That a Special Meeting be held on Thursday, February 14, 2008 at 10:00 a.m. for the purpose of discussing inter-municipal negotiations.

CARRIED

NEXT MEETING DATE:

15. a) Regular Council Meeting

Regular Council Meeting
Wednesday, February 27, 2008
4:00 p.m.
Town of High Level Council Chambers, High Level, AB

ADJOURNMENT:

16. a) Adjournment

MOTION 08-02-138

MOVED by Councillor Watson

That the Regular Council meeting be adjourned at 6:33 p.m.

CARRIED

These minutes will be presented to Council for approval on Wednesday, February 27, 2008.

Greg Newman, Reeve

Carol Gabriel, Executive Assistant

DRAFT

**Mackenzie County
Action List as of February 12, 2008**

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
October 10, 2006 Council Meeting			
06-714	That the Wolfe Lake Water Point be referred to the Operations Committee for review.	John K. Ed, John W. Bill N., Ryan	In progress
November 9, 2006 Council Meeting			
06-835	That administration prepare a draft subdivision design for lots along Tower Road in Zama and other appropriate areas in conjunction with the storm water master plan.	Ryan John Joulia Lisa	In progress
October 10, 2007 Council Meeting			
07-10-876	That administration work on the three and seven year infrastructure plans and consult with engineers as required.	Mark	In progress
October 25, 2007 Council Meeting			
07-10-958	That the Chief Administrative Officer follow up with the Emergency Services communications network.	Jason, Ron Ryan, Mark John, Joulia	In progress
07-10-984	That all County building inspections be completed before the end of the year.	Joulia John Mark	In progress
07-10-992	That administrative support be provided to Mustus Energy Ltd. to investigate funding sources from municipal, provincial, and federal entities and bring back options to Council.	Bill K. Greg N.	In progress
November 13, 2007 Council Meeting			
07-11-1050	That administration negotiate the purchase of Public Land with Alberta Sustainable Resource Development for the future urban expansion for the Hamlet of Zama.	Joulia Ryan	In progress
December 11, 2007 Council Meeting			
07-12-1112	That Mackenzie County seek Request for Proposals for the metal recycling project.	John K.	In progress

Motion	Action Required	Action By	Status
January 8, 2008 Council Meeting			
08-01-027	<p>That the County engineering firms be reduced to include the following and that administration be instructed to prepare service agreements with them:</p> <ul style="list-style-type: none"> • Stewart, Weir & Co. • AMEC Engineering • ISL Engineering • EXH Engineering 	Management	In progress
January 30, 2008 Council Meeting			
08-01-068	That the Chief Administrative Officer or designate work with Mackenzie Housing regarding the affordable housing proposal in Zama.	Bill K.	
February 12, 2008 Council Meeting			
08-02-097	That a letter of support be sent to the Town of High Level in regards to their Municipal Sustainability Initiative grant projects.	Joulia	
08-02-098	That the suggestions for coordinated projects with the Town of High Level be tabled until the new Municipal Sustainability Initiative funding guidelines are available.	Joulia Bill K.	
08-02-110	That administration be instructed to set up a tri-council meeting with the Mackenzie Housing Management Board in regards to their request for an annual requisition towards a capital reserve for future lodge projects.	Bill K. Carol	
08-02-113	That the Land Use Bylaw amendment to rezone Part of NW 19-109-19-W5M from Agricultural Industrial District 1 "A1" to Rural Industrial District 1 "RI1" be tabled for further information including an area structure plan, access, and buffer zone.	Ryan	Mar. 11/08
08-02-116	That administration be instructed to reach an equitable agreement with Jake & Susanne Wolfe in regards to their proposed subdivision located at NW 31-109-18-W5M.	Bill K.	

Motion	Action Required	Action By	Status
08-02-119	That Mackenzie County pursue securing the lease and associated survey costs for the Tompkins Landing Campground and a five year agreement with the local group subject to a detailed operator's agreement with funding coming from the Parks and Recreation budget.	Ryan Bill K.	
08-02-120	That the ATCO Electric contracts be tabled for further information.	Bill K.	
08-02-123	That Mackenzie County install two stop signs with flashing red solar lights on Tower road within the Hamlet of Zama, subject to Bylaw review.	John K.	
08-02-125	That a letter be sent to the Minister of Tourism, Parks, Recreation and Culture requesting that the Hutch Lake Campsite remain a provincial park.	Bill K.	
08-02-129	That the road name request for Range Road 15-1 West of SW 13-106-15-W5M and north of Highway 697 be approved and that it be named John L. Friesen Road.	John K. Ryan	
08-02-130	That the school zone review at La Crete Public School be tabled to the summer of 2008.	Ryan John K.	

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, February 12, 2008
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

				Page
CALL TO ORDER:	1.	a)	Call to Order	
AGENDA:	2.	a)	Adoption of Agenda	
ADOPTION OF THE PREVIOUS MINUTES:	3.	a)	Minutes of the January 30, 2008 Regular Council Meeting	5
		b)	Minutes of the February 1, 2008 Special Council (Budget) Meeting	17
BUSINESS ARISING OUT OF THE MINUTES:	4.	a)		
		b)		
DELEGATIONS:	5.	a)	RCMP	
		b)	Tompkins Landing Campground – 11:45 a.m. <i>John Krahn.</i>	
		c)	Peace/Upper Hay Access Planning Guidelines Ralph Woods – 1:30 p.m.	23
		d)	Natural Resources Conservation Board (NRCB) – 2:00 p.m. <i>Deane Doug, Vince</i>	71
		e)	Jake & Susanne Wolfe – 3:00 p.m.	75
		f)	Norwood Transport – Request to Waive a Fire Invoice – 3:15 p.m.	81
		g)	<i>ISL</i>	
		h)		

GENERAL REPORTS:	6.	a)	Municipal Planning Commission Meeting Minutes – January 9, 2008	89
PUBLIC HEARINGS:	7.	a)	Bylaw 652/07 – Land Use Bylaw Amendment to Rezone Part of NW 19-109-19-W5M from Agricultural District 1 (A1) to Rural Industrial District 1 (RI1) (High Level Rural) (Inter-municipal Development Plan Corridor) – 1:00 p.m.	99
TENDERS:	8.	a)	None	
COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS:	9.	a)	Council Committee Reports	
		b)	CAO & Director Reports	117
CORPORATE SERVICES:	10.	a)	Request for Utilities Charge Reduction	131
		b)	Municipal Sustainability Initiative	135
		c)	La Crete Municipal Nursing Association	141
		d)	Disaster Plan	149
		e)	Disaster Forum 2008	161
		f)	Alberta Urban Municipalities Association Membership	165
		g)	La Crete Chamber of Commerce Annual General Meeting	171
		h)	Meeting Dates	175
		i)	CAO Evaluation Date	
		j)	Mackenzie Housing Management Board	177
		k)	Managers Meetings.	
		l)		

**OPERATIONAL
SERVICES:**

- | | | | |
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| 11. | a) | Tompkins Landing Campground | 181 |
| | b) | ATCO Electric Contracts | 185 |
| | c) | CAMRIF Funding | 197 |
| | d) | Mackenzie Applied Research Association
Funding Request | 207 |
| | e) | Zama Traffic Control | 209 |
| | f) | | |
| | g) | | |

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

- | | | | |
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| 12. | a) | Bylaw 664/08 Land Use Bylaw Amendment to
Add General Services Establishment to the
Discretionary Uses of Hamlet Country Residential
District 1 "HCR1" | 213 |
| | b) | Bylaw 665/08 Land Use Bylaw Amendment to
Rezone Part of SE 13-106-14-W5M from
Agricultural District 1 "A1" to Direct Control
District 1 "DC1" | 219 |
| | c) | Road Name Assignment Request for Range
Road 15-1 – West of SW 13-106-15-W5M and
North of Highway 697 | 235 |
| | d) | Mackenzie County School Zone Review – La
Crete Public School | 239 |
| | e) | Johan Wolf – Request to Waive an Ambulance
Invoice | 247 |
| | f) | Peter D. and Katharina Wiebe – Request to
Waive a Fire Invoice | 249 |
| | g) | | |
| | h) | | |

**INFORMATION /
CORRESPONDENCE:**

- | | | | |
|-----|----|----------------------------------|-----|
| 13. | a) | Information/Correspondence Items | 253 |
|-----|----|----------------------------------|-----|

IN CAMERA

- | | | | |
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| 14. | a) | Personnel | |
|-----|----|-----------|--|

MACKENZIE COUNTY
REGULAR COUNCIL AGENDA
February 12, 2008

SESSION:

- b) Special Projects
- c) Inter-municipal Negotiations
- d) Forestry
- e) Legal
- f) White Zone Land Sale
- g) *Medical Clinic*
- h)

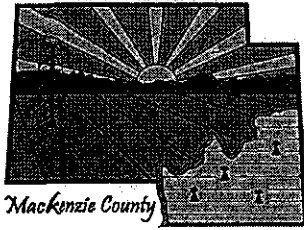
**NEXT MEETING
DATE:**

- 15. a) Regular Council Meeting
Wednesday, February 27, 2008
4:00 p.m.
Town of High Level, Council Chambers

ADJOURNMENT:

- 16. a) Adjournment

Union Committee (next mtg)



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the January 30, 2008 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the January 30, 2008 Regular Council meeting are attached.

OPTIONS & BENEFITS:

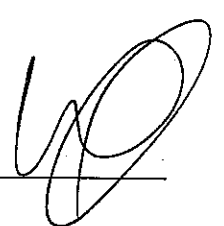
N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the minutes of the January 30, 2008 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO 

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, January 30, 2008
2:00 p.m.
Zama Community Hall
Zama, AB**

PRESENT: Greg Newman Reeve
Peter Braun Councillor (teleconference)
John W. Driedger Councillor (teleconference)
Ed Froese Councillor (teleconference)
Bill Neufeld Councillor (teleconference)
Ray Toews Councillor (arrived at 2:53 p.m.)
Lisa Wardley Councillor
Stuart Watson Councillor

ABSENT: Walter Sarapuk Deputy Reeve
Dicky Driedger Councillor

ADMINISTRATION: William (Bill) Kostiw Chief Administrative Officer
Joulia Whittleton Director of Corporate Services
Ryan Becker Director of Planning & Emergency Services
Mark Schonken Director of Public Works & Agriculture
Dave Crichton Public Works Supervisor
Carol Gabriel Executive Assistant

ALSO PRESENT: Members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on January 30, 2008 at the Community Hall in Zama, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Newman called the meeting to order at 2:11 p.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 08-01-047 **MOVED** by Councillor Braun

That the agenda be adopted as amended with the addition of:
10. I) Mackenzie Housing – Affordable Housing in Zama

CARRIED

ADOPTION OF THE

PREVIOUS MINUTES: 3. a) **Minutes of the January 8, 2008 Regular Council Meeting**

MOTION 08-01-048 **MOVED** by Councillor Watson

That the minutes of the January 8, 2008 Regular Council meeting be adopted as presented.

CARRIED

BUSINESS ARISING OUT OF THE MINUTES: 4. a) **Mackenzie County School Zone Review – La Crete Public School**

MOTION 08-01-049 **MOVED** by Councillor Neufeld

That the school speed zone sign indicating 30 km/hour located at La Crete Public School along 100th street be removed, subject to bylaw amendment.

Councillor J. Driedger requested a recorded vote.

In Favor

Councillor Braun
Councillor Neufeld
Councillor J. Driedger
Councillor Froese

Opposed

Councillor Wardley
Councillor Watson
Reeve Newman

CARRIED

DELEGATIONS: 5. a) **RCMP**

No delegation was present at the meeting.

PUBLIC HEARINGS: 7. a) **Bylaw 662/08 – Land Use Bylaw Amendment to Rezone Part of SW 17-117-04-W6M from Public/Institutional District (HP) to Hamlet General District 1 (HG1) (Hamlet of Zama)**

Reeve Newman called the public hearing for Bylaw 662/08 to order at 2:21 p.m.

Reeve Newman asked if the public hearing for proposed Bylaw 662/08 was properly advertised. Ryan Becker, Director of Planning & Emergency Services, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Newman asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Ryan Becker, Director of Planning & Emergency Services, presented the Development Authority's submission and indicated that first reading was given on January 8, 2008.

Reeve Newman asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Newman asked if any submissions were received in regards to proposed Bylaw 662/08. No submissions were received.

Reeve Newman asked if there was anyone present who would like to speak in regards to the proposed Bylaw 662/08.

Reeve Newman closed the public hearing for Bylaw 662/08 at 2:24 p.m.

MOTION 08-01-050

MOVED by Councillor Wardley

That second reading be given to Bylaw 662/08 being a Land Use Bylaw amendment to rezone Part of SW 17-117-04-W6M in the Hamlet of Zama from Public/Institutional District "HP" to Hamlet General District 1 "HG1".

CARRIED

MOTION 08-01-051

MOVED by Councillor Watson

That third reading be given to Bylaw 662/08 being a Land Use Bylaw amendment to rezone Part of SW 17-117-04-W6M in the Hamlet of Zama from Public/Institutional District "HP" to Hamlet General District 1 "HG1".

CARRIED

**5. b) ISL Engineering
Zama Water Treatment Plant Update**

Dave Crichton provided an update on the Zama water treatment plant as ISL Engineering was unable to attend the meeting.

MOTION 08-01-052

MOVED by Councillor Braun

That the Zama water treatment plant update be received for

information.

CARRIED

GENERAL REPORTS:

6. a) Mackenzie Housing Management Board Meeting Minutes – November 29, 2007

MOTION 08-01-053

MOVED by Councillor Neufeld

That the Mackenzie Housing Management Board meeting minutes of November 29, 2007 be received for information.

CARRIED

6. b) Municipal Planning Commission Meeting Minutes – December 10, 2007

MOTION 08-01-054

MOVED by Councillor Braun

That the Municipal Planning Commission meeting minutes of December 10, 2007 be received for information.

CARRIED

6. c) Finance Committee Meeting Minutes – November 28, 2007

MOTION 08-01-055

MOVED by Councillor Wardley

That the Finance Committee meeting minutes of November 28, 2007 be received for information.

CARRIED

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) None

**CORPORATE
SERVICES:**

10. a) Tangible Capital Assets (TCA) Policy FIN026

MOTION 08-01-056

MOVED by Councillor Neufeld

That the Tangible Capital Assets Policy FIN026 be approved as presented and recommended by the Finance Committee.

CARRIED

10. b) Consulting Services

MOTION 08-01-057

MOVED by Councillor Driedger

That the consulting services be tabled to the budget meeting on February 1, 2008.

CARRIED

10. c) Zama Post Office

MOTION 08-01-058

MOVED by Councillor J. Driedger

That the Zama Post Office update be received for information.

CARRIED

10. d) Website

MOTION 08-01-059

MOVED by Councillor Wardley

That the website discussion be tabled to the next meeting.

CARRIED

10. e) Vitalize Conference 2008

MOTION 08-01-060

MOVED by Councillor Wardley

That the information regarding the Vitalize Conference 2008 be forwarded to the local recreation boards and the agricultural societies.

CARRIED

10. f) Mighty Peace Tourist Association 2008 Municipal Membership

MOTION 08-01-061

MOVED by Councillor Neufeld

That Mackenzie County continue their membership with the Mighty Peace Tourist Association.

CARRIED UNANIMOUSLY

10. g) Mackenzie Housing Management Board

MOTION 08-01-062

MOVED by Councillor Braun

That the Mackenzie Housing Management Board's request for advance funding towards the 2008 budget equal to a quarter of the 2007 actual payment be granted.

CARRIED UNANIMOUSLY

10. h) AAMD&C Letter of Support – Return to Two-License Plate System

MOTION 08-01-063

MOVED by Councillor J. Driedger

That a letter be sent to the AAMD&C indicating that Mackenzie County is not in support of returning to a two license plate system.

CARRIED

10. i) Peace Oil Sands Network Road Study

MOTION 08-01-064

MOVED by Councillor Wardley

That one Councillor be authorized to attend the Peace Oil Sands Road Network Study open house.

CARRIED UNANIMOUSLY

10. j) March 26, 2008 Regular Council Meeting

MOTION 08-01-065

MOVED by Councillor Neufeld

That the March 26, 2008 Council meeting be tabled for further information.

CARRIED

Councillor Toews joined the meeting at 2:53 p.m.

10. k) Information/Correspondence Items

MOTION 08-01-066

MOVED by Councillor Braun

That Jake J. Wolfe be authorized, as a member at large on the Upper Hay Recreational Hunting & Fishing Advisory Committee, to attend the Alberta Fish and Game Association Conference with

his expenses paid, and that a written report be presented to Council.

CARRIED

MOTION 08-01-067

MOVED by Councillor Wardley

That the information/correspondence items be accepted for information purposes.

CARRIED

**10. I) Mackenzie Housing – Affordable Housing in Zama
(ADDITION)**

MOTION 08-01-068

MOVED by Councillor Wardley

That the Chief Administrative Officer or designate work with Mackenzie Housing regarding the affordable housing proposal in Zama.

CARRIED

TENDERS:

**8. a) La Crete Waste Transfer Station Caretaking Contract –
3:00 p.m.**

MOTION 08-01-069

MOVED by Councillor J. Driedger

That the tenders for the La Crete Waste Transfer Station Caretaking contract be opened at 3:09 p.m.

CARRIED

MOTION 08-01-070

MOVED by Councillor Wardley

That the awarding of the La Crete Waste Transfer Station Caretaking tender be tabled to the February 1, 2008 Special Council meeting.

CARRIED

Reeve Newman recessed the meeting at 3:17 p.m. and reconvened the meeting at 3:34 p.m.

**OPERATIONAL
SERVICES:**

11. a) Parks and Recreation Committee Terms of Reference

MOTION 08-01-071

MOVED by Councillor J. Driedger

That the Parks and Recreation Committee Terms of Reference be adopted as amended.

CARRIED

11. b) Road and Gravel Projects

MOTION 08-01-072

MOVED by Councillor Neufeld

That the road and gravel projects update be received for information.

CARRIED

11. c) Tompkins Landing Campground

MOTION 08-01-073

MOVED by Councillor Toews

That the Tompkins Landing campground be tabled to the next meeting.

CARRIED

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

**12. a) Development Permit Statistics Report (2005-07)
Year End Comparisons
Residential Building Activity Comparisons
Subdivision Applications
Ten Year Comparison Charts**

MOTION 08-01-074

MOVED by Councillor Braun

That the development permit statistics report be received for information.

CARRIED

12. b) Community Planning Association of Alberta

MOTION 08-01-075

MOVED by Councillor Neufeld

That the Municipal Planning Commission members be authorized to attend the Community Planning Association of Alberta conference in Red Deer from April 7 – 9, 2008.

CARRIED

IN CAMERA SESSION:

MOTION 08-01-076

MOVED by Councillor Toews

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:45 p.m.

- 13. a) Personnel
- 13. b) Special Projects
- 13. c) Inter-municipal Negotiations
- 13. d) Forestry
- 13. e) Legal

CARRIED

MOTION 08-01-077

MOVED by Councillor Watson

That Council move out of camera at 3:52 p.m.

CARRIED

MOTION 08-01-078

MOVED by Councillor J. Driedger

That the update on the inter-municipal negotiations be received for information.

CARRIED

MOTION 08-01-079

MOVED by Councillor Wardley

That the information on Footner Forest Products be received for information as presented.

CARRIED

NEXT MEETING DATE:

14. a) Regular Council Meeting

Regular Council Meeting
Tuesday, February 12, 2008
10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

15. a) Adjournment

MOTION 08-01-080

MOVED by Councillor Froese

That the Regular Council meeting be adjourned at 3:55 p.m.

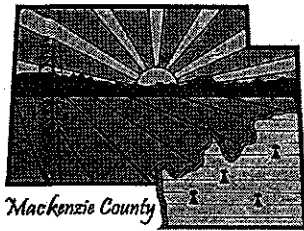
CARRIED

These minutes will be presented to Council for approval on Tuesday, February 12, 2008.

Greg Newman, Reeve

Carol Gabriel, Executive Assistant

DRAFT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the February 1, 2008 Special Council (Budget) Meeting

BACKGROUND / PROPOSAL:

Minutes of the February 1, 2008 Special Council (Budget) meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the February 1, 2008 Special Council (budget) meeting be adopted as presented.

Author: C. Gabriel

Review by: _____

CAO 

**MACKENZIE COUNTY
SPECIAL COUNCIL MEETING (BUDGET)**

**Friday, February 1, 2008
10:00 a.m.
Council Chambers
Fort Vermilion, AB**

PRESENT:

Greg Newman	Reeve
Walter Sarapuk	Deputy Reeve
Peter Braun	Councillor (teleconference)
John W. Driedger	Councillor
Ed Froese	Councillor
Bill Neufeld	Councillor
Ray Toews	Councillor
Stuart Watson	Councillor (arrived at 10:54 a.m.)

ABSENT:

Lisa Wardley	Councillor
Dicky Driedger	Councillor

ADMINISTRATION:

William (Bill) Kostiw	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
Ryan Becker	Director of Planning & Emergency Services
John Klassen	Director of Environmental Services
Mark Schonken	Director of Public Works & Agriculture
Carol Gabriel	Executive Assistant

ALSO PRESENT: Members of the public.

Minutes of the Special Council meeting for Mackenzie County held on February 1, 2008 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Newman called the meeting to order at 10:16 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 08-02-081 **MOVED** by Councillor J. Driedger

That the agenda be adopted as amended.

3. g) La Crete Waste Transfer Station Caretaking Contract
Tender (In-Camera)

3. h) Activation Analysis (In-Camera)

CARRIED

BUSINESS

3. a) 2008 Assessment and Taxation Update

Administration presented the assessment and taxation update for 2008.

3. b) 2008 Operating Budget Update

Administration presented the revisions to the 2008 operating budget.

3. c) 2008 Operating & Capital Budget

Council and administration reviewed the 2008 operating and capital projects budget.

3. d) 2008 Capital Project List

Councillor Watson joined the meeting at 10:54 a.m.

Council and administration reviewed the 2008 capital project lists for all departments

3. e) Municipal Sustainability Initiative – Proposed Allocation of Funds

Council and administration reviewed the proposed projects under the Municipal Sustainability Initiative.

3. f) Alberta Municipal Infrastructure Fund – Proposed Allocation of Funds

Council and administration reviewed the proposed projects under the Alberta Municipal Infrastructure Fund.

MOTION 08-02-082

MOVED by Councillor Neufeld

That the 2008 interim operating and capital budget for Mackenzie County be approved.

CARRIED UNANIMOUSLY

Reeve Newman recessed the meeting at 11:16 a.m. and reconvened the meeting at 11:37 a.m.

MOTION 08-02-083

Requires Unanimous

MOVED by Councillor Neufeld

That the following item be added to the agenda.

3 i) State of Emergency

CARRIED UNANIMOUSLY

IN CAMERA SESSION:

MOTION 08-02-084

MOVED by Councillor J. Driedger

That Council move in camera at 11:38 a.m.

CARRIED

MOTION 08-02-085

MOVED by Councillor J. Driedger

That Council move out of camera at 12:35 p.m.

CARRIED

3. g) La Crete Waste Transfer Station Caretaking Contract Tender

MOTION 08-02-086

MOVED by Councillor Braun

That the La Crete Waste Transfer Station Caretaking Contract Tender be awarded to lowest qualifying tender.

CARRIED

3. h) Activation Analysis

MOTION 08-02-087

MOVED by Deputy Reeve Sarapuk

That Activation Analysis be contracted to provide support to the County's legal counsel in regards to the Energy & Utilities Board (EUB) procedures.

CARRIED

3. i) State of Emergency

MOTION 08-02-088

MOVED by Councillor Watson

That the state of emergency be received for information.

CARRIED

ADJOURNMENT: 5. Adjournment

MOTION 08-02-089 **MOVED** by Councillor J. Driedger

That the Special Council meeting be adjourned at 12:48 p.m.

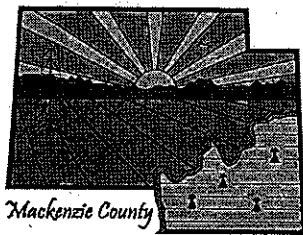
CARRIED

These minutes will be presented to Council for approval on Tuesday, February 12, 2008.

Greg Newman, Reeve

Carol Gabriel, Executive Assistant

DRAFT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	DELEGATION Peace/Upper Hay Access Planning Guidelines Ralph Woods – 1:30 p.m.

BACKGROUND / PROPOSAL:

A copy of the Peace/Upper Hay Area Access Planning Guidelines is attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

Author: C. Gabriel Review By: _____ CAO 

Peace / Upper Hay Area Access Planning Guidelines

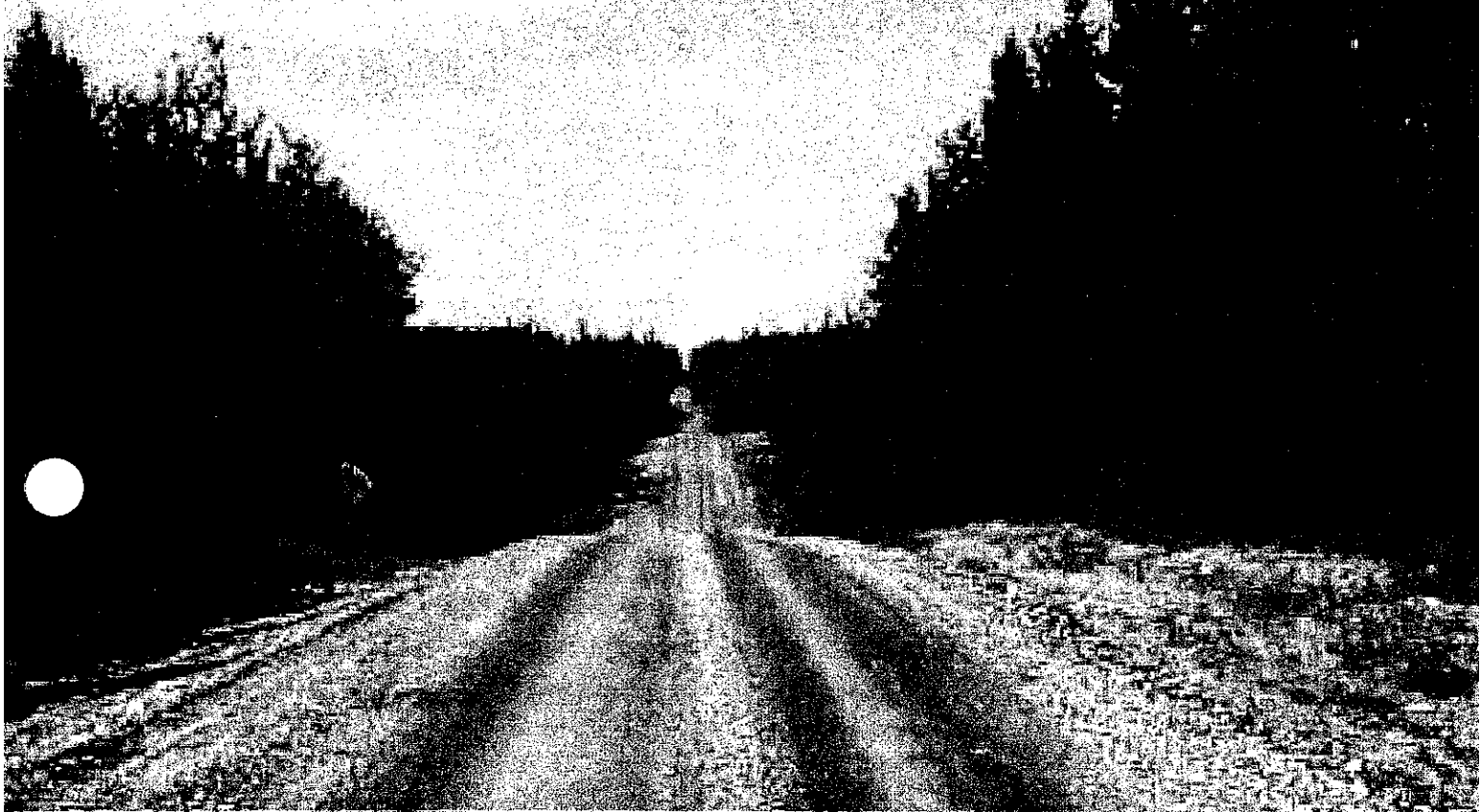


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1.0 INTRODUCTION

The Peace/Upper Hay Area is subject to expanding industrial development due to high oil and gas revenues as well as forest resource allocations becoming more distant and remote. This has resulted in industry and local municipalities requesting the development of additional access infrastructure to meet their operational demands. Sustainable Resource Development (SRD) is addressing the need for added infrastructure through Integrated Land Management (ILM) and Land Use Framework discussions. In keeping with the principles of ILM, the Peace/Upper Hay Area is developing a set of access planning guidelines to assist industry and municipalities with the planning and development of access infrastructure.

The development of access planning guidelines is intended to guide proponents in the planning, review and application for access within the Peace/Upper Hay Area. Utilizing these guidelines will result in a reduced footprint on the land, shorter approval timelines, and increased success in receiving road authority by ensuring multiple parties will benefit by the access development. The application of these guidelines will not guarantee approval of a proposed access, but will increase the likelihood of approval, as operational and social issues will have been addressed prior to application. In addition to increasing the likelihood of approvals and reducing review timelines, addressing operational and social issues prior to application will assist with funding requests by the proponent for applicable industrial or government dollars.

These guidelines will describe primary, secondary and to some degree tertiary access but focus mainly on primary and secondary access. As access into an area develops, some secondary access, or portions thereof, may be upgraded to primary access. It is recommended that the development of all primary, secondary and tertiary access use the process as outlined in these guidelines. Although there are more issues associated with all weather access, the development of new winter corridors may have a number of the same issues and require the same planning processes. In most cases, tertiary access can be approved through the usual disposition application process.

These guidelines will be reviewed annually with local stakeholders and municipalities to address any shortfalls or updates required to better manage and benefit all parties. In addition, these access planning guidelines will be utilized by the Peace/Upper Hay Area in the development of other integration or management strategies for the Area to address ongoing industrial and municipal access issues.

Through the process outlined in these guidelines, proponents will be able to balance the needs of other stakeholders, local municipalities and the affected public access and by doing so, evaluate their access needs against existing access within the area and select the appropriate type of access required for the proposed operations. This process is to be done keeping in mind ILM principals of minimizing the industrial footprint and mitigating potential effects wildlife and watershed values.

1.1 . Importance of Integration

As resource users on public land we share common concerns relative to the security of our access to the resources upon which we depend. Heavy recreational use in many area of the province has sensitized the public regarding the impact of industrial activity, creating a significant level of public concern and scrutiny, which may in turn affect access to timber and energy resources on public land. Provincially, Southern access systems dictate a high degree of planning integration as in some cases there are few optimal alignments for linear development. In the North, the predominance of industrial users (and to some degree recreational users) play the major role in finding an optimal alignment. Regardless of which area of the province one operates, there are many tools available to the prudent manager to address concerns over the cumulative impacts of multi-industry activities, at the same time saving money and reducing regulatory approval timelines.

1.2 Defining Integrated Land Management

Integrated Land Management (ILM) is a cooperative, consultative and collaborative approach, whereby the land users work together to reduce (or manage, minimize, reclaim) their impact, or “footprint” on that land. Land users could be commercial, industrial or recreational. Integrated land management could be a normal way of doing business for some; it could be a first-time initiative for others.

1.2.1 A Brief History of ILM

The Alberta Government, as owner of all public land in the Province, is accountable for the orderly development of provincial resources. Initially, the role of the Forest Service was limited to fire suppression. With advent of energy resource extraction for oil, gas and coal, as well as the signing of long term forest tenure agreements, monitoring of surface land activities was added to the workload. Government land managers were stationed throughout the Province. Field staff were in daily contact with oil/gas and forest companies as they developed plans and carried out operations. Integration was basic, dependant on the working knowledge and familiarity of local Forest Officers. Through the sixties, seventies and eighties, Integrated Resources Plan were developed for many areas of the Province. These IRPs, as they were known, presented course filter objectives for land uses on particular landscapes, varying in size, and detail. Some of these IRPs and components of many others are still in use today but a number have also fallen by the wayside.

In 2005 the Integrated Land Management Charter was signed by representatives of ten departments and the Energy and Utilities Board agreeing to work together in an integrated manner. ILM is supported by and contributes to several other timely initiatives of the province, such as the Land Use Framework, the Water for Life Strategy, and the Alberta Biodiversity Strategy, to name a few. Starting in May 2006, cross-sector stakeholder working groups have tasked themselves with development of an effective and practical ILM system to be implemented through the ILM Program. The ILM Program will not lead to a predetermined number of written plans but rather a process and way of thinking in a integrated fashion, that may or may not result in a written plan. These Peace/Upper Hay Access Planning Guidelines will however, be implemented as the result of a written ILM plan.

1.2.2 ILM Principals

Integrated Land Management will be...

- ...**comprehensive and balanced** in its consideration of the issues/benefits/risks relevant to the scale being considered. The range of First Nations, social, environmental, economic, historic and potential future interests, values, implications and trade-offs, in the short and long term will be considered in decision-making.
- ...**supported by a stewardship ethic**. Users of provincial Crown land and associated natural resources will be responsible and accountable for their decisions and actions with regard to the maintenance of values associated with land and resources.
- ... **knowledge and science-based** in its approach. Use of the best available information will lead to an understanding of the potential consequences of choices, and will provide the foundation for informed and prudent decisions.
- ...**sensitive to cumulative environmental effects**. Planning will take into account the individual and cumulative impacts and benefits of natural and anthropogenic activities and events that affect the environment.
- ...**sensitive to cumulative socio-economic effects**. Planning will take into account the individual and cumulative benefits and impacts on social values and economic factors.
- ...**proactive and responsive**, providing for continuous improvement and the incorporation of new information and innovation, while at the same time, identifying information gaps and other needs, and seeking to fill them.
- ...**linked and integrated** with key guiding policies and plans.
- ...**timely and outcome-oriented**, such that decision-making processes are efficient and strive for consensus.
- ...**clearly communicated**. ILM roles and responsibilities, related processes and outcomes will be well-defined and understandable, and be clearly communicated to all stakeholders and the public on a timely basis.
- ...**collaborative and inclusive**, seeking out and supporting engagement and partnerships among participants.
- ...**respectful**, and consider the diverse values, interests, knowledge and motivation of ILM participants.

1.2.3 Who is Responsible for ILM?

While the Alberta government is accountable for the success of ILM, much of the responsibility for ensuring that ILM becomes an operational reality has been transitioned to the private sector. Resources developers are expected to communicate their development plans among one-another, and integrate where there is an opportunity. The government has assumed an oversight role, watching and evaluating industry efforts.

This approach comes with certain opportunities and limitations. The industries involved have a far more intimate and thorough understanding of their respective businesses, and how any particular integration might affect their operations, than government staff. This provides industry maximum flexibility in meeting integration objectives but can be less effective when conflicts arise. The degree of success industry can demonstrate in resource integration will affect the need for and nature of future legislation, policy or government process. Industry has the opportunity to demonstrate effectiveness and leadership in support of government direction, to the mutual benefit of all.

1.2.4 The ILM Deliverable

The success of an ILM project can be measured using several rulers. From the perspective of government (and public), a successful project minimizes the industrial footprint, in terms of land area disturbed, land area reclaimed and impact on key resources, such as critical wildlife zones. From the perspective of industry, in addition to the above, a successful ILM project either requires little additional expenditure, is cost neutral or saves money while expediting the approval process and minimizing any negative stakeholder concerns. For the majority of projects, all of these objectives can be met.

1.3 Other Plans

The development and use of these Access Planning Guidelines is with the understanding that other land use plans and frameworks exist or are under development. These guidelines are intended to align with other land management plans. Where there are potential inconsistencies, the Land Management Plans will take precedence. These plans may include Integrated Resource Plans (IRP), Regional Integrated Decisions (RID), other land use or landscape plans. These Guidelines may also be affected or altered by other land use values, dictating new objectives that may be required in the management of the industrial footprint of critical habitats for species of concern such as caribou, grizzly bears, etc.

2.0 Access Development

Access planning has benefits for all users through better land management in terms of reduced industrial footprint, reduced costs, and better routing for resource extraction. If primary access are aligned and built to accommodate a variety of forms of traffic through common corridors, these corridors can be utilized by a number of different industries and stakeholders. Common corridors reduce overall construction costs and minimize the industrial footprint by eliminating resultant redundant or unnecessary access. The sharing of infrastructure and facilities on common corridors may also have the added benefit of eliminating restrictions on use, often caused by single company ownership.

With any development, including access, that is placed on the landscape there needs to be some thought as to not only how it will be removed from the landscape (reclaimed) but when to when it will no longer be needed and can be reclaimed and removed from the landscape. This recognition of the longevity of the disposition may pose additional consideration to how it is developed, and what interim reclamation is most appropriate.

2.1 Primary Corridor Access

Primary corridors access roads are the longer, wider running surface, main haul roads or Arterial roads designed to accommodate larger volumes of industrial and/or public traffic. In the Peace/Upper Hay Area the DMI East Haul Road, the Tusk Energy Road and the Harvest Energy Road are examples of Primary Corridor Access roads. Although these roads are not identical in design, they all are expected to support fairly large volumes of heavy industrial traffic mixed with public users. Municipal roads defined as Arterial Roads that connect communities, and some of the industrial roads developed by municipalities fall into this category under Provisional Roadway Reservations (RDS).

To effectively develop and align common corridors, the development of primary access must be planned to align with the needs of current and future development. Proponents will be required to complete a thorough review of existing access, corridors and future development within the area. This will include a review of the Peace/Upper Hay Area Access Planning Maps for common and existing corridors, a review what other access infrastructure that may exist and the identification of any planned or future timber harvesting and access requirements.

In the event multiple access options identified through consultation with stakeholders in the area proposed for access development, the proponent will be expected to meet with these stakeholders and agree on a common access route. Stakeholder consultation may require discussion with affected Municipalities and rural areas and other local industries to assess their needs and interests. In some instances the forming of a stakeholder group or committee may be required to determine the access objectives, to address the needs of the various users and to determine the final alignment of access corridor. SRD is willing to assist and participate in the development of access stakeholder committees.

As with any industrial development on Crown land, the access development process may require consultation with affected stakeholders and aboriginals. Proponents need to ensure that aboriginal consultation has occurred prior to any formal application to the department as per the SRD consultation guidelines.

2.2 Secondary Corridor Access

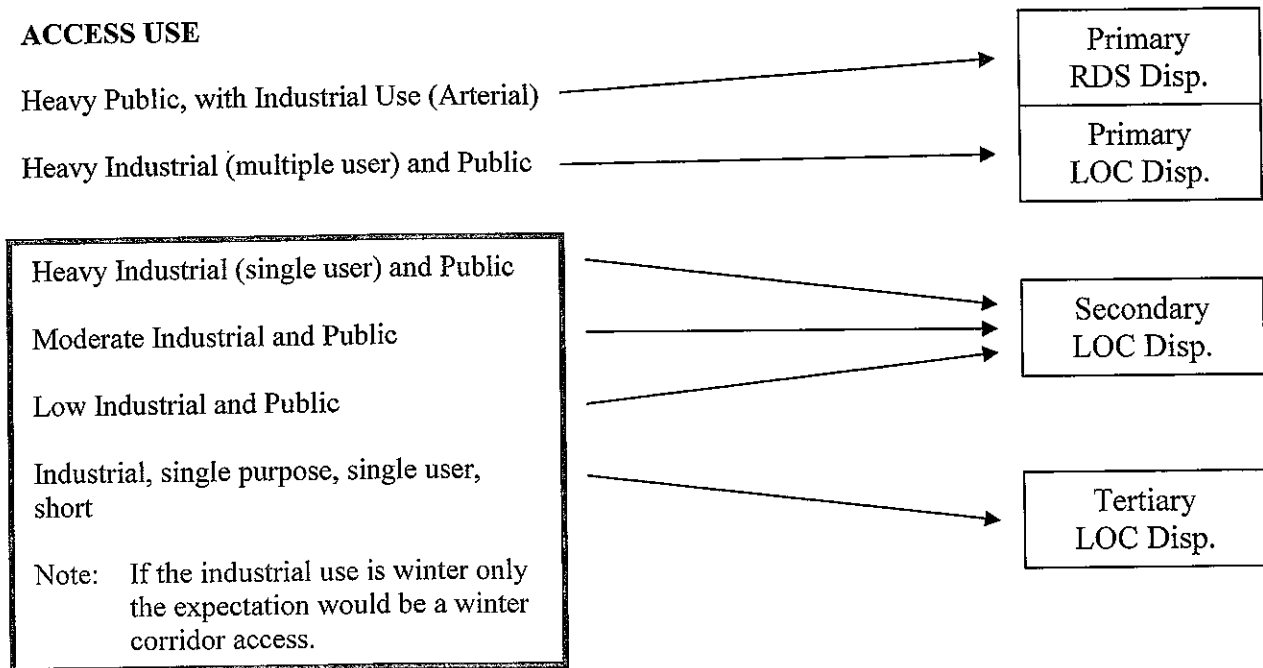
Typically secondary corridor access roads are industrial roads used by a smaller number of users, are shorter and are designed to a lower standard, often branching off of Primary Corridor Access roads. Secondary corridor access roads are generally approved through a License of Occupation (LOC), however, municipalities may in some cases build these types of roads under a RDS which they refer to as Resource Roads. In some cases these roads can be used for short timeframes of a single operating season and not in every case is an all-weather road developed. Many are winter roads which have been approved under an LOC (e.g. the Buchanan Winter Haul Road) or in some cases under a Temporary Field Authorization (TFA) for specific, short term, projects.

Although roads within secondary corridors may be developed to a lesser standard or used for a shorter duration, many of the same considerations would be applied as with primary corridors. A number of these secondary roads often transition into primary corridors as more stakeholders utilize the access or areas develop. As a result, the development of both primary and secondary corridors requires prior planning to ensure that any access developed manages the industrial footprint while providing current and future benefit to stakeholders, industrial and public users.

2.3 Tertiary Access

These are short one purpose, generally one user roads connecting wellsites, cutblocks and other similar types of developments. In Oil fields, many of these roads are graded, all-weather or dry weather roads. Tertiary Timber Industry roads and Gas field roads are primarily winter roads opened during active operations.

Decision Matrix – Access Type



3.0 Strategic Overview

3.1 Roles and Responsibilities

Cross Departmental authorities requires the involvement from many government agencies. To this, we must understand the roles and responsibilities of SRD, Alberta Infrastructure and Transportation (AIT) and local municipalities in the development of access on public land.

On all public lands within the Province of Alberta, SRD is the issuing authority for all access development, excluding road allowances. Prior to the issuing of approvals for any new access development, or the upgrading of existing access, all applications are reviewed by SRD to assess the overall need, any required consultation, and potential conflicts with other resource values including: timber salvage, watershed, wildlife, and the management of the overall industrial footprint.

AIT works on behalf of the Province to plan, develop and maintain highways. AIT also works with municipalities to identify and review highway access requirements and to develop this new infrastructure where needs are identified. AIT also provides funding, through grants to Municipalities and Towns for capital expenditure on infrastructure. http://www.infratrans.gov.ab.ca/INFTRA_Content/doctype365/production/RRP-Descript.htm

Municipalities are responsible for the planning, development and maintenance of Municipal roads. They plan for access based on the needs of local constituents for agricultural, residential, and industrial purposes, as well as their own municipal needs. The majority of the access they develop is on road allowances for which the municipalities have the authority, however they do become involved with some access on public lands. Projects are typically funded through a combination of municipal dollars and project funding through AIT programs. Similarly Town and Villages are responsible for their access needs.

Industrial roads on public lands are generally fully funded by the applicant and/or industrial partners under LOC. When municipalities are involved as proponents and/or partners on public land, resulting in an application under the RDS process and public funds are expended, the expectations can be quite different.

The obvious issue is the public use of the road, which may have consequences ranging anywhere from safety aspects of the road through to the wildlife mitigations.

NOTE: As the issuing authority, SRD's involvement and approval is required for all applications involving Public land.

3.2 Primary Access Planning

The Peace/Upper Hay Area Access Planning Guidelines prescribes a Three Phase Process for the development of primary multiple use access corridors. These phases include the Access Proposal, Strategic Planning and Consultation and Application phases. The advantage of using the process outline below for the development of primary access is that the process results in a comprehensive proposal that has addressed the concerns of stakeholders and the environment.

Given that primary corridor development includes multiple stakeholders, industry partners and government departments, the use of these guidelines will result in a more structured and inclusive process that will facilitate the appropriate approvals and the development of an access corridor beneficial to all users.

In the past, management of the industrial footprint was achieved through the control of industrial density. The need for strict road density control within a particular planning area can be reduced through the application of strategic planning initiatives and the use of multi-use corridor roads that are located to meet the needs of a variety of users. The need for density control is also negated on spur roads to the multi-use corridors providing these too are developed strategically with a current and predicted future use in mind. Strategic planning will also have the added benefit of reducing the need for access reclamation, which currently is costly and redundant through the development of new roads.

For the strategic planning of access to be effective, all industries developing access will be required to improve planning, integration and sharing to reduce road requirements and total footprint. This may include the development of new and innovative ways of planning and developing access. Strategic planning will be particularly required in conventional oil fields, heavy oil fields, and gas fields where roads, pipelines and power lines all increase the density of access. For access to be developed in a manner that will minimize the industrial footprint while facilitating the needs of various users, the unorganized development of access is to be replaced with pre-planned roads through all areas that will be useable by others.

3.2.1 Phase 1 – Access Proposal

The submission of an access proposal is required for all primary and secondary access developments. The Access Proposal is to provide an overall summary of the proposed access to SRD, to identify any major issues that may effect the proposal and to define the process that will be used from inception to development.

The initial proposal is submitted to the local SRD office and would include a brief overview of the goal of the primary access, possible corridors, the identified stakeholders, any proposed consultation process and any potential issues. The access proposal initiates discussion between the proponent and SRD to identify the scope of development, the potential impacts and the stakeholders. Given that the development of primary corridors can have significant affects to a number of stakeholders and create a substantial environmental footprint, it is best to approach SRD early in the conceptual design of the access corridor.

This will allow for SRD to guide the proponent to existing corridors and routes already developed, alternate routes with minimal impacts or identify if the proposed corridor can or cannot proceed without substantial stakeholder involvement and environmental mitigation.

The Access Proposal must include a summary of the following information:

- Need – identify the primary reason for the primary access development whether it be industrial, municipal, public or other
- Benefits to the access development – this will include validation for the development of a primary corridor instead of the development or use of secondary access.
- General alignment – Provide an evaluation of possible corridors, including any from the planning map, that were considered and why the preferred one was chosen.
- Identification of potential impacts and preliminary, mitigation strategies
- Conflict Identification – what conflicts can be expected in this proposal
- Support or Endorsement – proponent may be able to provide documented support when submitting the proposal via letters and studies

- Funding – proponent must identify what funding is in place or expected in the development of the access. ie. Municipal, Industrial or Government funding.
- Stakeholder list – identify relevant stakeholders including Provincial departments, municipalities, local industries, public groups and individuals. *(it is understood that all stakeholders may not be identified at this time until route is finalized – Phase II)*

The access proposal is only the first phase in the development of a new primary access corridor and is a preliminary overview of the proposed access and the associated issues. Based on the access proposal, SRD will be in discussion with the applicant ensuring that all information is valid and reviewed in its entirety. Other Ministries may be involved in this review where it speaks to multiple objectives. When a decision is reached whether to endorse the access proposal or not, SRD will respond with either endorsement or require further discussion with the applicant. Once the general concept of the corridor is endorsed by SRD, the proponent will move toward the Strategic Planning and Consultation Phase. SRD does hold the right to reject the application with alternatives. Should disagreement on the access proposal occur, the proponents next course of action would be presentation to the Area Manager.

Both the Application Phase and the Strategic Planning and Consultation phase are iterative processes with ongoing consultation with stakeholders and government agencies. As more information becomes available, it is expected that the proponent will make SRD aware of new developments and any issues that develop.

3.2.2 Phase II – Strategic Planning and Consultation

Once there is general consensus regarding the need for a primary corridor, the proponent can begin more detailed planning and consultation. Through this process, the initial proposal will be refined and developed into a finalized proposal that will eventually be submitted to local SRD office for review and approval. Detailed planning and consultation provides the opportunity to address the issues identified in the access proposal and any new issues identified through the consultation process. Based on the information garnered through this process the proposed route will be finalized and the construction standard will be determined. The route and construction standard should be made to maximize use by multiple users while minimizing the industrial footprint. Minimizing the industrial footprint may also require the reclamation of pre-existing access made redundant by the creation of a new primary access corridor.

Stakeholder consultation may require discussion with affected Municipalities and rural areas and other local industries to assess their needs and interests. In some instances the forming of a stakeholder group or committee may be required to determine the access objectives, to address the needs of the various users and to determine the final alignment of access corridor. It is recommended that SRD participate in stakeholder committees to assist the access development from the proposal through to construction phases.

By the completion of phase II, the proponent will have developed:

- Presentation of strategies to mitigate identified potential impacts
- Support or Endorsement – proponent may be able to provide documented support when submitting the proposal via letters, studies or funding

- Route Selection - The proponent must identify the preferred corridor route. Documentation must include; the advantages of this route in comparison to other proposed routes and the potential impacts of the preferred route.
- Stakeholder list – provide a revised, updated, stakeholder list including Provincial departments, municipalities, local industries, public groups and individuals with contact information. The proponent must also provide a summary of stakeholder consultation and present the identified conflicts with stakeholders and how these conflicts will be addressed.

By the completion of the Strategic Planning and Consultation Phase, the proponent will have all of the relevant information required to complete a finalized application for the access corridor. Providing all of the stakeholder concerns are addressed and SRD endorsement for the corridor development has continued through the Strategic Planning and Consultation phase, this will lead to the application process which is simply the documentation of the above process with the completion of the appropriate forms and paperwork.

3.2.3 Phase III – Application

The Application phase involves the process by which a proponent seeks approval from the regulatory body for the development of a new access or the upgrade of an existing corridor. Prior to submission of application to Disposition Services Section (DSS), the proponent will formalize and document the information that was utilized in the access proposal and the Strategic Planning and Consultation phases and submit to the local SRD office. Although the application format will be dependant on the type of disposition being utilized, the same information and detail will be required.

The formal access proposal for a Primary Access Corridor presented to the SRD field office for review will address any anomalies or concerns to be dealt with or clarified prior to application. Review by the SRD field office will limit the number of issues that may arise when the application referral is received by DSS resulting in shorter review and approval timelines. Typically rejection or delays of applications at this stage are due to application errors as a result of the submission of new information in relation to the access corridor selected.

Submission Requirements:

Local SRD Area Office

- All correspondence and information gathered for Phase I and Phase II.
- Road Proposal Submissions outlined in Section 5.1 (page 22)
- Copy of the EFR (LOC applications)
- Copy of the sketch plan or survey

Disposition Services Section

- The DSS application process follows the existing SRD processes for land dispositions.
For information:
<http://www.srd.gov.ab.ca/lands/usingpublicland/oilgasmineralexploration/industrialapplicationspublicland.aspx>

4.0 – APPLICATION REQUIREMENTS

4.1 Access Standards and Design Criteria

The following section details the specific technical information and processes that are required as a part of the formal application to SRD. As cited previously, the majority of this information will have already been addressed prior to the development of the application. This section focuses on specific technical information and the rationale for selecting specific standards or processes. Additional information regarding these processes can be found by contacting the local SRD office.

4.2 General Application

The following processes are intended to aid access planning by assisting in determining the standard that a proposed road would be built to. Generally, the lower the amount of traffic (industrial and public) utilizing the access equates to a lesser road standard being required. For example, a Timber Company's main haul road width would be utilized at a minimum, if the only use is by the Timber Company compared to that same access having log trucks sharing access with oil and gas activity.

It is also possible that when a company is constructing access, they may build the access to a lesser standard that may be upgraded in the future due to increased use or need. As it is difficult to foresee this, it is not outside of the company's duty to consider this and review the benefits of developing the watercourse crossing structures to the standards that road will eventually be developed to. It is the responsibility of the current developer to communicate and discuss access sharing, maintenance and use agreements, etc.

With SRD endorsement for the Access Proposal (Phase I), and the Strategic Planning and Consultation (Phase II), the proponent will move to Application (Phase III). The information utilized in the Strategic Planning and Consultation phase will be detailed in the application. The application process will vary depending on the type of disposition required whether it be a License of Occupation (LOC) or an (Provisional Roadway Reservation) RDS.

Each disposition type has its purpose; LOCs are primarily used for application of industrial roads whereas the RDS is utilized for municipal roads that will fall under the management of the municipality and Alberta Transportation. The applicant must identify what application type would be appropriate for the access. The following is a detailed description of the various dispositions and the associated application processes.

4.3 Disposition Types

4.3.1 Provisional Roadway Reservation (RDS)

An RDS is utilized on public lands where public roads are proposed and are agreed to in principal by the proponent and ASRD. The purpose of the RDS is to protect the interest of the roadway authority and ensure that resource concerns are addressed prior to construction. Any roadway proposed under RDS must follow the three-phase planning and route selection process. Once the proponent has investigated and pursued all the resource planning of the proposed alignment, an application is submitted to ASRD-Lands Division, Dispositions Services Section (DSS).

DSS will refer this application out to other government agencies for their comments. This referral assists in ensuring Alberta's natural resources are managed for the benefit of all Albertans.

Application for the RDS is to include the following:

- Projected commencement and completion of road construction
- Written consent of a disposition holder/occupant (if applicable)
- Erosion control measures and re-vegetation methods to be applied during construction and the long-term plan for the management maintenance of stream crossings, drainage structures and the right-of-way vegetation.
- A sketch/plan at a scale of 1:5000 indicating municipality, length, widths of the roadway components, quarter sections affected, and hydrology (must meet department standards).

Prior the roadway being referred to government agencies, DSS will assign a RDS number for tacking purposes. Once initial comments are received by all referral agencies on the proposed alignment, the proponent is permitted to conduct their field evaluation and establish roadway centerline.

From this information, the proponent will create and submit to DSS the geometric survey/design plan, stream crossing plans/drawings, sediment erosion plan, wildlife mitigation plan to DSS for further referral to the field offices. Conditions from departmental agencies are placed on the roadway and written approval is granted to the proponent for construction there after.

4.3.2 Licence of Occupation (LOC)

Licence of Occupation grant the right to occupy public lands for an approved purpose, and may be subject to other dispositions granted for the same area. They are issued primarily for roads held by oil & gas as well the timber industries. A LOC does not grant any other right to the land other than access and the term for the authority varies based on their purpose. Roadways under LOC may vary from a temporary access to an arterial road as defined in this management plan.

As with the RDS, companies applying for roadways under LOC will follow the three-phase planning and route selection and process. Generally, the application process starts after the company completes a field assessment of the proposed access. Based on this information, a written submission including the application, survey/sketch and Environmental Field Report (EFR) is submitted to DSS. The EFR outlines how the activity will be constructed and reclaimed to meet acceptable environmental standards.

This information can be found on departmental website, Public Lands Division at http://www.srd.gov.ab.ca/land/fp_using.html. If the submission is deemed satisfactory in content, the application is forwarded to the field offices for further review and approval. In the event the LOC route conflicts with a surveyed road allowance, the LOC application is referred to the local municipality for comments/approval. Within a specified period, the field office places conditions on the disposition and DSS sends the approval letter to the company.

The time period for the LOC approval process will follow the current 15-day turn around which includes the time the applicant submits the satisfactory submission to DSS to the date the approval letter is available to the applicant.

4.4 Access Types and Definitions

The following is a list of the types of access that are typically developed based on the duration and season(s) of use.

4.4.1 Temporary Winter Access

Temporary winter access is generally the requirement where access falls on the larger expanses of wet lowlands and muskeg. Field conditions are generally the deciding factor in its use. Access of this type is generally used for only one to two seasons and usually falls into the secondary access profile.

- 8 to 10 meter clearing
- Primarily on existing lines with short portions of new cut (connectors)
- Primarily snow ploughing and freezing down
- Snow & Ice fills, log fills and temporary bridge crossings

4.4.2 Winter Roads

These are roads that are typically opened every winter, generally for the same use. In some cases the creek crossing structures are permanent structures that are left in place with no grade between them. The majority of these accesses fall into the secondary access profile but can on occasion also fall into the primary access profile. Over the summer months, roads of this type will be considered planned access corridors.

- 8 to 10 m clearing
- Primarily on existing lines with short portions of new cut (connectors)
- Primarily snow ploughing and freezing down.
- Snow, ice and temporary bridge crossings (other structures such as log fills allowed through approval only)

Note: There may be allowances for wider clearing to a maximum of 15 m with justification.

4.4.3 Temporary Non-frozen Access - Fall

Temporary Non-frozen Access is intended for use on high ground only where no ditching, grade or creek crossings are required. This type of access is intended for short distances only and generally for a single season of use. However, when environmental damage is encountered or likely, waiting for more suitable (dry) weather, frost or other mitigative measures are (matting) expected. The majority of these accesses fall into the secondary access profile.

- 8 to 10 m clearing
- Typically one industry – one purpose
- Applied where no ditching, grade or creek crossing are required and high/dry ground

In areas with winter access only, the drilling of gas, exploratory or stratified-wells should be planned as winter operations reducing the need for Temporary Non-frozen Access. Special considerations are necessary during reclamation to correct impeded drainage, compaction and other soil detriments.

Note: This type of access is for use primarily during dry weather fall conditions. The use of this type of access is to be minimized during periods of wet conditions. All temporary non-frozen access is to be reconditioned/reclaimed after use in a manner that prevents environmental damage.

For this type of access to be used continuously during wet conditions then other options should be considered, such as the use of another access type, matting or other suitable mitigative measures. Padding with clay may be considered providing the padding occurs within the 10 m width and is removed and returned to the borrow area, once the access is no longer required.

4.4.4 Application of all Temporary Access types

All types of temporary access have the same general application. However, as the footprint and duration of use increases with each type of access, there is a corresponding increase in the level of justification required.

- Timber, log truck and chip truck hauling (winter primarily)
- General access within Caribou Areas
- Access for O&G drilling and seismic programs
- Access to remote O&G installations
- Farm access
- Other industrial resource extraction (minerals, sand & gravel)

4.4.5 Dry weather Access

Dry weather access is a graded access with installed watercourse crossings that is used for a short duration in non-frozen conditions. This type of access is generally used for a single activity that is accomplished during dry weather periods. These roads are typically upgraded for long-term use or reclaimed once the access is no longer needed. These accesses fall into the secondary and primary access profile.

- Up to 15 m clearing
- Generally single industry – single purpose
- Grade development without ditching
- It is recommended that use of these roads be postponed during wet conditions, (short sections of gravel or matting may be considered if the use and longevity remains the same)
- Increases in the clearing width may be considered for justified specific needs, back slopes, watercourse crossing and other drainage needs etc.

The application process for Dry Weather Access is the same as Temporary Access. However, dry weather access has a greater environmental footprint and is more likely to be upgraded. As a result, increased planning and greater justification is required before a dry weather access would be approved.

4.4.6 All-weather Access – (Other than Highways)

All weather, permanent access may be developed where one or more industries will use an access on a year round basis for an indefinite period. All weather access are fully graded roads with a pre-determined running surface widths, side slope ratios, flat bottom ditch widths, and back slope ratios. These accesses fall into the primary access profile.

5.0 All Weather Access – Road Design

In the past, all-weather roads were developed by first determining a clearing width and then designing and constructing the road to fit. In some cases, this process, along with excessive speed, is believed to have compromised the safety of the road.

The revised process includes input from a cross-ministry review of road safety and the proposed Alberta Traffic Safety Plan. The advantage to this process is that road standards and safety will be addressed together rather than independently. The primary difference between the past process and the revised process is that the running surface width and grade height is developed first, and the clearing width is determined as a result of design.

Step 1

The running surface width is determined by several factors including:

- Traveling speed
- The Average Annual/Seasonal Daily Traffic (AADT)
- Minimum adverse gradient.
- Safety factors including stopping distances and curve radius requirements

The running surface width will be determined by the applicant. A chart is provided in Appendix I, Table 1, for assistance.

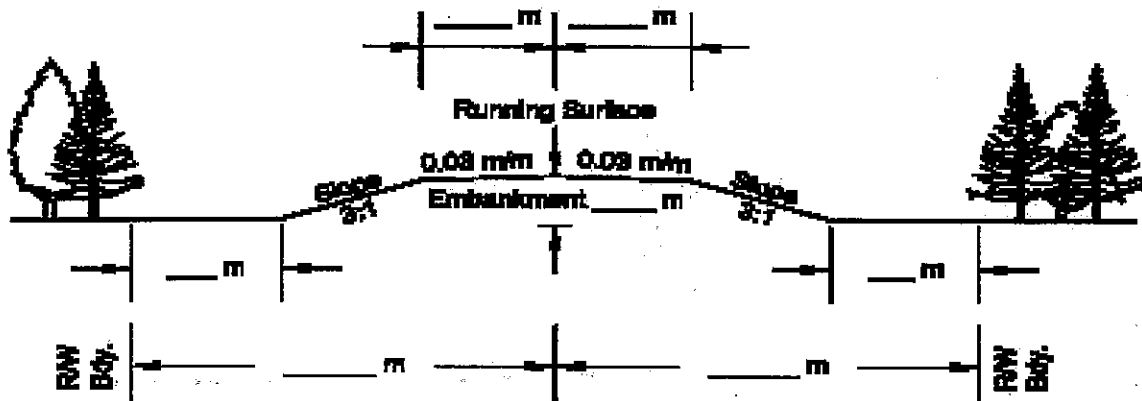
Once the running surface width has been determined, the applicant must determine the height of grade that is required. The height of grade is usually determined by specific site characteristics including the amount of fill material available. Typically the height of grade should not exceed 1 meter.

Step 2

Roads in the Peace/Upper Hay Area are generally composed of two distinct components, those portions where straight fill is predominant, or those portions where a ditch cut is predominant. These components are with the exception of corners, watercourse crossings and hill cuttings that will require additional clearing. The following two templates (Template 1, and Template 2) represent the construction characterization for both the portions with straight fill with and those with ditch cuts. As the design of the road is developed, these diagrams will need to be completed in and presented to the local Lands Division Office prior to the application.

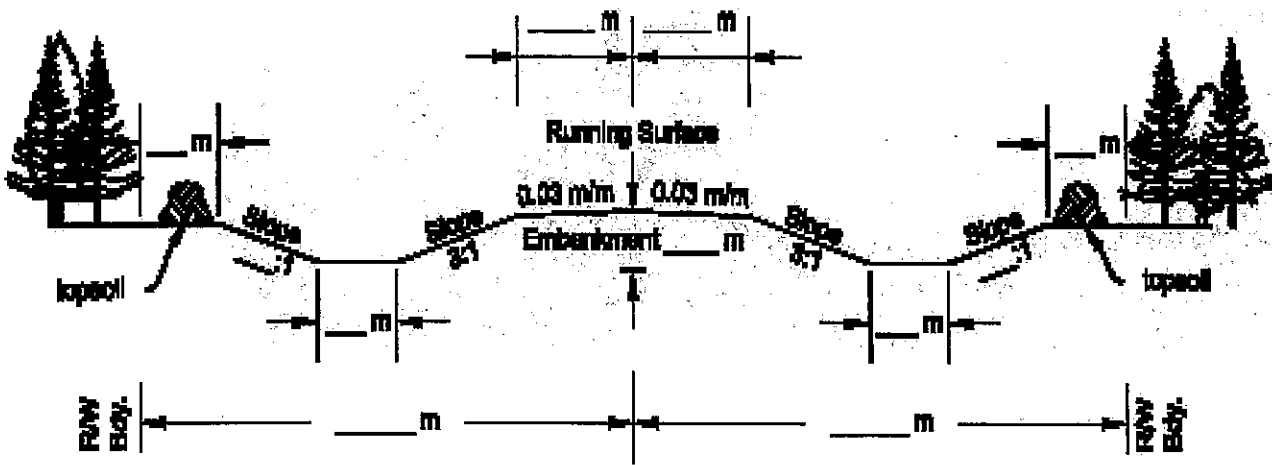
It is expected that there will be some discussion on the total width represented by the diagrams between the toe of the side slope and the tree line, in either template.

**PAD ON GOOD
SUBGRADE**



Template 1.

DITCH CUT



Template 2

Table 2 and Table 3, in Appendix I may be consulted as an aid to filling in the blanks as described above.

Step 3

All-weather roads, regardless of the type, will likely include watercourse crossings with, and/or, hill through cuts, corners and side hills cuts that will require altered road widths. Template 4, 5 and 6 in Appendix II, will assist in determining widths for some of these features. The minimum curve radius and the minimum stopping sight distance based on desired design, will determine corner alignments and clearing widths required. An average width is then calculated (see example - Appendix III), and the varying widths are diagrammed (two options below) to indicate the lengths of each segment.

Variable Width Diagram

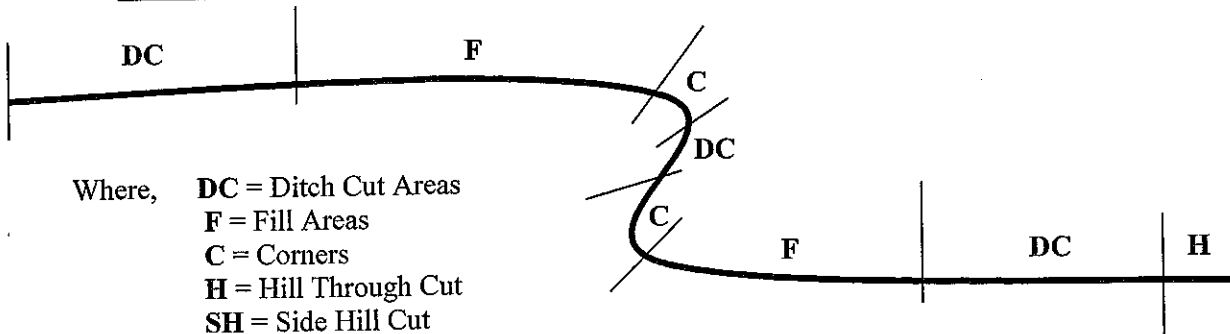
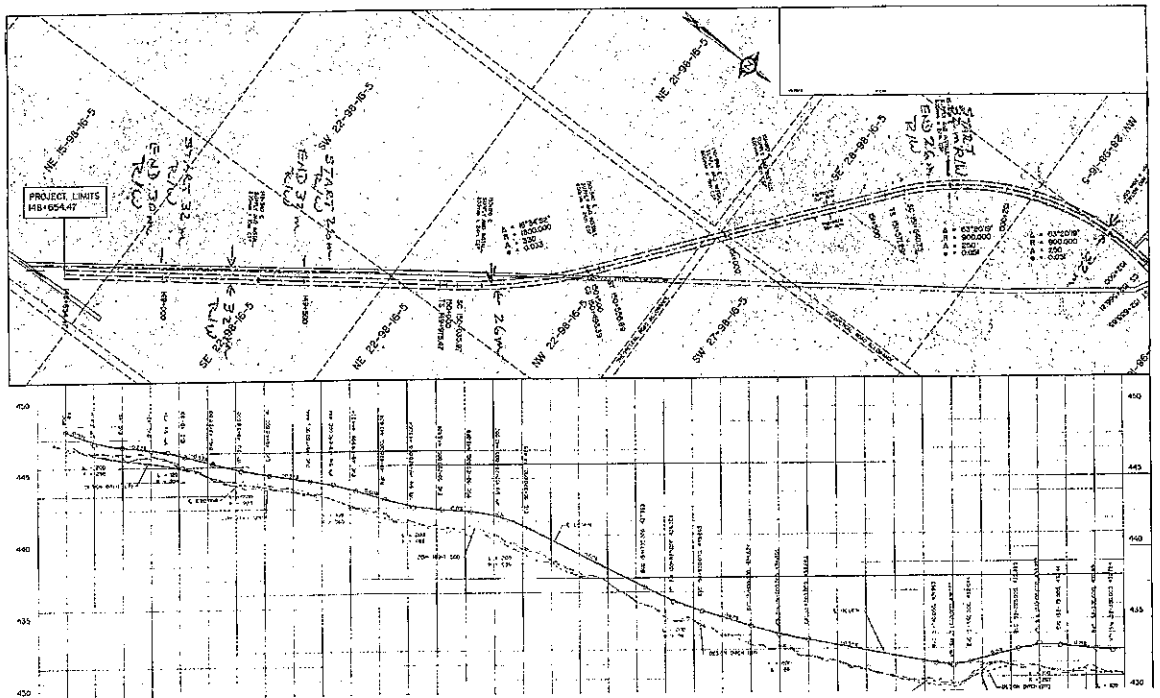


Figure 1.

Using Plans & Profiles document



Example 1.

5.1 Road Proposal Submissions to local SRD Area Offices

5.1.1 Phases I, II & III Submission(s)

Primary Corridor Roads

Phase I submissions will be formally reviewed and approved by SRD before moving onto Phase II, Similarly Phase II submissions would be reviewed and formally approved by SRD before the company move on to Phase III and make application. This would apply to both RDS and LOC applications.

Secondary Corridor Roads

Being mindful of time, both Phase I and Phase II can be completed, documented and presented to SRD just prior to the submission of Phase III application. Applicants need to be aware that incomplete or inadequate Phase I and Phase II documents submitted at this time may cause delays in the approval.

Tertiary Roads

Documented Phase I and Phase II is not required, however, proponents must be able to defend their decisions regarding integration and/or alignment.

5.1.2 Road Design Diagram/Plans & Profiles

Primary and Secondary Corridor Roads

- Complete Templates 1 and 2 (located on page 20) with blanks filled in.
- Complete Templates 3, 4 and 5 (located in Appendix II) where applicable (when these features occur on the alignment)
- Provide a diagram of the entire alignment (Figure 1 – located on page 21) showing the approximate length of each segment, corresponding to the widths, as calculated from the templates used;

OR

A Plans and Profiles document (portion shown in Example 1- located on page 21) of the entire alignment showing the lengths of each segment, corresponding to the widths, as calculated from the templates used.

- Provide a chart similar to the example in Appendix III, indicating the widths of the various segments of the road and the calculation used to determine the average width of the road.

Tertiary Roads (Applicants Choice)

Should the applicant apply to construct a road to a standard within a 15 meter right-of-way with a 6 meter running surface;

- Applicants may apply for a road as per the existing SRD processes for land dispositions without additional diagrams.
<http://www.srd.gov.ab.ca/lands/usingpublicland/oilgasmineralexploration/industrialapplicationspublicland.aspx>

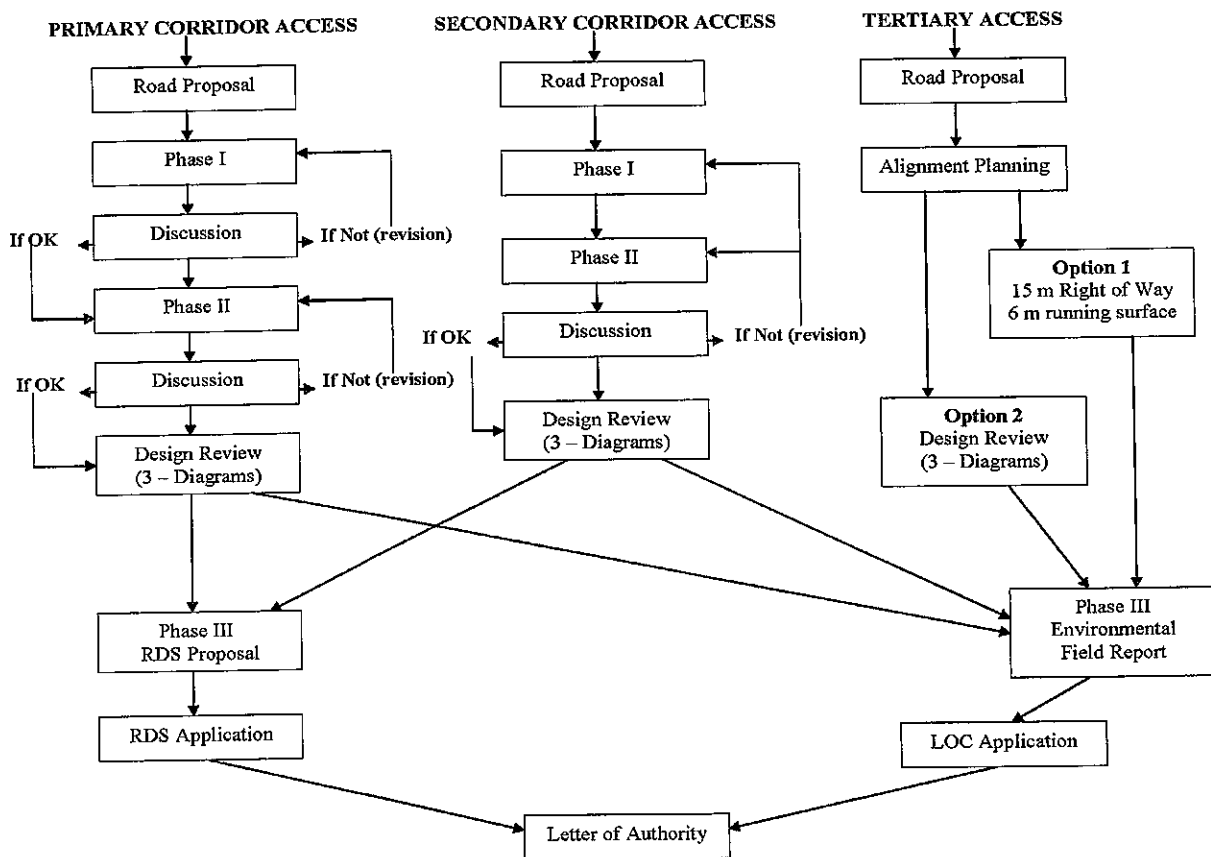
OR – should the applicant wish to construct to a greater standard;

- Using the templates as above, make application to the local SRD Area office using the requirements for Primary and Secondary Corridor Roads

Note to Inspectors and Construction Foremen

Communication will be key in assuring any changes to the average width and proposed templates or diagrams, does occur only for essential reasons and are approved by SRD.

5.2 Making Application Flowchart



Variable Width Clearing - A right of way in which the width varies to accommodate the clearing required for fill only area (Template 1), the clearing required for the ditch cut area (Template 2), the clearings required for the corners and the clearings required for creek crossings, hills etc. (Appendix II, Templates 4, 5 & 6).

5.3 Safety

Road safety will affect the design criteria for a road corridor, whether it is the width of the right-of-way, the construction standard or the final operating conditions. Road safety is the identification of the limiting factors along the road, a function of the implementation of suitable design criteria, and informing the road users of these factors.

The use of signage, road user rules and enforced regulations are effective tools in the implementation of safety policies. These are standards enforced and applied by the applicant for the intended users. Road safety standards should be consistent with the amount and type of traffic expected to utilize the corridor.

6.0 Environmental Considerations

There are a number of environmental considerations that must be addressed when developing primary corridors. By nature primary corridors are higher use corridors, often new access with higher construction standards. As a result the development of primary corridors will often have effects on wildlife and fisheries values that will require design considerations, reclamation and remediation of existing access and possibly ongoing mitigation through access management or other mechanisms. A detailed evaluation of environmental considerations and impacts is to be addressed in the Strategic Planning and Consultation phase and documented in the Application.

6.1 Access Management

An effective means of mitigating some of the potential effects of access development in key wildlife areas is through effective public access management. As a result, public access management is often required when new roads are developed, especially when the alignment is within or through an identified critical wildlife area. Public access management may include a total restriction allowing only authorized vehicles on the entire road, to partial restrictions on portions of the road or to specific time periods. Actual barriers to public access (gates) may be employed on some roads, particularly on secondary roads, but are not recommended on primary corridor roads that accommodate multiple industrial users and/or public.

Public support for access management may not come easily for many roads where the public has an inherent interest. The need for public access management must therefore be examined at the beginning of the access planning process allowing time for discussions with the public, regulators and others that may be required.

It is important that whatever type of public access management is employed, its implementation be engaged from the beginning of the use of the road, immediately after construction.

Access Management Types -

- Short low quality roads
- Manned Access Management – Barriers to non-essential traffic
- Access Closures or restrictions (options can include Gates, roadside sanctuaries etc. including signage where essential).

6.2 Wildlife Considerations

Known key wildlife areas have been identified on Wildlife and Land Management Referral maps. These wildlife areas will require specific construction parameters or ongoing management requirements to mitigate potential effects. In some cases management of these wildlife areas may affect whether the corridor is approved, the standard of development or the season of use. Realignment or remediation of redundant accesses may be considered to avoid or mitigate impacts on areas of concern. In most cases roads developed within these or through these areas must have effective Public Access Management. Proponents need to ensure that they have utilized the most current information available as wildlife data is updated sporadically as survey information is presented and budget is provided.

6.2.1 Caribou

Woodland caribou (*Rangifer tarandus*) is listed as *Threatened* under Alberta's *Wildlife Act*. This status reflects continuing declines in caribou population size and distribution, small population size, the dependency of woodland caribou on older forest, and the sensitivity of this species to human activities. Key factors directly or indirectly affecting woodland caribou population size and distribution include habitat change as a result of wildfire or human land use activities, predation, hunting, poaching, and vehicle collisions.

The first objective of caribou protection is to allow only the minimum disturbance that is required for resource extraction. Ultimately, this means limiting the amount of linear corridors in caribou habitats. The second objective is to have effective public access management on all access to and within caribou ranges.

The Peace/Upper Hay Area intends that any new access into Caribou ranges be temporary in nature, primarily winter access. This does not preclude all-weather roads in Caribou ranges, but that an absolute need must be demonstrated for a new or upgraded access, and as a result, any access made redundant must be reclaimed by applying accelerated reclamation.

Within the Peace/Upper Hay Area, all roads within caribou range are to have public access management controls that restrict vehicle access. This restriction is to apply for the period the access is in use, and will require this access to be blocked during inactive periods or when the access is rendered unusable by environmental or industrial factors.

6.2.2 Ungulate Winter Range

The basic strategy for protecting ungulates during the winter season is to minimize their energy expenditures and the use of stored body fat reserves that supplement winter food resources of limited quantity and quality. Behavioral adaptations include:

- Selection of localized and familiar habitats that provide relatively high quality and abundant winter food resources in proximity to good thermal and security cover.
- Reduced movement, with increased amounts of time spent resting in locations that minimize body heat loss and energy expenditure.
- Formation of winter groups that facilitate trail development in deep snow conditions and also improve predator detection and defense.

For deer, elk and moose in Alberta, key ungulate winter range is often found, but not always, in river valleys. These landforms contain the topographic variation and site productivity conditions that provide good winter browse conditions in proximity to forest and topographic cover. Also, south-facing valley slopes have relatively lower snow accumulations and warmer resting sites. The valley landform itself provides protection from high wind chills. Traditional, high use and high quality winter ranges have been identified and mapped on the basis of several decades of winter aerial population surveys, supplemented by habitat assessments using air photo interpretation and ground surveys.

Industrial activity within and adjacent to key wintering areas add stress and increases energy drain for animals. Ungulates may be forced to move about more than normal and even relocate to less favorable habitat. This becomes an increasingly significant factor as winter progresses. Industrial activity may also create temporary and permanent access that exposes animals to additional non-industrial disturbances and to greater pressure from predators.

The Ungulate Winter ranges in the Peace/Upper Hay Area are, as referred to in the proceeding, also associated with major watercourses. (See *Land Management Referral Map – available at the Map Distribution Centre, Edmonton*) As a strategy to deal with the stresses of late winter on ungulates that make use of these habitats, SRD has placed a timing restraint on activities within these ranges for no construction after January 15th, of any year. SRD also applies access restrictions to deal with wildlife concerns in these zones along with the slope and erosion concerns associated within the valleys. Refer to Appendix IV, document titled, *Winter Timing Restraint Management In Ungulate Winter ranges – Peace/Upper Hay Area*.

From a public access management point of view all permanent roads leading into these areas are to provide restrictions that prevent unauthorized traffic from entry. Temporary roads leading into these ungulate ranges are generally associated with projects that coincide with the timing condition applied and subsequently, road use ends at that time. However, while such roads are in use, only authorized traffic should be allowed, and public access management restricting unauthorized traffic is required.

6.2.3 Special Access Areas (Yellow)

The Special Access or yellow areas on the wildlife referral map are areas where F&W have documented unusually high densities of moose during winter wildlife survey flights. Moose and other ungulates have a particularly difficult time during winter. The forage they eat is often low in nutrition as well as unpalatable. As a result these animals are in their best body condition in the late summer and subsequently lose body condition over the winter until green-up in the spring. Mortality can occur and cows often do not carry calves to full term, particularly if the winter is long and/or of unusually deep snow. To survive and be productive over-winter, ungulates move to areas with higher quality and quantity of forage, lower snowfall accumulation or duration, and abundant escape opportunity. Their objective is to maximize energy intake and minimize energy loss.

Human activities in these Special Access areas increase energy consumption of the animal by causing the moose to be displaced into areas of lesser habitat quality. Cleared access can facilitate wolf predation or hunting-success on moose.

In cases of resource extraction, the primary objective is to avoid all-weather access development within these areas if at all possible. When the avoidance of access development cannot be achieved, human activity and disturbance must be minimized to only what is required.

The following strategy is to be considered as methods in mitigating access development concerns within these areas. Each access proposal is different and may employ one or a multitude of methods in any access approval.

Minimize Footprint

- Reduce ¹roads constructed through the zone – minimize impacts of Right-of-Way to an average max width of 15 m
- Utilize temporary roads for drilling/harvesting

¹ Would not apply to corridor roads, however avoidance of the areas would be the first expectation.

- No roads constructed to oil or gas wells for exploration. Production to be managed remotely unless operational limitations justify the need for a permanent road.
- Immediate or accelerated reclamation of all unused clearings
- Coordinated, multiple industrial use of access routes

6.2.4 Grizzly Bear

Although not shown on the Peace/Upper Hay Area Referral Map, at this time the entire Green Zone West and North of the Peace River and South of Hwy 58 (Rainbow Lake highway) can be considered at a broad scale Grizzly Bear range.

Grizzly Bears (*Ursus arctos*) are affected in much the same way as Caribou by access. Similarly the factors directly or indirectly affecting Grizzly Bear population size and distribution include habitat change as a result of wildfire or human land use activities, hunting, poaching, and although to a lesser extent vehicle collisions.

However, unlike caribou in the Peace/Upper Hay Area, the core ranges for Grizzly Bears have not been defined and thus we are left with only the broad range as describe above. In this broad range the reduced footprint, the multiple user's use of access and better corridor use and planning promoted by this document will suffice until the range has been redefined and additional limitations are identified.

Regardless of the type of public access management instituted, its implementation and use must be employed from the first use of the road, immediately after construction.

6.3 WATERSHED AND FISHERIES CONSIDERATIONS

6.3.1 Watershed Protection

Road developments must neither restrict nor accelerate natural water movements across the landscape. All watercourse crossing must be properly planned, installed and monitored, and natural surface water movement must be maintained. Steep or unstable slopes, natural water source areas such as springs and seepages must be identified through the alignment process and avoided whenever possible.

6.3.2 Crossings

Ultimately, the best management practice when laying out a road is to eliminate the need for as many stream crossings as possible. For the crossings that are required, it is critical to choose a location that minimizes channel disruption. In determining the location, specific aspects of the stream, such as discharge, bank stability, lateral stability, etc. must be considered. It is important to remember that bridges and culverts confine the channel to one location, yet streams naturally move laterally by bank erosion and sediment deposition processes, so the crossing location and structure must be located in stream sections that are naturally stable. Once a good location has been identified, the correct crossing structure (i.e. bridge, culvert, snow fill) must be determined.

Bridges, culverts, log/snow fills, and even fords are all options for a stream crossing. Culverts pose the most significant problems for fish. Culverts come in many shapes and sizes and it is imperative that the appropriate culvert be installed to ensure that fish passage is maintained under most flows. Incorrect culvert placement and inadequate size and maintenance almost always results in fish passage problems which include high inlet and barrel velocities, hanging culverts, low water depth in the culvert, and debris at the inlet. Design inputs, such as stream bottom substrate, stream width at high water, stream slope, and the water velocity must all be considered prior to crossing type, culvert sizing and installation.

In any event, all crossing identified are subject to the Environment, Watercourse Crossing, Code of Practice. <http://www3.gov.ab.ca/env/water/Legislation/CoP/index.html>

Immediately after installation of a crossing, all slopes leading down to the crossing must be protected from erosion. The erosion measures must be seen to be effective when installed and must be continuously monitored and maintained.

6.4 PERMAFROST

The Peace/Upper Hay Area requires that prior to any industrial development occurring in areas where permafrost is, or may be present, a permafrost protection plan be developed. This plan should include:

- How permafrost is to be identified and what methods will be used (ie:visual assessment, probing, drilling and sampling of cores, photo interpretation)
- Methods that will be utilized to eliminate/minimize damage to permafrost
- Operator awareness plans/programs

Points to consider when planning a project that may impact permafrost include:

- Identify permafrost during initial route or location assessments
- Avoiding permafrost as much as possible, based on initial assessment
- Specific measures that will be employed to not cause any disturbance to the surface vegetation and duff layer
- Specific measures that will be utilized during periods of low snow
- How operators will be made aware of permafrost concerns
- Retain all brush from the right-of-way clearing for use as an insulating mat and barrier
- Stockpile snow for future use
- How grading can be eliminated on pipeline right-of-ways, including the ditchline
- When pipeline right-of-way follows an existing seismic line, the pipe must go in the existing clearing and the travel side will be the undisturbed portion of the right-of-way
- Pipe must be insulated when the product in the line is heated or has a higher temperature than the surrounding ground

This plan will be numbered and incorporated into the disposition Letter of Authority as a condition of approval. Please contact the local Area SRD office to obtain specific permafrost information.

7.0 ABANDONMENT, RECLAMATION AND ACCELERATED RECLAMATION

7.1 Abandonment and Reclamation

As another key component of these Access Planning Guidelines, industry and municipalities must make efforts to reduce any un-necessary clearings or footprints on the landscape. Each company should review their holdings under disposition; determine what is not required and then plan the steps necessary to abandon and reclaim.

The Public Lands Act requires that all dispositions be satisfactorily abandoned and reclaimed after the disposition use is complete. The objective of abandonment and reclamation is to bring the industrial site back to a productive state, which should contain aspects of the surrounding vegetation composition. The site must be stable and able to sustain growth into normal successions of forest growth. Once sites are satisfactorily re-vegetated and/or reforested the final step would be for the proponent to request a Reclamation Certificate under AEPEA (see criteria http://internal.gov.ab.ca/env/policy/listing_detail.cfm?id=231 or Letter of Clearance under the Public Lands Act.

In order to accomplish long term sustainability and productivity on the site, the following must occur:

7.1.1 Re-contour and de-compaction:

In order to develop long-term productivity of lands that have been used under disposition, sites must not be compacted and proper drainage must occur. Cancelled dispositions must be de-compacted by acceptable means (i.e. sub-soiling) to allow for root penetration and vegetation to establish. The affected area will be re-contoured to provide proper drainage to avoid pooling of water and low soil temperature. The strippings and / or coarse woody debris will be spread over exposed area to supply natural seed sources and propagules as well as maintain the organic layer of the soil profile.

7.1.2 Erosion control:

The highest priority is the prevention of erosion of sediment into watercourses. Any areas that have potential for erosion must be prepared by contouring and placement of structures to prevent immediate and long-term erosion. The area must be stabilized with vegetation as soon as possible with the appropriate natural or local species composition.

7.1.3 Re-vegetation:

Re-vegetation is crucial to the stability of the soils and the long-term productivity of the reclaimed area. Non-native, invasive plant species negatively affect the productivity of a site. A natural recovery scheme for dispositions should be adopted with a bias towards tree species but must meet current reclamation standards.

The preferred methods of re-vegetation may incorporate one or more of the following:

- Natural Recovery:

Designed to promote the re-establishment of native plant communities. This would be employed when the chance of erosion is low.

Using a leave for natural approach, the holder would treat any compaction of the mineral soil, re-contour the site, and spread strippings over affected area provided there is not any surface pooling of water. Coarse woody debris can be used for access control and for long term nutrient cycling.

- Reforestation:

This would bring the site to an advanced successional stage. The affected area would be de-compacted, re-contoured and the strippings spread. Arrangements could be made with the local FMA or timber licenses holder for seedlings or arrangements for planting personnel to re-forest the affected area. The availability of the reforestation component of the timber damage assessment may be used for reforestation of the site. Agreements between the disposition holder and the FMA holder must occur in advance of this type of reclamation. Again, any reclamation standard must meet the reclamation criteria dictated by AENV and SRD.

- Native Seed Mix Re-vegetation:

Where erosion potential exists it may be necessary to enhance and/or accelerate re-vegetation with the use of seed. If proper re contouring has taken place native seed can be very successful. Careful selection of species that is best suited for the situation is a must. The use of cover crops using agricultural cereal crop seed (barley) may also be considered.

(Refer to Native Seed Guidelines – http://www.srd.gov.ab.ca/land/m_li_nativeplant.html)

The affected area would be de-compacted, if required, re-contoured and the strippings spread. An approved native seed mix must be used. It is extremely important to use seed that is free of restricted, noxious or nuisance weeds. In Alberta there is also zero tolerance by government agencies for invasive agronomic species like smooth brome or crested wheat grass in native mixes. The buyer should always ask to see the certificate of seed analysis. In Canada, seed analysis is reported by the number of weed seeds in a 25 gram sample.

Since this is a very small sample, it is advisable to ask for double sampling when dealing with a large seed lot or when there is more concern that a seed lot may contain noxious or nuisance weeds, e.g. downy brome.

7.2 Accelerated Reclamation

Where access is developed in areas that are managed for species at risk, an example being Caribou or Grizzly, there may be a requirement for additional work described as Accelerated Reclamation.

Accelerated Reclamation is the returning of land to a state that eliminates many of the vegetation and wildlife issues that occur from industrial activity, such as loss of habitat or line of sight concerns. This will manage or create line of sight barriers in a lesser time frame than current reclamation (AEPEA) criteria would take to achieve the same result reducing predator's success in killing prey. The current AEPEA criteria require establishment of vegetation only with a soil development that would support the growth of shrubs and trees. Accelerated reclamation would require the establishment of forest shrub and tree growth, line of sight reduction and natural or manmade barriers to predators.

As with any type of reclamation, the protection of existing vegetation whenever possible results in greater opportunities to achieve accelerated reclamation with lesser effort after construction. Maintaining a good growth medium for shrub and tree growth by preserving the root mat and natural soil is also beneficial in accelerating new growth. Similarly the determination of what sites would be best for accelerated reclamation should be accessed before construction. Building on that knowledge, in planning for accelerated reclamation after construction, the results can also be improved with less effort.

8.0 CONSULTATION

It is the expectation of SRD that consultation of affected stakeholders is addressed during all phases of access development. Stakeholders may include individuals located in close proximity of the geographic area, affected industry representatives, community groups and local and adjacent municipalities and aboriginals. The proponent will be required to initiate meetings to provide information to stakeholders about the proposed access development thereby inviting stakeholders to provide direct input and participation in the planning process. The proponent may also be required to conduct follow-up meetings to discuss any concerns that stakeholders identified as a result of the information meetings. Consultation should be conducted with the objective of avoiding adverse impacts on stakeholders while providing maximum benefit. Where avoidance of adverse impacts is not possible, consultation shall be conducted with the goal of mitigating such adverse impacts. All forms of consultation and communication during the access planning process needs to be documented for future reference and scrutiny.

It is understood that consultation for aboriginal peoples does follow a set policy and it is SRD's duty to ensure that these policies are met and adhered to.

See: <http://www.aand.gov.ab.ca/AANDFlash/default.html>

9.0 ACCESS PLANNING MAPS

The Peace/Upper Hay Area Access Planning Maps are provided as a component of these guidelines as a means of identifying historical access within the Peace/Upper Hay Area. These maps can be used as the first step in identifying the range of access issues or concerns that may exist in the area. These maps offer proponents information on access developed to date, the type of access and use. Timber company contact information is also provided to direct applicants to a direct source of harvest planning information.

To effectively manage the industrial footprint, the development of any new primary access corridors will be evaluated against the Peace/Upper Hay Area historical access identified on the maps. This comparison is intended to identify if corridors already exist that would meet the proposed access needs without the development of a new access corridor. The following is a brief summary of the information provided through the Peace/Upper Hay Area Access Planning Maps

9.1 Map Identification (two maps):

- Peace – Access Guidelines Map
- Upper Hay – Access Guidelines Map

General Information

Map Scale

1:250,000

Base Map Features

Municipalities, SRD Administrative (Area) Boundaries, surveyed and un-surveyed territory, parks and recreation area, Indian reserves and Métis settlements are indicated on the map.

All Towns, Villages and Hamlets will be shown on the map as per the Provincial Base Map standards.

Existing Infrastructure

All graded roads, including all weather or dry weather roads, will be mapped on the Access Planning Map. Major roads other than highways and agriculture grid roads, will be highlighted on the map for easy identification.

9.2 Oil and Gas Development

Primarily oil and gas development will be marked on the map through the identification of active well sites, as active oil and gas dispositions are often the best indicators of development areas. All major oil and gas facilities, plant sites, etc, will also be mapped.

9.3 Timber Allocation and Contact

Identifies the current timber allocations in the Peace and Upper Hay areas, where harvesting may occur with contact information.

9.4 Corridors

In addition to existing infrastructure (all weather or dry weather roads) two additional types of access corridors have been identified on the map. These corridors include winter corridors and future planned corridors.

Winter Access – Primary winter access corridors are roading networks that have been traditionally used as a main or multiple access corridor to access lands within a geographic area. These corridors are considered preferred routes for winter activities. In the event all weather access is required into these areas, these corridors would be considered for use in a winter only capacity or potentially these corridors could be upgraded into all weather access.

Winter primary access has been identified on the map in blue and is drawn 3 km wide, solid centreline with dashed perimeters. An example of a winter corridor is as follows:

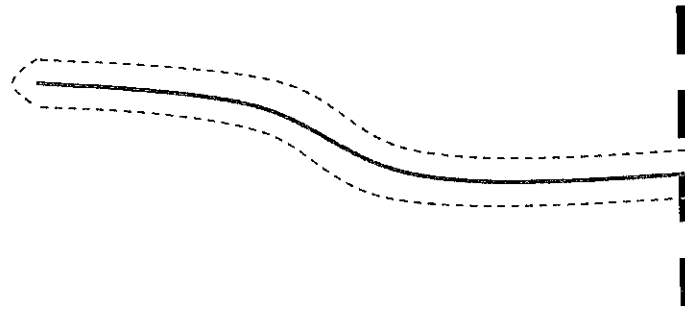


Figure 1.

Future Primary Access - Future primary access are access corridors that have reached the application stage (Phase III) and grade development is planned. The identification of these corridors on the map does not indicate that the application will necessarily be approved by will assist other agencies in aligning access needs within the same geographic area. Once grade development has occurred these corridors will be changed from future primary corridors on the map to existing infrastructure as per these guidelines.

Future primary corridors, or access proposals that have reached the application stage, will be added to the map as a corridor in Orange are drawn 5 km wide, with a solid centreline with dashed perimeters.

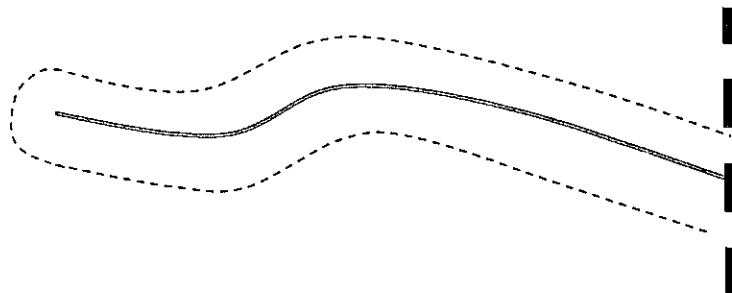


Figure 2.

Map Updates

SRD staff will complete annual updating of the Access Planning Maps in June of each year. By June the previous season of forestry, oil and gas operations and any municipal infrastructure development will be known and can be identified on the map. The timber industries annual forest management planning documents are also submitted in May and June of each year. The information from these documents will also provide additional access information that can be added to the maps and the guidelines. In addition to these sources of information, meetings and discussions with local stakeholders and municipalities will occur to seek suggestions for additional updates and changes. An updated copy of the map will be available in September of each year for circulation.

10.0 SUMMARY

In keeping with the principles of ILM, the Peace/Upper Hay Area has developed a set of access planning guidelines to assist applicants with the planning and development of access infrastructure. The development of these guidelines is intended to guide proponents in the planning, review and application for access within the Peace/Upper Hay Area. Utilizing these guidelines can result in a reduced footprint on the land, integration by ensuring multiple parties will benefit by the access development, shorter approval timelines and increased success in receiving road authority. The application of these guidelines will not guarantee approval of a proposed access, but will increase the likelihood of approval, as operational and social issues will have been addressed prior to application. The Peace/Upper Hay Area encourages the use of these guidelines as a means standardizing and streamlining the process for the development of primary access.

WEB-SITE UPDATES

Additional copies of this document are available at all Peace and Upper Hay Area Offices. The text of the document as well as the annual map updates (June) will be available, on the following web-sites

Peace <http://srd.alberta.ca/fieldoffices/peace/default.aspx>

Upper Hay <http://srd.alberta.ca/fieldoffices/upperhay/default.aspx>

Appendix I

Design Speed (kph)	AADT < 25	AADT 25-50	AADT 50-100	AADT 100-200	Maximum Gradient
30	6.0	6.0	7.0	7.0	11 – 16 %
40	6.0	7.0	7.0	7.0	11 – 15 %
50	7.0	7.0	8.0	8.0	10 – 14 %
60	7.0	8.0	9.0	10.0	10 – 13 %
70	7.0	8.0	9.0	10.0	9 – 12 %
80	7.0	8.0	9.0	10.0	8 – 10 %

Table 1

Design Speed (kph)	Minimum Sideslope	Standard Ditch Width (m)	Minimum Stopping Sight Distance	Minimum Radius of Curve (m)
30	3:1	1	30	30
40	3:1	1	45	50
50	3:1	1	65	80
60	3:1	1 to 3	85	120
70	3:1	1 to 3	110	170
80	3:1	1 to 3	140	230

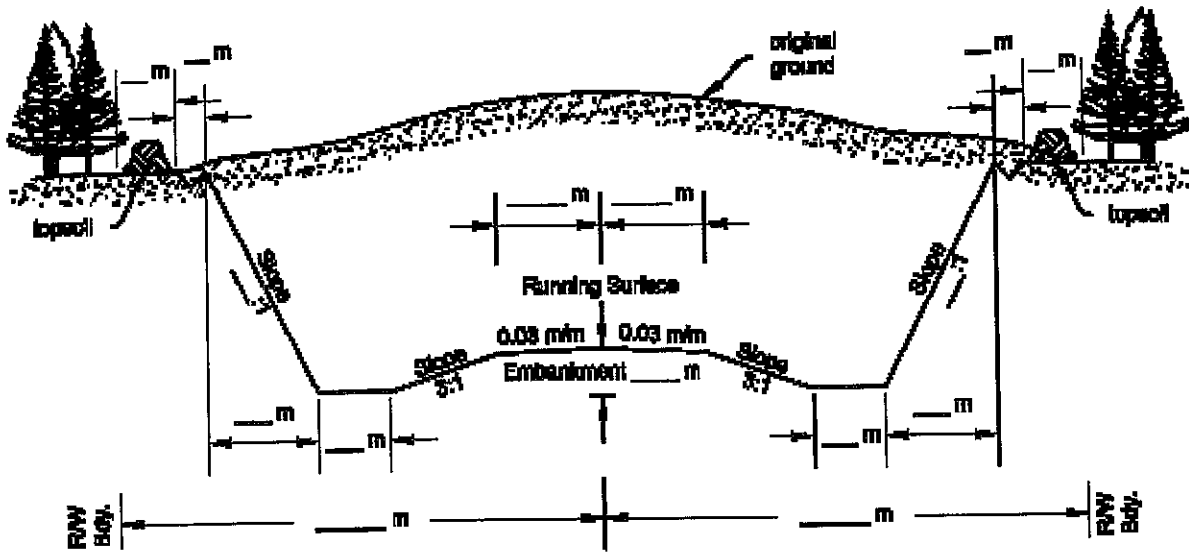
Table 2.

Maximum Backslope		
Soil	Optimum Moisture	Saturated Moisture
Sand	3:1	3:1
Clay	2:1	3:1
Silt	3:1	4:1
Gravel	2:1	2:1
Rock	1:1	4:1

Table 3.

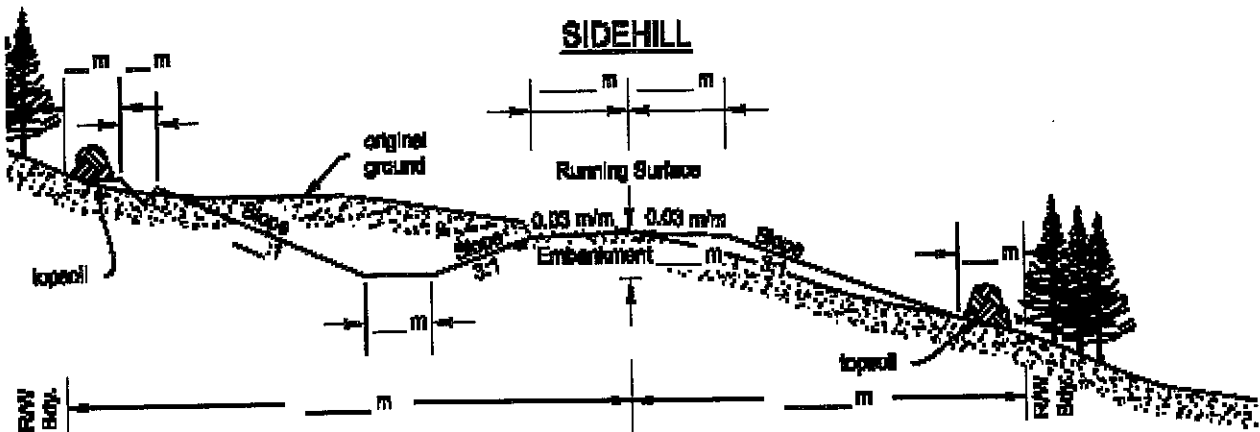
Appendix II

THROUGH CUT



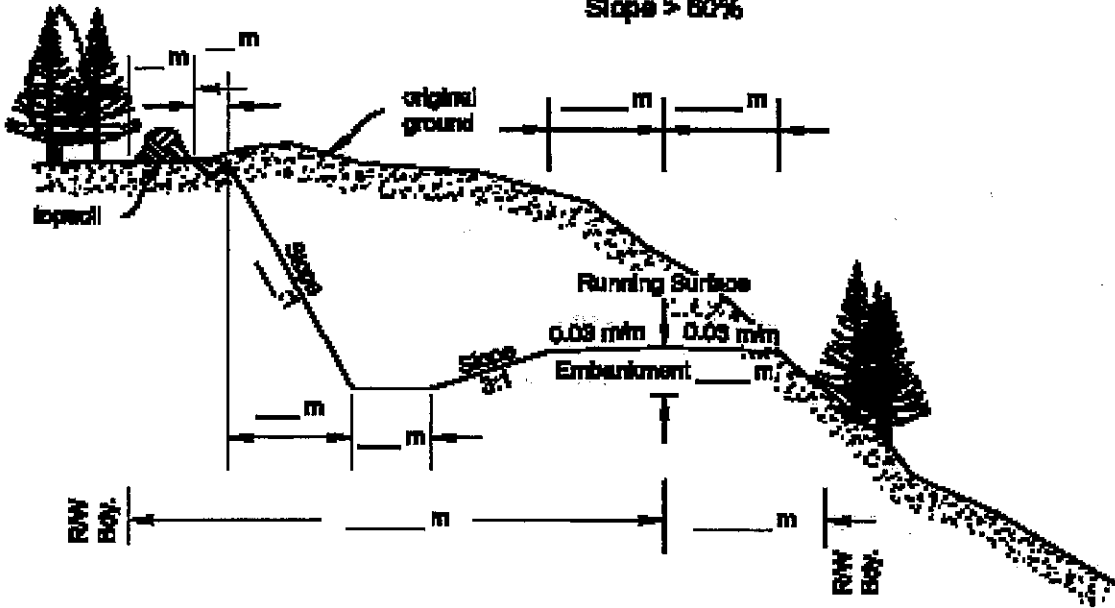
Template 4

SIDEHILL



Template 5.

END HAUL
Slope > 60%



Template 6.

Appendix III

RIGHT-OF-WAY WIDTHS STATION 144+000 to 164+000

June 6/2007

Start Project @ 144+000		
Cleared to 30 meter width previously on LOC032031		30 meter R/W
Station 149+000		32 meter R/W
Ditch Cut		
	Templates B and C	
Station 149+500		26 meter R/W
Padded fill		
	Template A-1	
Station 151+800		32 meter R/W
Cuts and Fills		
	All Templates	
Station 153+400		40 meter R/W
Through Cuts		
	Template D	
Station 153+600		32 meter R/W
Cuts and Fills		
	All Templates	
Station 157+700		26 meter R/W
Padded Fill		
	Template A-1	
Station 159+200		32 meter R/W
Cuts and Fills		
	All Templates	
Station 160+100		26 meter R/W
Padded Fill		
	Template A-1	
Station 161+000		40 meter R/W
Through cuts		
	Template D	
Station 161+400		26 meter R/W
Padded Fill		
	Template A-1	
Station 163+900		32 meter R/W
Cuts and Fills		
	Template B	
Station 165+200		
Project is from Station 144+000 to Station 164+000		20,000 meters total length
5000 meters @ 30 meter R/W		25%
7200 meters @ 32 meter R/W		36%
7200 meters @ 26 meter R/W		36%
600 meters @ 40 meter R/W		3%

Average R/W width is 29.58 meters

Appendix IV

UNGULATE WINTER RANGE MANAGEMENT FOR THE PEACE/UPPER HAY AREA

Planning is key in the scheduling of work so that activities that are more detrimental to wildlife in later winter, can take place during the proceeding couple months of frozen conditions or perhaps under summer conditions, where appropriate.

Approvals

When reviewing dispositions for timber and oil & gas programs, the operations or construction period as well as the longer use requirements of that activity must be considered prior to approving that application(s). Timber operations may occur over one year or over multiple years and oil & gas operations consist of a construction and drilling phase and then subsequent production phases that could occur immediately or later in that dispositions life cycle. Industry must be made aware of any expectations depending on the type of activity they wish to perform.

When approving a Timber disposition in an Ungulate Winter Range * all activities are to be completed prior to any timing restraint identified on the Wildlife Referral Map.

When approving Oil & Gas dispositions in Ungulate Winter Range, the EFR does consider the construction/drilling phases of the activity but only general statements about possible production are made.

Hence, the Peace/Upper Hay Area will make use of condition 190, which states no activity on any of the lands is to take place during the timing restraint, without additional authority. In Timber approvals this clearly identifies that all activities must be completed prior to the timing restraint. Likewise in Oil & Gas this clearly allows that no construction/drilling takes place during the restraint. It also allows us to control the longer term (monitoring, production and maintenance) activities but requires us to separately approve these activities.

Approving production related activities are best handled by a request and subsequent approval procedure. The applicant will apply in writing to carryout production related activities to which we respond in writing approving those we see as necessary for continuing production and that are less concerning to wildlife than construction/drilling. Note the comments on service rigs below before approval is given.

In applying condition 190, the EFR statement regarding the dates of the timing restraint will have to match those applied to on condition 190. In both cases the dates are January 15 to April 30 only, should the EFR statement differ it will need to be revised.

*All winter activities, does not include summertime reforestation and monitoring work.
Peace/Upper Hay Area
Access Planning Guidelines

Production

If SRD was to administer Ungulate Winter Ranges from a wildlife perspective only, SRD would allow no activity within the timing restraint at all. As there are lands that are developable within these areas (some being above the breaks and not within the valleys) a compromise has already been made to allow the drilling of wells. SRD, while applying some common sense, has also compromised by allowing monitoring and production activity of these wells, including some maintenance.

In wildlife's best interest, SRD does not allow any new construction (preparation of drilling locations or the building of roads, pipelines etc.) or the drilling of wells (including completions) during the restraint.

The use of service rigs has been questioned several times and the general consensus is that a service rig used for completions, as above, is considered part of the approved activity. Service rig use for a work-over should be planned outside of the timing restraint. Such use of a service rig could however be considered where emergency circumstances warrant approval. A justification for use a service rig during the timing restraint needs to be provided by the company for the Forest Officer to review.

Winter Timing Restraint Management

Industry personnel and SRD staff both need to be aware of the importance of Ungulate Winter Ranges to wildlife. A rationale for the protection of wildlife in these areas has been published by F&W explaining the background behind the January 15th timing restraint that has be applied to these areas. As these areas take up a small part of the landscape normal industrial activity is not greatly affected.

However when activities need to occur in these areas, pre-planning is again key to meeting the January 15th deadline.

The SRD representative must ensure that the applicant is fully aware of the timing restraint and its implications. Should the timing restraint condition be applied to any disposition, then a start up meeting condition must also be applied; thus the applicant and SRD can review the schedule and resources required to complete the intended project, prior to time of entry.

Recommendations for Industry's pre-planning is as follows:

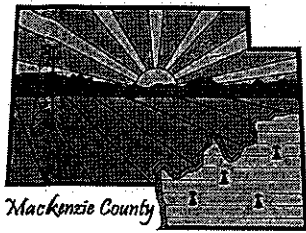
Applicant to schedule completion of intended work prior to January 15th so that operations are concluded prior to the deadline.

Applicants would submit to SRD staff a schedule with completion date for each phase of work.

The applicant must make SRD staff aware if any recorded date was not met and make an adjustment to their program by either adding resources or alter the program to meet the identified deadline.

A joint review of any pre-planning with SRD staff, including F&W, will assist all parties to understand and agree on how the applicant will meet the January 15th requirement.

Proper planning should result in no need for large timeline extensions, which will therefore not be approved. An extension of 1 to 3 days will be considered for unforeseen circumstances only. It is expected that every effort will occur to complete the work prior to the deadline, which should mean limited requests, however, requests for such an extension should be made in writing as soon as the company/operator is aware a extension will likely be required.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	DELEGATION Natural Resources Conservation Board – 2:00 p.m.

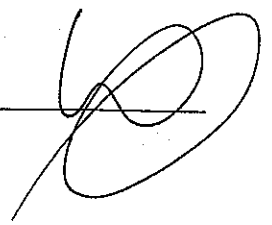
BACKGROUND / PROPOSAL:

See attached.

OPTIONS & BENEFITS:

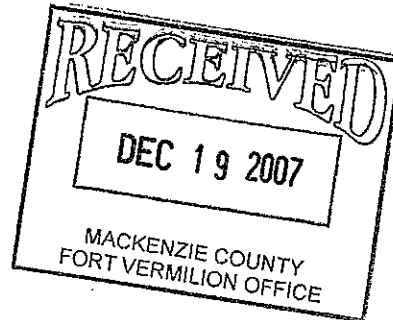
COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

Author: C. Gabriel Review By: _____ CAO 

December 12, 2007

Leanne Lambert
Development Officer
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0



**Re: Presentation on the *Agricultural Operations Practices Act* and
NRCB Application and Compliance Processes**

Dear Leanne:

Following the completion of the recent municipal elections, the NRCB would like to provide a brief update for your councilors and staff on the *Agricultural Operations Practices Act* (AOPA) and NRCB application and compliance processes.

The information will include current AOPA requirements for confined feeding operations, NRCB procedures, municipal involvement in AOPA applications, and information municipalities should consider when responding to applications.

The session would include a brief power point presentation followed by questions and answers, either at a council meeting or at an alternative time, whichever is most suitable for your councilors and/or staff.

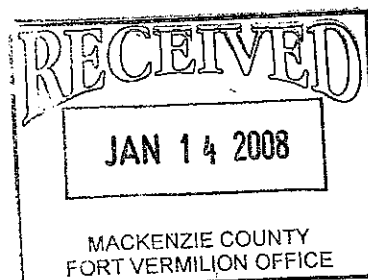
The presentation will be made by an Approval Officer and Inspector. However, please let us know if you would like the Chief Executive Officer or the Director of the Applications or Compliance Divisions to attend the meeting, and we will do our best to arrange a suitable time and day for their schedules and yours.

If you would like to arrange a presentation for your municipality, please contact me at (780) 835-7111 (dial 310-0000 to be connected toll-free).

Sincerely,

A handwritten signature in cursive script that reads "Linda Brazel".

Linda Brazel
Administrative Assistant






NRCB | Natural Resources
Conservation Board

**MUNICIPALITIES, AOPA
and the NRCB**

Municipal District of Mackenzie
February 12, 2008



NRCB | Natural Resources
Conservation Board

NRCB

NRCB reports to the minister of Sustainable Resource
Development (SRD).


The Board is quasi-judicial

6 NRCB offices throughout Alberta:

- Fairview, Morinville, Edmonton, Red Deer, Calgary, Lethbridge

3 NRCB divisions deal with CFOs:

- Applications (Approval Officers)
- Compliance and Enforcement (Inspectors)
- Reviews (Board)



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Grandfathering Provisions

All CFOs and manure storage facilities existing on, or
permitted prior to, January 1, 2002 are considered to
have an NRCB permit.

CFO size is determined to be the capacity of the facilities
as they existed on January 1, 2002.



Application Process

Minimum number of animals or manure volume before an NRCB permit is required.

- 3 types of permits issued:
- Registration, Approval, and Authorization

- Two part Application Process:
- Part 1 application form provides notice of intent and sets date that MDS is measured on.
 - Part 2 of application (technical details) due within 6 months of Part 1 submission.

Notification of Municipalities, Referral Agencies and Neighbouring landowners



Municipal Involvement

Land Use Planning:
Municipalities are responsible for land use planning within their jurisdiction, possibly including areas:

- where there are no new CFOs allowed
- where expansions of existing CFOs are not allowed

Municipalities are notified when Part 1 is submitted and Part 2 is complete.

Municipalities are considered directly affected parties for all applications for confined feeding operations and manure storage facilities.



Municipal responses to NRCB

- Specific items the NRCB requests in municipal responses:
- Does the application meet your Municipal Development Plan land use provisions?
 - Does this application meet the required municipal setbacks?
 - What is the land zoning of the site and the surrounding lands within 1600 metres?



Municipal responses to NRCB

Possible items in municipal responses:

- Road Use agreements?
- Any other issues the County may wish to comment on



Decision Considerations

For Land Use Planning provisions, Approval Officers:

- Must deny applications inconsistent with Municipal Development Plan land use provisions
- Must consider municipal matters that would normally be considered if a development permit were being issued (e.g. property line setbacks)



Reviews

Affected Parties may request a Board review of an Approval Officer's decision

The Board evaluates requests for review and determines whether a review will be held

If a review is held the Board must have regard for, but is not bound by, the MDP

Amendments

Operators can apply to amend their permits

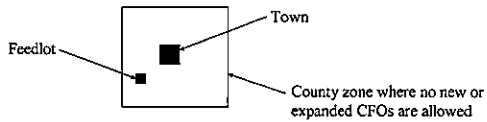
If the application is to amend a permit issued by the municipality, Approval Officers contact the municipality for historical information before issuing their decision on the amendment request.

If the amendment is related to a minor alteration resulting a minimal change to risk to the environment or disturbance, notification prior to issuing a decision is not required under AOPA.

Reviews of amendment decisions can be requested.

- Existing feedlot operation within 1 mile of a town
- County does land use planning and determines that there should be a zone 1.5 miles from the town boundary where no new or expanded confined feeding operations are allowed
- Feedlot operator considers expansion, talks to NRCB and County
- He discovers that if he applied his application would be denied so no application to the NRCB

- Existing feedlot operation within 1 mile of a town

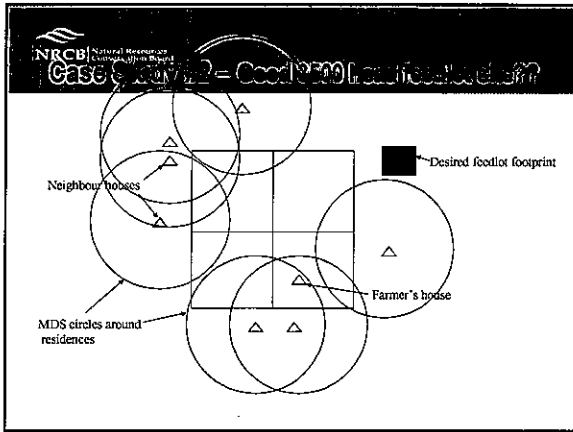


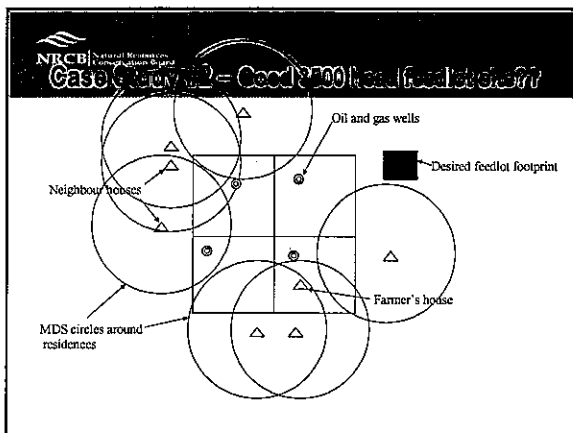
NRCB National Resource Conservation Board
Case Study #2 - Good 3500 head beef finishing feedlot?

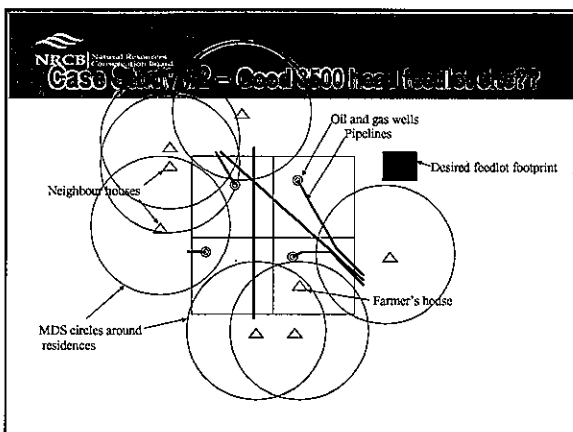
- Producer wants to start a new 3500 head beef finishing feedlot
- He has a section of land with his house on it
- His preferred feedlot design is a square
- Site has good water (60 gallon per minute water wells)
- First 70 feet of subsoil is clay till (pretty good quality subsoil)
- Some natural sloping exists that would assist in pen drainage

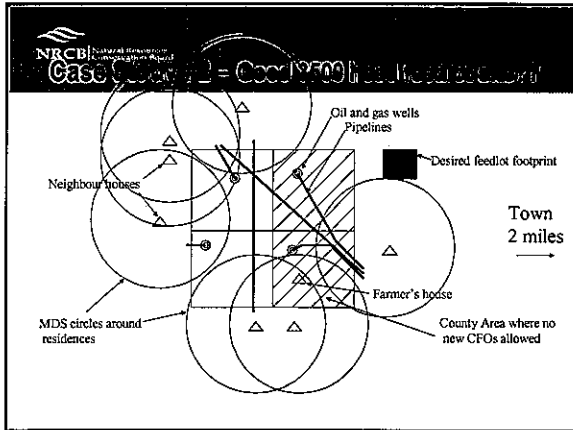
NRCB National Resource Conservation Board
Case Study #2 - Good 2500 head beef finishing feedlot?

NRCB National Resource Conservation Board
Case Study #2 - Good 19500 head beef finishing feedlot?









Compliance & Enforcement

What Inspectors Do:

- Respond to complaints
- Post-construction inspection of NRCB approved operations
- Compliance assurance inspection of NRCB/MD permitted operations
- Review of leak detection/groundwater monitoring reports
- Enforcement

Currently there are 8 inspectors in the province.

Principles of Enforcement

The NRCB enforcement process will use education, voluntary compliance and escalating enforcement tools to address non-compliance issues.

Operators are encouraged to help identify the most appropriate corrective actions or responses.

Where necessary, enforcement actions will be timely, effective and appropriate to the severity of the situation.

NRCB Natural Resources Conservation Board

Protocol for Handling Complaints

NRCB Natural Resources Conservation Board

Types of Complaints

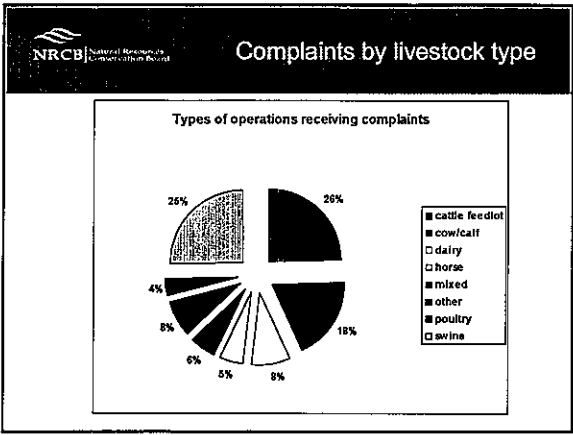
Since January 2002 we have received:
 547 complaints
 involving 127 operations

NRCB Natural Resources Conservation Board

Complaints by operation

Number of Operations involved in complaints

Operation Type	Percentage
odour/nuisance	35%
water quality	28%
non-compliance	22%
other	17%



If you have any questions, please contact the NRCB at
 1-800-393-6644 or visit our website at
www.nrcb.gov.ab.ca

Confined Feeding Operations (CFO) Extension Services

To reach your nearest CFO Extension Specialist, dial 310.FARM, contact them directly or call your local NRCB office. Dial 310.0000 to be connected toll free.

CFO Extension Specialists
Deanne Madsen, Morinville
780.939.1218

Chris Ullmann, Red Deer
403.755.1475

Cody Metherral, Lethbridge
403.381.5885

NRCB Offices
Lethbridge: 403.381.5166
Red Deer: 403.340.5241
Morinville: 780.939.1212
Fairview: 780.835.7111

CFO Extension Specialists with Alberta Agriculture and Food (AF) provide technical expertise to livestock producers, consultants, municipalities, and other interested parties. CFO extension services ensure Alberta's livestock industry grows in a competitively and environmentally sustainable manner.

Working in cooperation with the Natural Resources Conservation Board (NRCB), Approval Officers and Inspectors, AF CFO Extension Specialists provide clients with information and tools to support the NRCB application process. They also provide clients information on the regulatory requirements of the *Agricultural Operation Practices Act* (AOPA) and other relevant legislation.

What services are available?

Extension services are available to anyone requiring information about the technical requirements and application process for existing, new and expanding CFOs in Alberta.

For producers and their consultants, additional services will be provided specific to the application process.

Extension staff assist clients with the following:

- Assist with determining if a permit is required.
- Understanding the application process and regulatory requirements.
- Collecting information to determine potential site risks and initial site evaluation.
- Providing information on management options to meet regulatory requirements and address potential site risks.
- Directing clients to information and tools to help complete the application process.

Referral service

CFO Extension Specialists can refer clients to people with other areas of expertise to help them make decisions about their operation.

How can services be accessed?

AF CFO Extension Specialists provide services across the province and are located in Morinville, Red Deer and Lethbridge.

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the standard

Environmental Standards for Alberta's Livestock Industry

March 2007

Municipalities and the *Agricultural Operation Practices Act (AOPA)*

“The purpose of AOPA is to ensure that the province's livestock industry can grow to meet the opportunities presented by local and world markets in an environmentally sustainable manner.”

Background

In January 2002, the province assumed responsibility for issuing permits for confined feeding operations (CFOs) and for setting and enforcing **manure*** management standards under the *Agricultural Operation Practices Act (AOPA)*.

AOPA and its associated regulations establish a province-wide permit process and compliance program that CFOs, cow/calf operations and custom manure applicators must follow. The legislation also contains environmental standards aimed at protecting the air, water and soil. AOPA was amended in June 2004, and the regulations were updated effective October 1, 2006, to clarify the original intent of the legislation.

Introduction

Alberta Agriculture and Food (AF) is responsible for developing and updating AOPA and the associated regulations. The Natural Resources Conservation Board (NRCB) is responsible for administering the regulations under AOPA. The NRCB reports to the Minister of Sustainable Resource Development.

AOPA includes several provisions that affect rural municipalities. Municipal authorities need to be aware of their role in the permit process and how they can work with the NRCB to represent the interests of their communities.

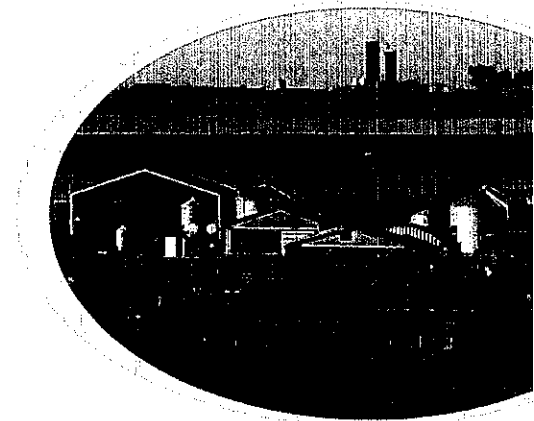
This publication outlines:

1. the definition of a confined feeding operation (CFO)
2. how existing permits are handled
3. how municipal development plans relate to AOPA
4. how municipalities can work with the NRCB
5. the role of municipalities in complaints handled by the NRCB

1. Definition of a CFO and directly related structures

What is a CFO?

A **confined feeding operation*** (CFO) means fenced or enclosed land or buildings where livestock are confined for the purpose of growing, sustaining, finishing or breeding by means other than grazing and any other building or structure directly related to that purpose.



Alberta



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Natural Resources
Conservation Board

What does a CFO not include?

The definition of a CFO does not include residences, grazing livestock operations, seasonal feeding and bedding sites, equestrian stables, auction markets, race tracks or exhibition grounds.

Ancillary structures

Ancillary structures such as feed mills and offices **used solely for the operation of the CFO** do not require a municipal development permit. For an ancillary structure to be considered part of a CFO, the owner or operator must identify the structure when applying to the NRCB for a permit or if an operator is not applying for a permit, he or she must submit a notice to the NRCB before constructing the facility. A CFO operator must obtain gas and electrical permits from the municipality, if it is accredited under the *Safety Codes Act*, or from the province or a contract agency.

Municipal jurisdiction

Municipalities continue to have jurisdiction with respect to other structures not specifically approved by the NRCB.

The NRCB will consider a setback request by the municipality or Alberta Infrastructure and Transportation regarding the siting of any structure on a CFO.

2. Municipal development permits and CFOs

Transfer of responsibility

As a result of amendments to AOPA in June 2004, all existing municipal development permits, or permits issued by a health authority, are now considered permits under AOPA. The NRCB is responsible for enforcing the conditions that a municipality may have attached to its development permits.

Grandfathered operations

The June 2004 amendments to AOPA specify that CFOs constructed **before** January 2002 **without** municipal permits are considered to have permits under AOPA. Owners

and operators must follow the AOPA requirements for manure management.

CFOs constructed **before and after** January 2002 **with** municipal permits are also considered to have permits under AOPA. Owners and operators are required to follow the conditions in the permit. If the permit is silent in the area of manure management, the owner or operator must follow the AOPA manure management requirements.

Capacity

If a CFO does not have an existing permit then it is the capacity of the facilities (fenced or enclosed land or buildings) at the CFO as of January 1, 2002, that determines the number of animals that can be confined at the operation.

If a CFO with an existing permit has not yet constructed sufficient facilities to accommodate the number of animals stated in the permit and the conditions allowing the construction are still valid, then the facilities may still be built. However, the owner or operator is advised to contact the NRCB or an Alberta Agriculture CFO extension office before any construction.

The NRCB issues three kinds of permits. The type of permit depends on the nature of the activity and the number of animals, animal species and changes in the number of animals:

1. **Registrations** are permits for smaller operations.
2. **Approvals** are permits for larger operations.
3. **Authorizations** are permits for manure storage facilities or manure collection areas.

3. Municipal development plans

AOPA requires NRCB approval officers to consider the land use provisions of municipal development plans and/or land use bylaws when they process permit applications for CFOs and manure storage facilities.

If requested to do so by a directly affected party, the NRCB Board may review the decision of an NRCB approval officer. During a review, a panel of the NRCB Board can, if warranted, override the land use provisions in municipal development plans.

Municipalities are encouraged to prepare and review the land use provisions in their municipal development plans. Municipal development plans should describe the areas and locations where CFOs are not considered a suitable land use.

Reviewing/revising land use bylaws

Municipalities should ensure that their municipal development plans and land use bylaws do not contain provisions that are inconsistent with AOPA.

Impact on municipal development permits

Municipal development permits are no longer required for CFOs that have an NRCB permit or are applying for an NRCB permit (*Municipal Government Act* Section 618.1).

AOPA does not prevent municipalities from regulating animal operations not listed in the legislation or CFOs that fall below the registration threshold. The livestock categories and the minimum size of the operation are outlined in the *Matters Regulation*, Schedule 2.

Matters Regulation, Schedule 2

Category of Livestock	Type of Livestock	Number of Animals (Registrations)	Number of Animals (Approvals)
Beef	Cows/finishers (900+ lbs)	150-349	350+
	Feeders (450-900 lbs)	200-499	500+
	Feeder calves (<550 lbs)	360-899	900+
Dairy ^{1, 2}	Lactating cows ³ (count lactating cows only - associated dries, heifers and calves are not counted)	50-199	200+
Swine	Farrow to finish ⁴	30-249	250+
	Farrow to wean ⁴	50-999	1000+
	Farrow only ⁴	60-1249	1250+
	Feeders/boars	500-3299	3300+
	Roasters	500-5999	6000+
	Weaners	500-8999	9000+
Poultry	Chicken-breeders	1000-15999	16000+
	Chicken-layer (includes associated pullets)	5000-29999	30000+
	Chicken-pullets/broilers	2000-59999	60000+
	Turkeys-toms/breeders	1000-29999	30000+
	Turkey-hens (light)	1000-29999	30000+
	Turkey-broiler	1000-29999	30000+
	Ducks	1000-29999	30000+
	Geese	1000-29999	30000+
Horses	Pregnant Mare Urine (PMU)	100-399	400+
	Feeders > 750 lbs	100-299	300+
	Foals < 750 lbs	350-999	1000+
	Mules	100-299	300+
	Donkeys	150-449	500+
Sheep	Ewes/rams	300-1999	2000+
	Ewes with lambs	200-1999	2000+
	Lambs	1000-4999	5000+
	Feeders	500-2499	2500+
Goats	Meat/milk	200-1999	2000+
	Nannies/billies	400-2999	3000+
	Feeders	500-4999	5000+
Bison	Bison	150-349	350+
Cervid	Elk	150-399	400+
	Deer	200-999	1000+
Wild Boar	Feeders	100-299	300+
	Sow (farrowing)	50-99	100+

¹ When dairy replacement heifers are housed away from the dairy, treat as Beef - feeders.

² When dairy calves are housed away from the dairy, treat as Beef - feeder calves.

³ Dairy count includes lactating cows only.

⁴ Swine count includes sows only.

4. Working with the NRCB

Approval officer considerations regarding permits

An approval officer must consider whether an application for a permit:

- meets the requirements of the *Agricultural Operation Practices Act (AOPA)* and regulations, and
- is consistent with the land use provisions in the municipal development plan.

An approval officer must deny an application if:

- the technical requirements of the regulations are not met and the approval officer does not accept a suitable variance, or
- the application is inconsistent with land use provisions contained within the municipal development plan.

Directly affected parties

Any county, municipal district, village, hamlet, town or city within specified distances from the boundary of the land on which the CFO is located (or is to be located) is considered a directly affected party. The distances outlined in AOPA are as follows:

Distance of affected party from the boundary of the land on which the CFO is or is to be located	Total proposed animal units
0.5 miles	500 or fewer
1 mile	501-1,000
1.5 miles	1,001-5,000
2 miles	5,001-10,000
3 miles	10,000-20,000
4 miles	20,001 or more

Notification to municipalities for permit applications

When the NRCB receives a completed Part 1 of an application, the document is date-stamped, and a notice is sent to the affected municipality(s). Part 1 only includes the applicant's name, land location and their intention to construct or expand. When Part 2 of the application is considered complete it is provided to the municipality for review and response.

AOPA stipulates that a municipality has 15 working days to provide comments about an application. The approval officer may extend the comment period for municipalities that make a written request, when circumstances are warranted.

Notification for amendments to permits

AOPA allows permits to be amended. The permit holder or an approval officer can initiate the amendments.

Amendments initiated by a permit holder are processed in a manner similar to an application for a new permit. However, notification to the directly affected municipalities is not required if the proposed amendment is related to a minor alteration to an existing building or structure at a CFO or manure storage facility that will result in minimal change to the risk (if any) to the environment, and a minimal change to a disturbance (if any).

Amendments initiated by an NRCB approval officer also do not require notification of the amendments to the municipality prior to issuing the amended permit.

In all cases the approval officer must provide a written copy of the decision to the municipality. At that point a municipality may apply to the Board for a review of the amendment.

Minimum distance separation

The regulations require the NRCB to base its calculation of the minimum distance separation between a CFO or manure storage facility and neighboring residences as of the date that Part 1 of the permit application is filed with the NRCB. NRCB approval officers consider four categories of land zoning and residential types in the calculation of the minimum distance separation:

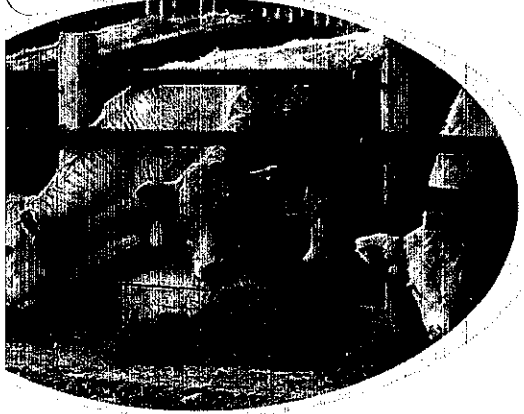
- Category 1 - residences on land zoned for agricultural purposes (e.g., farmstead, acreage residences),

☺☺ AOPA stipulates that a municipality has 15 working days to provide comments about an application. ☺☺

AOPA versus municipal development plans – which one prevails?

AOPA is provincial legislation; therefore, it prevails over a municipal development plan or a land-use bylaw adopted under the requirements of the *Municipal Government Act* (Section 13). In addition, NRCB permits prevail over land-use bylaws and subdivision decisions (*Municipal Government Act*, Section 619).





- Category 2 - residences on land zoned for non-agricultural purposes (e.g., country residential, rural commercial businesses),
- Category 3 - residences on land zoned for high use recreational or commercial purposes, and
- Category 4 - residences on land zoned for large scale country residential, rural hamlet, village, town or city.

The minimum distance separation is set for each category ranging from the shortest distance for Category 1 to the longest distance for Category 4.

The regulations include a few exceptions that allow a CFO or manure storage to be constructed within the minimum distance separation from a residence. AOPA allows a CFO or manure storage to be constructed within the minimum distance separation from a residence if:

- the owner waives the requirements in writing,
- the owner or operator of the CFO owns or controls the residence,
- an existing CFO is upgrading their operation and is not increasing manure production
- the residence is constructed on the neighboring lands after Part 1 of the application for a permit is received by the NRCB, or
- the residence was constructed within the minimum distance separation of an existing CFO after the owner or operator of the CFO submitted the initial application or started construction.

Municipal responses to the NRCB

Municipal submissions to the NRCB in response to an application should include a statement indicating whether the proposal is or is not consistent with the land use provisions in the municipal development plan. If the proposal is not consistent with the provisions, the response should explain:

- the inconsistencies,
- the relevant land use policies and their rationale,
- the possible consequences of issuing a permit, and
- any other issues the municipality believes should be considered when arriving at a decision.

Municipalities can also provide comments if they do not have land use plans.

If a municipality does not consider a standard specified in the AOPA regulations to be adequate for a specific application, it can outline its concerns to the NRCB. Comments should include a proposed alternative and rationale for the alternative.

If a permit condition requires municipal implementation, the NRCB may include a condition requiring an agreement between the applicant and the municipality (e.g., required construction of an approach).

NRCB policy

If a permit holder applies to change conditions on an existing permit issued by a municipality, the NRCB policy requires approval officers to contact the municipality for background information on the conditions before making a decision on any application to amend a permit.

The NRCB requires the approval officer to provide the municipality with a copy of the amended permit. If the municipality disagrees with the amendment, it may apply to the NRCB Board for a review of the approval officer's decision within 10 working days of receiving a copy of the decision.

Application for Board review of approval officer decisions

As a directly affected party, a municipality can apply to the NRCB Board for a review of an approval officer's decision. The application for a review must be received within 10 working days from the date the municipality received the approval officer's written decision.

The application for Board review must be in writing and must contain:

- a clear and concise statement of the facts relevant to the application,
- the grounds on which the application for review is made,
- a brief explanation of the nature of the problem that has resulted or will result from the approval officer's decision,
- a brief description of the remedy sought,
- the municipality's name, address and telephone number and if available, fax number and e-mail address,
- if the municipality has a representative, the representative's name, address and telephone number and if available, fax number and e-mail address.

Review process

A municipality may submit an application for a Board review of an approval officer's decision. The Board meets within 10 working days of the filing deadline and makes its decision in consideration of all filed requests simultaneously. The NRCB Board may:

- dismiss the request for review if, in the opinion of the Board, the issues raised in the request for review were adequately dealt with by the approval officer or the issues raised are of little merit, or
- schedule a review.

If the Board decides to hold a review, the municipality:

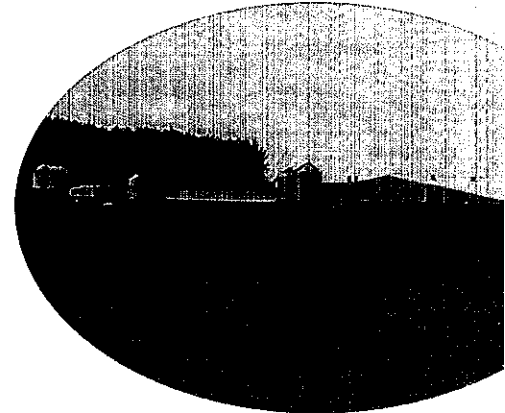
• **must be:**

- given a reasonable opportunity to review information relevant to the review, and
- given a reasonable opportunity to furnish evidence and written submissions relevant to the review, and

• **may be:**

- given the opportunity to mediate concerns with the applicant, or
- required to make inquiries and investigations, and prepare studies and reports.

The NRCB values municipal input when responding to complaints. NRCB inspectors may contact the municipality to clarify the intent of the original municipal development permit and any background concerning municipal conditions. The NRCB makes it a practice to periodically update municipalities on compliance activities within their boundaries. The NRCB also sends municipalities courtesy copies of enforcement orders issued to CFOs in their district.



5. Municipal role in handling complaints

Municipalities may receive complaints about confined feeding operations and manure application from their ratepayers. Complaints related to a CFO or manure related issues should be forwarded to the NRCB to investigate and respond. The NRCB is responsible for enforcing the Act and regulations. The NRCB has a toll-free, 24-hour response line that concerned residents may call to express their concerns (see contact information at the end of this publication).

***Note:** Terms used in this publication have been simplified to make it easier to read. Complete definitions are found in Section 1 of the legislation.

For example: the term **manure** includes the livestock excreta, straw, other bedding material, litter, soil, wash water and feed in the manure. Composted manure has the same requirements as manure.

For more information, contact: (Dial 310-0000 to be connected toll-free)

Alberta Agriculture and Food

www.agric.gov.ab.ca

Lethbridge: (403) 381-5835

Red Deer: (403) 755-1475

Morinville: (780) 939-1218

Ag-Info Centre: 310-FARM (3276)

Publications: 1-800-292-5697

Natural Resources Conservation Board

www.nrcb.gov.ab.ca

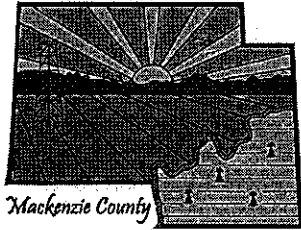
Lethbridge: (403) 381-5166

Red Deer: (403) 340-5241

Morinville: (780) 939-1212

Fairview: (780) 835-7111

Response line: 1-866-388-6722



MACKENZIE COUNTY REQUEST FOR DECISION

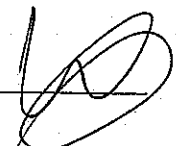
Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	DELEGATION Jake & Susanne Wolfe – 3:00 p.m.

BACKGROUND / PROPOSAL:

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

Author: _____ Review By: _____ CAO 

January 25, 2008

Jake and Suzanne Wolfe
Box 743
High Level, Alberta
T0H 1Z0
780-926-2627 or 780-926-1484

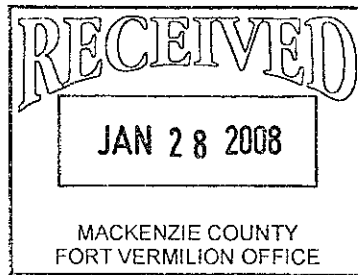
Dear County Council members;

Re: file #01MK068 - Initial application proceedings began in 1997

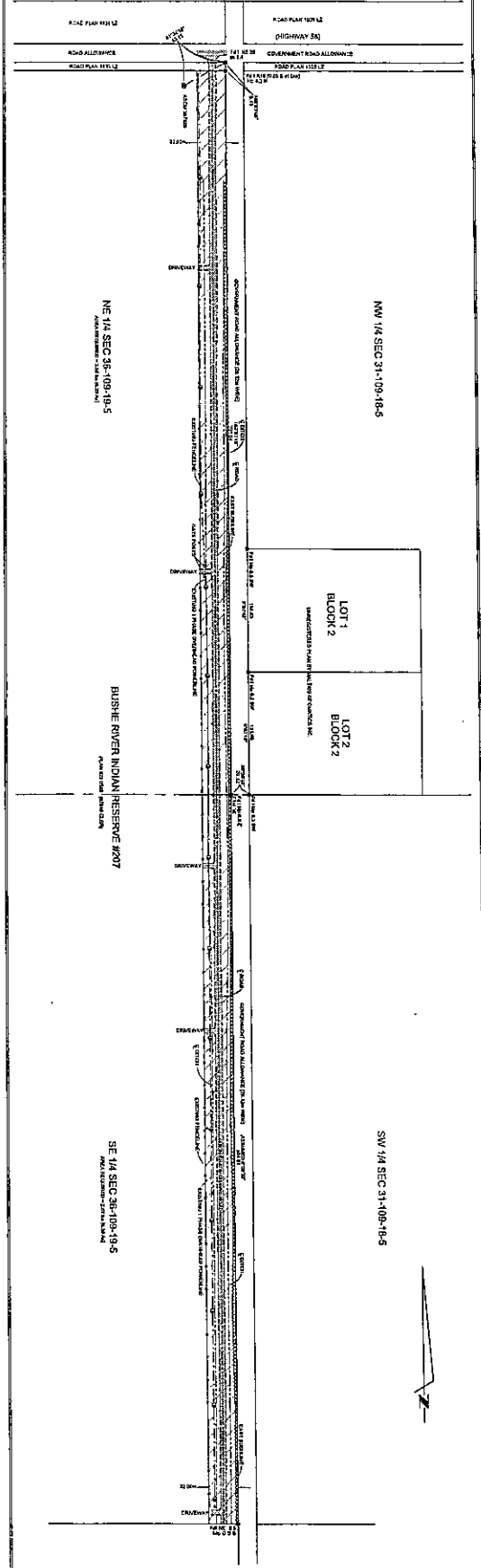
This letter serves to confirm our telephone request to include to above file in your agenda for the Feb 12th council meeting.

Thank you for considering our request to bring this file to a mutually satisfactory closure.

Sincerely;



BUSHE RIVER INDIAN RESERVE #207
PLAN 2014-18-16-4



REVISION INVESTIGATION PLAN
FOR
PUBLIC ROAD CORRIDOR
BUSHE RIVER INDIAN RESERVE #207

DATE: 10/15/2014
SCALE: 1"=40'

PROJECT: BUSHE RIVER INDIAN RESERVE #207
PROJECT NO: 107-18-16-4
PROJECT LOCATION: SECTION 36, TOWNSHIP 109N, RANGE 16W
PROJECT OWNER: STATE OF ALASKA
PROJECT CONTACT: ALASKA DEPARTMENT OF TRANSPORTATION
PROJECT PHONE: 907-475-2111
PROJECT FAX: 907-475-2111

PROJECT DESCRIPTION: REVISION INVESTIGATION PLAN FOR PUBLIC ROAD CORRIDOR
PROJECT PURPOSE: TO PROVIDE A CLEAR AND UNAMBIGUOUS RECORD OF THE PROJECT AND TO SHOW THE LOCATION OF ALL PROJECT FEATURES AND TO SHOW THE LOCATION OF ALL PROJECT EASEMENTS AND TO SHOW THE LOCATION OF ALL PROJECT OBSTRUCTIONS AND TO SHOW THE LOCATION OF ALL PROJECT ENCROACHMENTS AND TO SHOW THE LOCATION OF ALL PROJECT VIOLATIONS AND TO SHOW THE LOCATION OF ALL PROJECT DEFICIENCIES AND TO SHOW THE LOCATION OF ALL PROJECT DEFICIENCIES AND TO SHOW THE LOCATION OF ALL PROJECT DEFICIENCIES

PROJECT LOCATION: SECTION 36, TOWNSHIP 109N, RANGE 16W
PROJECT COORDINATES: NAD 83 UTM
PROJECT DATUM: NAD 83 UTM
PROJECT ELEVATION: ASL
PROJECT SCALE: 1"=40'
PROJECT DATE: 10/15/2014
PROJECT DRAWN BY: J. J. JENSEN
PROJECT CHECKED BY: J. J. JENSEN
PROJECT APPROVED BY: J. J. JENSEN
PROJECT TITLE: REVISION INVESTIGATION PLAN
PROJECT NO: 107-18-16-4
PROJECT LOCATION: SECTION 36, TOWNSHIP 109N, RANGE 16W
PROJECT COORDINATES: NAD 83 UTM
PROJECT DATUM: NAD 83 UTM
PROJECT ELEVATION: ASL
PROJECT SCALE: 1"=40'
PROJECT DATE: 10/15/2014
PROJECT DRAWN BY: J. J. JENSEN
PROJECT CHECKED BY: J. J. JENSEN
PROJECT APPROVED BY: J. J. JENSEN

BUSHE RIVER INDIAN R

Fd.I. NE 38
c.s. 0.4

ROAD PLAN 1939 LZ

See Detail A

GOVERNMENT ROAD ALLOWANCE

PLAN 842 1009

ASCM
397828

Fd.I. R.16
Mp. 0.3N
c.s. 0.4

ROAD PLAN 1325 LZ

Fd.I. NE 36, c.s. 0.4
Mp. 0.3N

LOT 1
BLOCK 1
PLAN 982 4358

RECEIVED

SEP 30 2003

MUNICIPAL DISTRICT
OF MACKENZIE NO. 23
M.D. - LA CRETE

Detail A
Not to scale

Fd.I. R.16
Mp. 0.3N

LOCATION OF ROAD BED. N.W. 1/4 SEC 31-109-18-5

795.54
GOVERNMENT ROAD ALLOWANCE

P.I.I.
Mp. 0.3SW 190.20

P.I.I.
Mp. 0.3SW

LOT 1
BLOCK 2
(2.68 ha.)

P.I.I.
Mp. 0.3NW 190.20

P.I.I.
Mp. 0.3NW

LOT 2
BLOCK 2
(2.68 ha.)

P.I.I.
Mp. 0.3NW

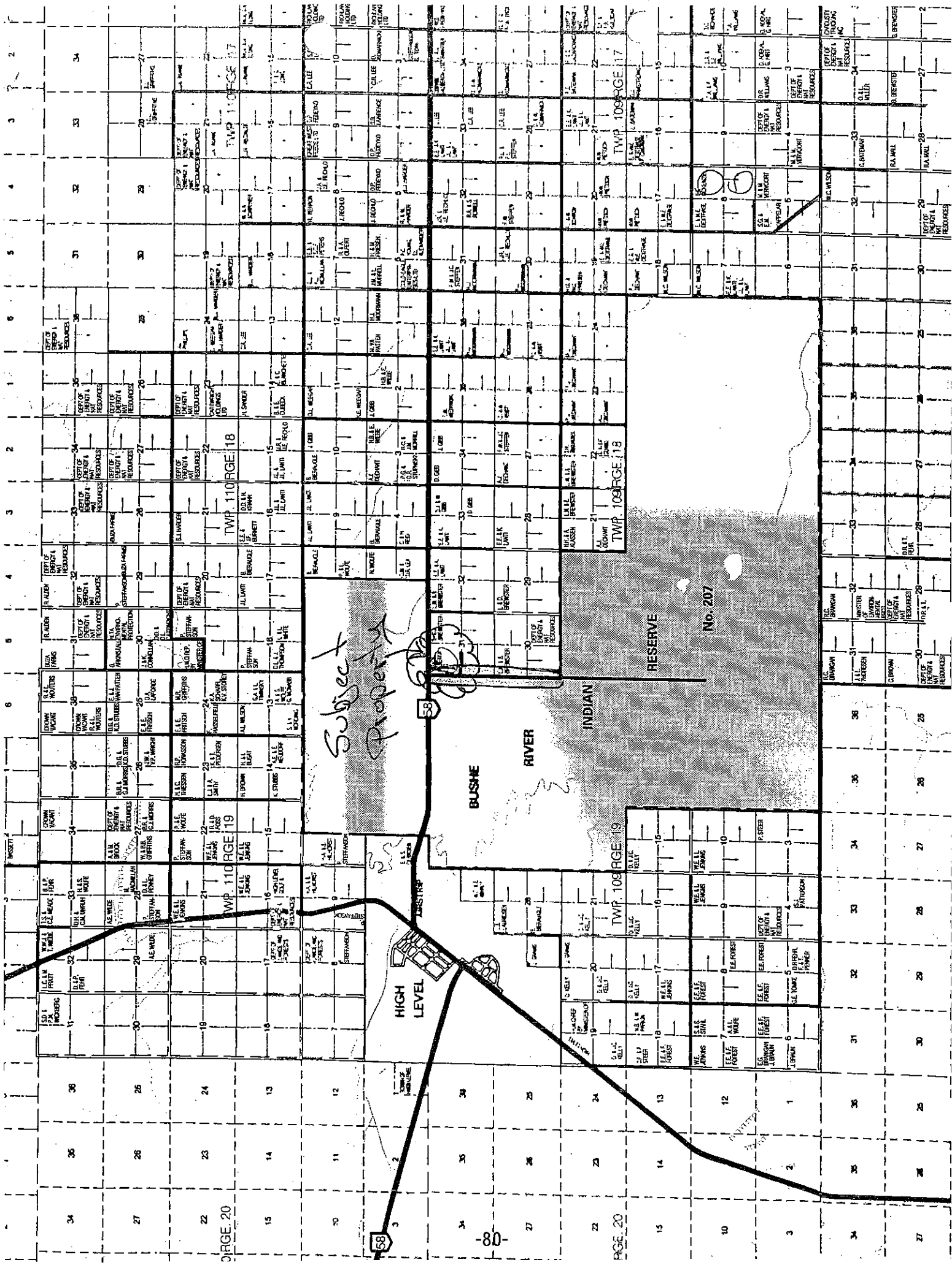
P.I.I.
Mp. 0.3NW

Fd.I. E1/4 33
Mp. 0.3E

20.12
89° 59' 45"

89° 59' 45"

31
109-18



Subject Property

HIGH LEVEL

BUSHE RIVER

INDIAN RESERVE

RESERVE No. 207

RANGE 20

TWP 110

RANGE 18

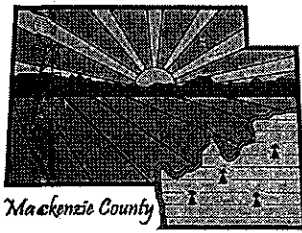
TWP 108

RANGE 20

TWP 108

RANGE 17

TWP 109



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	DELEGATION Norwood Transport Request to Waive a Fire Invoice

BACKGROUND / PROPOSAL:

Zama Fire Rescue and Zama Emergency Medical Services responded to a motor vehicle incident on February 16, 2007 along Zama road involving a logging truck owned by Norwood Transport. Zama Fire Rescue responded with 1 fire pumper and 1 rescue vehicle with 3 Officers and 2 fire fighters. Big Eagle Hydro Vac, Big Eagle Steamer and a Mackenzie County Sanding truck were also contracted out to assist with clean-up.

A letter was received from Simon Driedger, the owner of Norwood Transport, to provide his perspective on what transpired regarding the incident involving his logging truck. Mr. Driedger has requested that \$3,431.30 be waived to leave a remaining balance of \$750.00.

Mackenzie County has already paid the \$3842.00 for the Vac Truck expenses that were incurred by the Zama Fire Department and discussions will be taking place between the Director of Emergency Services and all Fire Department Chiefs regarding contracting services to ensure proper protocols are followed.

This item was presented to Council for consideration on January 8, 2008 and the following motion was made:

MOTION 08-01-041 **MOVED** by Councillor Wardley

That Norwood Transport pay fire invoice #5569 in full in the amount of \$4,181.30.

CARRIED

Author:	G. Peters	Review by:	R.N. Becker	CAO	
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OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author:	G. Peters	Review Date:		CAO	
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NORWOOD TRANSPORT LTD.

Box 1270
La Crete, Alberta
T0H 2H0
780-926-0265

November 20, 2007

Jason Gabriel
Municipal District of Mackenzie No. 23
P.O. Box 640
Fort Vermilion, AB
T0H 1N0

RE: MD Ambulance Charges -- Invoice #5569

Dear Mr. Gabriel:

On March 7, 2007, a logging truck owned by my company, Norwood Transport Ltd., was involved in a single vehicle roll over accident on the Zama Road.

I, as the owner of the company, was notified of the accident immediately after it had happened, approximately 6:45pm. Dave Wall, the driver of the truck, informed me that he was not injured and did not need any emergency medical attention. The logging contractor for which we were hauling logs, Exact Harvesting Ltd., was notified by other truckers hauling on the same road. When I contacted the contractor at approximately 7:00pm, I was told that Exact Harvesting was already on their way to the accident site with equipment and personnel to guide traffic, assist driver, and proceed to clean up the accident. RCMP were then notified by myself, that there had been an accident but there was no need for other emergency response.

I arrived at the accident site at approximately 7:45pm with additional equipment to clean up the accident and clear the road for traffic. When I arrived, on scene were High Level RCMP, Zama Fire Department, Zama Ambulance, and High Level Ambulance was just arriving. RCMP informed me that Zama Fire Department had notified a picker truck and vacuum truck to assist with clearing the road. Zama Fire Department (Jordan) was notified, prior to them dispatching this equipment, that both of these services were not required, as I had my own equipment to do this job. This resulted in an extra cost billed by the vac truck of \$3842.00.

RCMP then asked the Fire Department to provide vehicle registration for the truck, upon which the Fire Department proceeded to chop out both windshields, which was not required (or even reasonable as there was a top door in the truck cab) and pried open the tachograph for the tach card. They also took the key out of the ignition and placed it on the side of the seat when the driver already had disconnected battery shut off to truck.

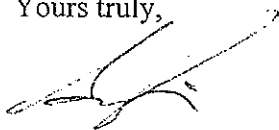
Firstly, nobody has a legal right to the information on the tach card, especially if the RCMP has not even asked for it. Secondly, the tachograph was damaged with a repair bill of \$346.00. Thirdly, the ignition had to be replaced as the key was lost when the truck was turned back on its wheels and nobody knew where the key was, at a cost of \$284.00. Next, the windshields had to be replaced at a cost of \$312.00.

The ambulance attendant asked the driver if he was insured, to which he responded that he had a little sore neck, but he would be okay and did not need his service. He was approached a second time by the ambulance attendant with the same question, suggesting they would just like to check it out. He was then placed on a stretcher, and then told that once on the stretcher, as an ambulance attendant he could not release him and by law had to be taken to the hospital in High Level to be seen and assessed by a medical doctor.

As you can see from the information I have presented, Norwood Transport has had a great deal of financial costs due to this accident which were not covered by insurance. We feel that the actions of the staff on site were not very professional as I would have expected from them. We greatly appreciate all the services provided by volunteer emergency services.

We realize that there is a cost of doing business, and would like to pay the invoice sent by you, in the amount of \$750.00. Please respond by writing to us, issuing a credit invoice, or a re-invoicing us for this amount if you feel this is acceptable.

Yours truly,

A handwritten signature in black ink, appearing to read 'Simon Driedger', with a long, sweeping flourish extending upwards and to the right.

Simon Driedger
President



Mackenzie County

Office of Mackenzie Regional Emergency Services
Box 708, La Crete, Alberta, T0H 2H0
Tel.: (780) 928-4993 Fax: (780) 928-4199 Cell.: (780) 841-1900
E-mail: pdriedger@md23.ab.ca

March 7, 2007

Norwood Transport
Box 1270
La Crete, AB T0H 2H0

RE: Fire Response
Date: February 16, 2007
Location: Zama Access Road
Type: Motor Vehicle Incident
Incident # 01-ZFR-07

As you may be aware, Zama Fire and Rescue Service responded to the incident noted above, being a Single Motor Vehicle Incident, Zama Access Road. Municipal Bylaw No. 580/06 was established to provide efficient fire services within the Municipal District of Mackenzie, which includes the provision of invoicing for providing such services.

Enclosed with this letter you will find:

- 1) A report explaining the Fire Services Bylaw and it's invoicing process; and the procedures that should be followed when receiving an invoice for fire services.
- 2) An invoice for providing fire services to the above stated incident.

Should you have any further questions on this matter, please contact me at 928-4993.

Sincerely,

Paul Driedger, Director
Mackenzie Regional Emergency Services
Encl.

FIRE RESPONSE COSTS RECOVERY

Municipal Bylaw No. 580/06 was established to continue providing fire services within the Municipal District of Mackenzie No. 23 and to provide for efficient operation of such Fire Services.

Where the Fire Service has taken any action whatsoever for the purpose of extinguishing a fire or responding to a fire call, incident or false alarm, the Municipality shall, in respect of any costs incurred by the Municipality in taking such action, charge any costs so incurred to:

- the person who caused the incident;
- the owner of the land or in possession where the incident occurred; or
- the owner of property who was the person in possession and control of the property where the incident occurred, if not located on privately owned land.

Where the Fire Services has provided services for the purpose of, but not be limited to:

- occupant load determination,
- fire inspections,
- fire investigations, and
- fire permits,

the Municipality shall, in respect of costs incurred by providing the service, charge such fees as set out in the bylaw, and such fees shall be due and payable upon receipt of such services.

If you have received an invoice for fire services you need to take the following steps.

- 1) *If you have property insurance.*
 - a. Inform your insurance agent and forward the invoice to your insurance company for payment as soon as possible.

Outstanding Invoices.

If the invoice is not paid within sixty (60) days after the mailing of an invoice by the municipality, such cost or fee shall be charged against the land as taxes due and owing in respect of that land or, in the case of incidents involving motor vehicles the municipality shall take any collection action it deems necessary to collect such fees.



Municipal District of Mackenzie No. 23
 P.O. Box 640 Fort Vermilion, AB
 T0H 1N0
 Phone (780) 927-3718
 Fax (780) 927-4266

INVOICE #: IVC00000000005569

INVOICE

Customer

NORWOOD TRANSPORT
 BOX 1270

LA CRETE AB

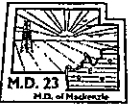
T0H 2H0

Date: 3/7/2007

Customer# 239125

Due Date: 4/6/2007

^PLEASE RETURN THIS PORTION WITH YOUR PAYMENT^



Municipal District of Mackenzie No. 23
 P.O. Box 640 Fort Vermilion, AB
 T0H 1N0
 Phone (780) 927-3718
 Fax (780) 927-4266

Quantity	Description	Unit Price	Total
1.00	BASIC LIFE SUPPORT, FEB 16/07 ZAMA ACCESS ROAD	\$1,165.30	\$1,165.30
	AMBULANCE RESPONSE DAVID WALL, PCR #8614329, 8652936 BASIC RATE \$226.00, DISTANCE 310KM @ \$3.03/KM		
1.00	FIRE RESPONSE, FEB 16/07 ZAMA ACCESS ROAD	\$3,016.00	\$3,016.00
	FIRE INCIDENT NO. 01-ZFR-07 PUMPER UNIT 1 - 1 @ \$400.00/HR @ 3.38HRS RESCUE UNIT 1 - 1 @ \$400.00/HR @ 4.16HRS		

Handwritten initials

IF YOU HAVE ANY QUESTIONS OR CONCERNS
 REGARDING THIS INVOICE PLEASE CALL
 (780) 928-4993.

Subtotal	\$4,181.30
Tax	\$0.00
Total	\$4,181.30

PAYMENT DUE UPON RECEIPT - PAYABLE TO THE MD of Mackenzie
PLEASE INCLUDE TOP PORTION WITH PAYMENT



INVOICE REQUEST

**INVOICE TO:**

Norwood Transport
 Box 1270
 La Crete AB, T0H 2H0

CODE TO ACCOUNT NO.:

01-23-50-420

INCIDENT NO.:

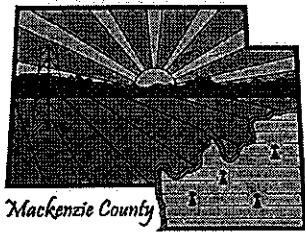
01-ZFR-07

Department:		Incident Type:		Date:	Location:
La Crete Fire & Rescue		Motor Vehicle Incident		Feb. 16/07	Zama Access Road
Single Motor Vehicle Incident				Time of Call	20:00
Description	Quantity	Total # of Hours	Rate / Hour / Unit	Total \$ Amount	
Pumper Unit	1	3.38	\$ 400.00	\$ 1,352.00	
Ladder Unit			\$ 400.00	\$ -	
Tanker Unit			\$ 400.00	\$ -	
MCI Unit			\$ 400.00	\$ -	
Rapid Response Unit			\$ 400.00	\$ -	
Rescue Unit	1	4.16	\$ 400.00	\$ 1,664.00	
Command Unit			\$ 200.00	\$ -	
Rescue Boat			\$ 200.00	\$ -	
Hazmat Trailer			\$ 150.00	\$ -	
Rescue Alive Unit			\$ 100.00	\$ -	
Rescue Boggan			\$ 100.00	\$ -	
Contracted Services (Cost plus 15%)			\$ -	\$ -	
Contracted Services (Cost plus 15%)			\$ -	\$ -	
Firefighters (If only manpower is requested/needed)			\$ 20.00	\$ -	
Officers (If only manpower is requested/needed)			\$ 25.00	\$ -	
Fire Investigations			\$ -	\$ -	
Ambulance Response	1	(Basic Rate)	\$ 1,165.30	\$ 1,165.30	
Minimum Charge			\$ 250.00		
			\$ -	\$ -	
			\$ -	\$ -	
<i>(Fees According to Municipal ByLaw No. 580/06)</i>			Total:	\$ 4,181.30	

DATE: MARCH 14, 2007

APPROVED BY: 
 Paul Driedgen, Director

Mackenzie County
 Offices of Mackenzie Regional Emergency Services
 Box 708, La Crete, AB T0H 2H0 PH(780)928-4993 FAX(780)928-4199



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Municipal Planning Commission Meeting Minutes January 9, 2008

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the January 9, 2008 meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of January 9, 2008 be received for information.

Author: C. Gabriel Review By: _____ CAO 

**Mackenzie County
Municipal Planning Commission Meeting**

**North Point Center (County Office)
La Crete, Alberta**

Wednesday, January 9, 2008 @ 2:00 p.m.

PRESENT

Peter Braun	Chair, Councillor
Jack Eccles	Vice – Chair, MPC Member
Beth Kappelar	MPC Member
Ryan Becker	Director of Planning and Emergency Services
Vicky Krahn	Planning Administrative Support

ABSENT

Ed Froese	Councillor
Manfred Gross	MPC Member

1. CALL TO ORDER

Peter Braun called the meeting to order at 2:06 p.m.

2. ADOPTION OF AGENDA

MOTION 08-01 **MOVED** by Beth Kappelar

That the agenda be adopted with the following additions:

4b) Development Permit Application 03-DP-08
David Zacharias; Single Family Dwelling with Attached
Garage
Plan 032 5931, Block 4, Lot 2; La Crete

6b) Baseball Park Proposal

CARRIED

3. ADOPTION OF MINUTES

MOTION 08-02 **MOVED** by Beth Kappelar

That the minutes of the December 10, 2007 Municipal Planning Commission meeting be adopted as presented.

CARRIED

4. DEVELOPMENT

- a) **Development Permit Application 02-DP-08
Abe Driedger; Single Family Dwelling with Attached
Garage and General Services Establishment (Hair Salon)
Plan 022 5319, Block 1, Lot 2; La Crete**

Frank Goertzen, landowner, was present to discuss Abe Driedger's proposed development with the Municipal Planning Commission.

Abe Driedger's proposed development is to run a multi-employee Hair Salon out of a single family dwelling with attached garage. The proposed property is situated in Frank Goertzen's subdivision north of 94th avenue in La Crete. In accordance with Mackenzie County's Land Use Bylaw the only types of businesses that are allowed in a residential zone are Home Based Businesses which do not allow non-resident employees.

The Municipal Planning Commission stated that a concern is the dust and vehicle noise which would be present if a business with multiple employees were allowed in a residential zone.

Frank Goertzen stated that he discussed the proposed Hair Salon with adjacent landowners of the subject property and they stated that they have no concerns with the business in their neighborhood. Furthermore, dust and noise from vehicles should not be a problem as the lot is situated off of 94th avenue.

Mr. Goertzen stated that he has considered rezoning the lot in question and the one directly east to a commercial zone,

perhaps a zone that would allow a convenience store as these lots have not been selling.

Councillor Braun stated that Council had discussed the Abe and Kristiana Driedger proposed development at a council meeting where Council had noted that they were not in favor of this development due to non-compliance with the Land Use Bylaw.

The Municipal Planning Commission stated that if Mrs. Driedger were the only employee of the salon this development would not be a concern as it would follow the regulations of the Land Use Bylaw.

MOTION 08-03 MOVED by Beth Kappelar

That Development Permit 02-DP-08 on Plan 022 5319, Block 1, Lot 2 in the name of Abe Driedger, be refused.

CARRIED

Note: That the developer be made aware that if Mrs. Driedger were the only employee of the Hair Salon the Municipal Planning Commission would not have a concern with the proposed development. Furthermore, that the developers be made aware that they have the option of rezoning the property to allow this type of development which would be presented to Council for decision.

**b) Development Permit Application 03-DP-08
David Zacharias; Single Family Dwelling with Attached
Garage
Plan 032 5931, Block 4, Lot 2; La Crete**

MOTION 08-04 MOVED by Jack Eccles

That Development Permit 03-DP-08 on Plan 032 5931, Block 4, Lot 2 in the name of David Zacharias, be approved with the following conditions:

1. Minimum building setbacks: 30.48 meters (100 feet) front yard (from 95th Avenue) 7.6 meters (25 feet) rear yard; 4.6 meters (15 feet) side yard, from the property lines.

2. The architecture, construction materials and appearance of the Single Family Dwelling with Attached Garage shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
3. The Municipality has assigned the following address to the noted property 9214 – 95th Avenue. You are required to display the address (9214) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
4. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner where applicable.
5. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards and at the developer's expense.
6. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

5. SUBDIVISION

- a) Subdivision Application 53-SUB-07
NW 17-105-14-W5M; Wilson Prairie Area
Jacob and Margaret Unrau**

MOTION 08-05 MOVED by Beth Kappelar

That subdivision application 53-SUB-07 in the name of Jacob and Margaret Unrau on NW 17-105-14-W5M (Plan 952 0105, Block 1, Lot 1) be tabled for a revised tentative plan showing the potential boundary adjustment of the east

boundary of Plan 952 0105, Block 1, Lot 1 east to Teepee Creek, the distance of the existing garage to the proposed new boundaries and the complete details of the existing private sewage disposal systems.

CARRIED

**b) Subdivision Application 58-SUB-07
SW 5-104-18-W5M; Blue Hills
Simon and Anna Neudorf**

MOTION 08-06 **MOVED** by Jack Eccles

That subdivision application 58-SUB-07 in the name of Simon and Anna Neudorf on SW 5-104-18-W5M be approved with the following conditions:

1. This approval is for a single lot subdivision, 12.24 hectares (30.25 acres) in size.
2. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
3. Applicant/developer shall enter into a Developer's Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a. Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.
 - b. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
 - c. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - d. The existing barn shall be moved to meet the setbacks required in the Mackenzie County Land Use Bylaw or be removed from the property.

- e. Subdivision must meet ATCO Electric's conditions as follows:
 - I. Provision of utility right-of-way as required by ATCO Electric, extending to an alignment 7.5 meters on either side of the power line center line along the west.
 - II. There must be 6.1 meters clearance from all buildings, trees, and materials to the power line. The existing and any future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 6.1 meters on either side of the line route. Therefore the owner should be aware of the potential for brushing along the existing and possible future power line alignment.
 - III. The landowner/developer is cautioned not to plant trees which may subsequently grow into the power line right-of-way.
 - IV. Buildings or equipment should not be located within 5.0 meters of the power line.

CARRIED

6. MISCELLANEOUS ITEMS

a) Action List

The Action List of December 10, 2007 was reviewed.

b) Baseball Diamond Park

The Director of Planning stated that he met with Brent Holick and Abe Fehr, Baseball Diamond Park committee members, to discuss their vision of the baseball Diamond Park and what amount of acres would be satisfactory in order to proceed with the baseball park.

Mackenzie County obtains Municipal Reserve in the form of land from all residential developers within hamlets in order to have land for parks and schools. Administration reviewed areas where Municipal Reserve is still required; this research revealed that lands owned by Vanguard Realty would be an ideal location for a baseball park. Mr. Enns owes the County 8.305 acres in Municipal Reserve. If Mr. Enns were to sell another 2.815 acres to the County the Baseball Park Committee would have 11.12 acres to work with. The 11.12 acres is satisfactory to the Baseball Park committee.

Administration stated that a letter was sent out to Mr. Enns with regards to the Municipal Reserve that he owes the County.

MOTION 08-07 MOVED by Beth Kappelar

That negotiations be started to procure 11.12 acres of municipal reserve land from Henry Jay Enns (Vanguard Realty Ltd.) for the purpose of constructing a baseball park on Part of NW 9-106-15-W5M, specifically the lands lying to the east of subdivision Phase 5C.

CARRIED

7. IN CAMERA

There were no In Camera items to discuss.

8. NEXT MEETING DATES

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ Thursday, January 31st at 6:00 p.m. in Fort Vermilion
- ❖ Friday, February 15th at 10:00 a.m. in La Crete
- ❖ Thursday, February 28th at 6:00 p.m. in Fort Vermilion

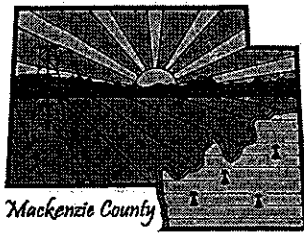
9. ADJOURNMENT

MOTION 08-08 MOVED by Jack Eccles

That the meeting be adjourned at 3:05 p.m.

CARRIED

These minutes were adopted this 24th day of
January 2008.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	PUBLIC HEARING Bylaw 652/07- Land Use Bylaw Amendment to Rezone Part of NW 19-109-19-W5M from Agricultural District 1 (A1) to Rural Industrial District 1 (RI1) (High Level Rural) (Inter-municipal Development Plan Corridor)

BACKGROUND / PROPOSAL:

Bylaw 652/07, was given first reading at the December 11, 2007 Council meeting, being a Land Use Bylaw amendment to rezone Part of NW 19-109-19-W5M from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1". The applicant requested the rezoning in order to bring the current use of the existing shop in compliance with Mackenzie County's Land Use Bylaw.

OPTIONS & BENEFITS:

Development History for NW 19-109-19-W5M

The first development permit on record that was issued for Pt. of NW 19-109-19-W5M was on May 26, 1993 to Lee's Construction for a house (mobile home), private airstrip, and a Contractor's Business. The Contractor's Business was for heavy equipment construction involved in the storage of cats, scrapers, track hoes, skidders and other equipment on site. Later the mobile home was replaced with a modular home on a basement with a garage. The permit was issued on April 3, 1996.

No other development was recorded until April 3, 2001 when Bylaw 283/00 was passed rezoning Pt. of NW 19-109-19-W5M from Agricultural District 1 to Highway Development District to accommodate a proposed truck stop. The proposed truck stop was not pursued by the applicant due to unavailability of municipal services to the location.

Author: Liane Lambert,
Development Officer

Reviewed by: _____

CAO

A permit for a temporary 20 man camp was issued on January 9, 2002. The camp was later removed and is no longer on location.

In January 2004 a subdivision application was received to subdivide a 10 acre parcel containing the homestead from the quarter section. Because the land was zoned as Highway Development District the applicant had to change the zoning back to Agricultural District to comply with the Land Use Bylaw. April 2004, Bylaw 407/04 the property was rezoned back to Agricultural District. The subdivision was registered on February 14, 2005.

Current Development.

On October 18, 2006 Development Permit 275-DP-06 for an agricultural shop was approved on Part of NW 19-109-19-W5M. Now that the shop has reached completion, the applicant has decided to use the building for rental purposes to an oilfield servicing company. One condition of the approved permit was that the developer was to obtain approval from Alberta Infrastructure and Transportation (AIT) prior to the construction of the shop. In a later phone conversation with Mr. Lee, he stated that he proceeded with construction of the shop believing he had received verbal permission from a Mr. Paul Klassen with Alberta Infrastructure and Transportation in the High Level area. At the time he was unaware that he required written approval.

Under Agricultural District 1 (A1), industrial uses are not permitted however oil and gas servicing are permitted under Rural Industrial District 1 (R11). The applicant has also expressed interest in subdividing the land into several smaller industrial lots in the future. To accommodate the impending use, the applicant has applied to rezone Part of NW 19-109-19-W5M from Agricultural District 1 (A1) to Rural Industrial District 1 (R11) to accommodate industrial type uses.

Comments were received from the Town of High Level and Alberta Infrastructure and Transportation (AIT). Neither department has any concern with the proposed rezoning. However AIT has a concern with the use of the existing Shop and the apparent intensification of the substandard road intersection onto Township Road 1094.

September 12, 2007 a letter (See Attached) was sent to Mr. Lee reminding him of his obligation to comply with the condition discussions at an onsite meeting held August 30th, 2007 with Robert Lindsay, Eva Schmidt, Liane Lambert, Clarence Lee and Paul Driedger. These conditions are as follows:

- Construct an access from the quarter section to the road allowance along the north boundary of the property. Please complete and submit the attached Road Access Request form prior to constructing the access. (Minimum of 41 meters from the Highway 35 right-of-way).

Author: Liane Lambert,
Development Officer

Reviewed by: _____

CAO _____

- Upgrade the portion of road east from highway 35 to a minimum of 41 meters within the road allowance to include the access to the yardsite, to accommodate both industrial and residential traffic. Please contact Robert Lindsay, Alberta Infrastructure and Transportation, and John Klassen, Mackenzie County, for their road and access specifications.
- Construct a drainage ditch along the east boundary of your quarter section to the ditch along the newly constructed road to ensure proper drainage from your development.

In another phone conversation with Mr. Lee, he informed the County that he ran out of time this fall to complete the access upgrades. His plan is to complete the upgrades this spring and that he is in contact with AIT to obtain the appropriate approvals.

A concern was received that Mr. Lee had removed the trees that created a buffer between his land and the adjacent lands. In order to complete the requested access upgrades, Mr. Lee has to remove a portion of the trees on the north end of his property. There are no other trees on this portion of land.

The major concerns that were brought forward by the adjacent land owners is the use of the existing access onto the road allowance which accesses onto Highway 35. (See attached concern letter addressed to AIT).

7.34 RURAL INDUSTRIAL DISTRICT 1 "RI1"

The general purpose of this district is to accommodate industrial buildings and uses which are deemed better suited to rural rather than urban areas.

A. PERMITTED USES

- (1) Extensive Agriculture and farm buildings.

B. DISCRETIONARY USES

- (1) Agricultural supply depot.
- (2) Bulk fertilizer sales.
- (3) Bulk fuel storage.
- (4) Bulk propane sales.
- (5) Contractor's business.
- (6) Fertilizer sales.
- (7) Industrial Camps
- (8) Maintenance Yard.
- (9) Manufacturing firm.
- (10) Natural resource extraction industry.
- (11) Oil and gas servicing.

Author: Liane Lambert,
Development Officer

Reviewed by: _____

CAO _____

- (12) Public use.
- (13) Petroleum facility.
- (14) Salvage/storage yard.
- (15) Security suite.
- (16) Sewage lagoon, sewage treatment plant.
- (17) Mobile/Modular Home (Manufactured) Sales.

C. MINIMUM LOT SIZE

0.8 hectares (2 acres) unless otherwise required by the Development Officer.

D. MINIMUM TOTAL FLOOR AREA

92.9 square metres (1000 square feet) or as required by the Development Officer.

E. MINIMUM FRONT YARD SETBACK

As specified by the local road authority, but in no case less than 41.1 metres (135 feet) from the edge of the highway right of way.

F. MINIMUM DEPTH OF SIDE YARD

15.24 metres (50 feet)

G. MINIMUM REAR YARD SETBACK

7.6 metres (50 feet).

H. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

Buildings may be of new construction or moved in. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

I. ON-SITE PARKING

In accordance to the provisions in Section 4.28 of this Bylaw.

J. LOCATION CRITERIA

Author: Liane Lambert,
Development Officer

Reviewed by:

CAO

Rural industrial development shall be located where possible along highway corridors or identified collector roads.

K. ON-SITE PARKING

In accordance to Section 4.28 of this Bylaw.

L. LANDSCAPING

In accordance to Section 4.23 of this Bylaw.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

MOTION 1

That second reading be given to Bylaw 652/07 being a Land Use Bylaw amendment to rezone Part of NW 19-109-19-W5M from Agricultural Industrial District 1 "A1" to Rural Industrial District 1 "RI1".

MOTION 2

That third reading be given to Bylaw 652/07 being a Land Use Bylaw amendment to rezone Part of NW 19-109-19-W5M from Agricultural Industrial District 1 "A1" to Rural Industrial District 1 "RI1".

Author: Liane Lambert,
Development Officer

Reviewed by: _____

CAO

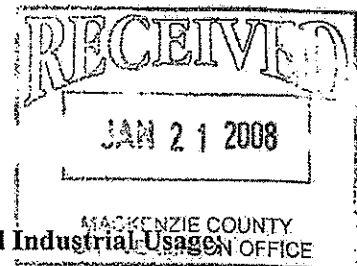
FAXED
17 Jan 08
8 @ 1:10 pm

Room 301, Provincial Building
Bag 900-29, 9621-96 Avenue
Peace River, Alberta, Canada T8S 1T4
Telephone (780) 624 6280 Fax (780) 624 2440

January 17, 2008

Our File: 2511 - (5-19-109-19 NW)
2512 - (5-19-109-19 NW)
Your File: Bylaw 652/07

Mr. William Kostiw
Chief Administrative Officer
Mackenzie County
Box 640
Fort Vermilion, Alberta
T0H 1N0



Dear Mr. Kostiw,

**Re: Proposed Land Use Re-designation from Agricultural to Rural Industrial Usage
East of Highway 35; Part of NW 19-109-19-W5M;
Mackenzie County**

Thank you for the letter from your organization dated January 24, 2008 regarding the above noted proposal. Alberta Infrastructure and Transportation does not object to this proposal.

Please note that this department has an ongoing concern with the existing development on the parcel of land under consideration. Alberta Infrastructure and Transportation is still waiting for the landowner, Mr. Clarence Lee, to provide an acceptable traffic impact assessment and apply for a roadside-development permit for the industrial development that he has already built on this parcel of land. Mr. Lee agreed to do so when members of your staff and I met with him on site on August 28, 2007. Your staff members reminded him that the development permit issued by Mackenzie County required him to obtain all required approvals from Alberta Infrastructure and Transportation.

The department is concerned with the intensified use of Township Road 1094 is experiencing now that the oilfield equipment rental company is operating from this site, given the apparent substandard configuration of this local road's intersection and their access to the local road. Alberta Infrastructure and Transportation asks that Mackenzie County take what steps it deems necessary to address this continuing safety concern with this development's use of your roadway.

Please call me at (780) 624-6280 if you have any questions or wish to meet to discuss this matter in greater detail.

Yours truly,

Robert Lindsay
Development and Planning Technologist

RJL/sc

cc: Rommel Directo, Alberta Infrastructure and Transportation, High Level
William Gish, Alberta Infrastructure and Transportation, Peace River
Glen Tjostheim, Alberta Infrastructure and Transportation, Edmonton

S:\PUBLIC\Operation\USERS\Development\2008\2512\Hwy 35\51910919NW 01.doc



TOWN OF



10511 - 103 Street
High Level, Alberta
T0H 1Z0
Tel: (780) 926-2201
Fax: (780) 926-2899
E-mail: swiley@highlevel.ca

January 29, 2008

By Fax Only
780 927-4266

Mackenzie County
Box 640
Fort Vermilion, Alberta
T0H 1H0

Attention: Ryan Becker, Director of Planning & Emergency Services

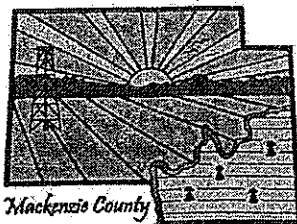
Thank you for the opportunity to comment on the proposed Land Use Bylaw amendment, your Bylaw No. 652/07. The Town of High does not have any concerns with the above mentioned Land Use Bylaw amendment.

Yours truly,

Simone Wiley
Development Officer
Town of High Level

Cc: Dean Krause, CAO
Town of High Level

*HIGH LEVEL . . . at the crossroads of northern opportunity
. . . where the future of Alberta begins.*



Mackenzie County
P.O. Box 1690, La Crete Alberta T0H 2H0
Phone (780) 928-3983 Fax (780) 928-3636

September 12, 2007

Clarence Lee
Box 351
High Level AB T0H 1Z0

Dear Mr. Lee:

Development on NW 19-109-19-W5M; 275-DP-06

Thank you for joining the on site meeting at the above mentioned location on Thursday, August 30th, 2007 with Robert Lindsay (AIT), Eva Schmidt, Liane Lambert, and me. As discussed at the meeting you agreed to comply with the following requirements:

- Construct an access from the quarter section to the road allowance along the north boundary of the property. Please complete and submit the attached Road Access Request form prior to constructing the access. (Minimum of 41 meters from the Highway 35 right-of-way).
- Upgrade the portion of road east from Highway 35 to a minimum of 41 meters within the road allowance to include the access to the yard site, to accommodate both industrial and residential traffic. Please contact Robert Lindsay, Alberta Infrastructure and Transportation, and John Klassen, Mackenzie County, for their road and access construction specifications.
- Construct a drainage ditch along the east boundary of your quarter section to the ditch along the newly constructed road to ensure proper drainage from your development.

We also discussed rezoning your land from agricultural to industrial. To start this process I am enclosing a Land Use Bylaw Amendment application for your convenience. Please complete the form and submit it to our office with an application fee of \$150.

If you have any questions or concerns please contact Liane at 927-3718 or Eva or myself at 928-3983, or stop by the office. Our office hours are 8:15 a.m. to 4:30 p.m., Monday through Friday.

Yours truly,


Paul Driedger, Director
Planning and Emergency Services

Enclosures

Pc: Robert Lindsay, Alberta Infrastructure and Transportation

Alberta Infrastructure and Transportation
Room 310, Provincial Building
Bag 900, Box 29
Peace River, Alberta
T8S-1T4

Attn: Mr. John Engleder-Regional Director
e-mail: john.engleder@gov.ab.ca

Dear Sir

Re: Clarence Lee development @ NW19-109-19W5 adjoining Highway 35

We have had discussions with Mr. Robert Lindsay of your office and also with Mackenzie County regarding the referenced development and specifically concerning highway access to the developed site. We are adjoining landowners residing at Pt. NE 19-109-19W5 and directly affected by the access issues relevant to the subject development utilizing the same access as our residence.

When I last spoke with Mr. Lindsay of your office, during the last week of August, 2007, Mr. Lindsay indicated that the developer, Mr. Clarence Lee, was to submit a Traffic Impact Study to your office along with a Highway Development Permit application in order to satisfy the conditions of his development permit # 275-DP-06 issued by Mackenzie County October 18, 2006. Please note that the original conditions of Mr. Lee's development permit # 275-DP-06 indicated that no development was to occur prior to submission to your office of a Highway Development Permit application and your office's acceptance and approval of same. Mr. Lee did proceed with development without submission of the relevant documentation to your offices and has now been granted 1 year as we understand it to address the access issues relative to his development. Our lawyer has advised us that the current use of the site, for outside storage of large equipment and machinery, with the resulting increase in heavy truck traffic, is inconsistent with the development permit which only contemplated a "shop". It is, therefore, a non-conforming use pursuant to the provisions of the *Municipal Government Act*.

In our last discussion with Mr. Lindsay of your office Mr. Lindsay indicated that it was Mr. Lee's intention to further develop the parcel upon which the initial development has been made. Further, Mr. Lindsay also advised that your office would require that an area structure plan be prepared and that access into the development would likely be from Range Road 20-0 to the south of the subject property and forming the west boundary of the property. Mr. Lindsay had indicated that the developer would likely have to improve the intersection of Range Road 20-0 with Highway 35 once an area structure plan was prepared and submitted to your office along with to the Mackenzie County, Town of High Level and other stakeholders.

In the interim Mr. Lindsay has arbitrarily accepted that the existing access into our residence can be shared with Mr. Lee's development regardless of safety issues and

detrimental effects upon our enjoyment of our property. We did raise the possibility with Mr. Lindsay that access to Mr. Lee's development could be accommodated from the existing access at the High Level Construction shop site immediately to the south of Mr. Lee's development. This existing access meets Highway 35 at a right angle, is sloped and of sufficient width to accommodate heavy trucks and also affords good sight lines along Highway 35. Conversely the existing access into our property which is currently being used to access Mr. Lee's development and which will be improved sometime in the next 12 months does not meet Highway 35 at a right angle, is narrow and sloped in excess of current highway standards and affords poor sightlines along Highway 35 and will remain the access to this development.

Under the current access, which was built to serve our residence, we cannot turn onto or off of the highway should a tractor/trailer be exiting or entering Mr. Lee's development. As traffic is permitted to travel at 100km/hour and is gaining speed as it approaches this intersection, there exists the potential for a serious mishap as traffic turning onto our road will be forced to come to a complete stop and await the departure of the vehicle from Mr. Lee's development. As we all know that this is an extremely busy highway, the likelihood of large trucks being able to stop is very slim. With the gates into Mr. Lee's development as currently placed at a distance of 23 m from the shoulder of our access road and almost against the shoulder of Highway 35 there is insufficient room to allow a heavy truck and trailer to exit Highway 35 and pull up to the gates, if locked, without blocking the approach onto our laneway and/or Highway 35 or alternately stopping on the shoulder of Highway 35 while the gate is unlocked. In addition the risk still exists that traffic on Highway 35 either north or south bound will be negatively impacted by traffic entering or exiting Highway 35 at this approach without suitable acceleration/deceleration lanes and traffic flow adjustments owing to the alignment of the existing approach with Highway 35.

Consequently we wish to have the following concerns addressed:

- 1) As the access to Mr. Lee's development is likely of a temporary nature at this point, the developer should be made to pursue preparation of an area structure plan and access strategy immediately and abandon the current access plan utilizing our common approach onto Highway 35.
- 2) In the interim Mr. Lee should be made to relocate access to his development to the existing High Level Construction access onto Highway 35 to improve access for the types of vehicles expected to access Mr. Lee's development. It should be noted that ownership of all lands affected by this development upon NW 19-109-19W5 is held by High Level Construction currently.
- 3) Application of arbitrary rules for access locations should not apply in this circumstance due to the lack of planning on the part of the developer, Alberta Infrastructure and Transportation and Mackenzie County relative to access to this particular development. Specifically Mr. Lindsay of your office had indicated that the High Level Construction access along with our own residence access would be closed under ideal Alberta Infrastructure and Transportation access design and all access would be moved to an improved access from Range Road 20-0. This arbitrary approach implies that we as

existing property owners will be accountable for the poor planning of this development.

We are of the understanding that Mr. Lee will be required by Mackenzie County to submit a new development permit application to address the change in use of the development as opposed to the original application and issuance of development permit 275-DP-06. We intend to present our views on this matter on the basis of the lack of attention and planning relative to the access and transportation issues.

We look forward to hearing from your office in regard to these matters.

Mike and Wendy Parkin
(780) 926-2133 office
(780) 926-0133 cell Mike

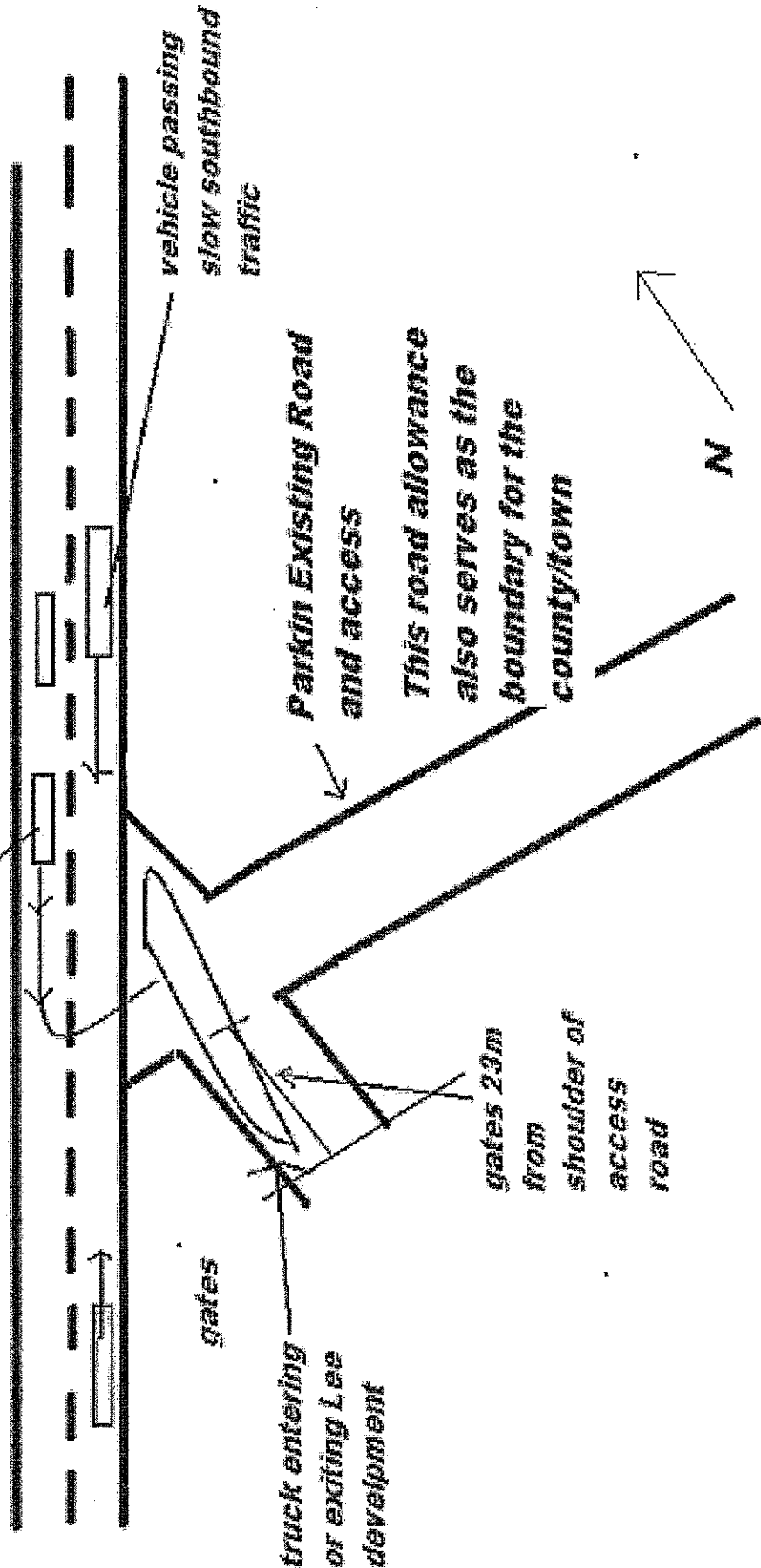
Cc: Mackenzie County
Box 1690
LaCrete, Alberta
T0H-2H0
Attn: Paul Driedger-Director of Planning
pdriedger@mackenziecounty.com

Alberta Infrastructure and Transportation
Bag 900, Box 29
Peace River, Alberta
T8S-1T4
Attn: Robert Lindsay
robert.lindsay@gov.ab.ca

Bryan & Co.
2600 Manulife Place
10180-101 Street
Edmonton, Alberta
T5J-3S4
Attn: Mr. Al Bryan, QC
jabryan@bryanco.com

**speed limit
100 km/hr**

*our vehicle trying
to turn*



*truck entering
or exiting Lee
development*

gates

*gates 23m
from
shoulder of
access
road*

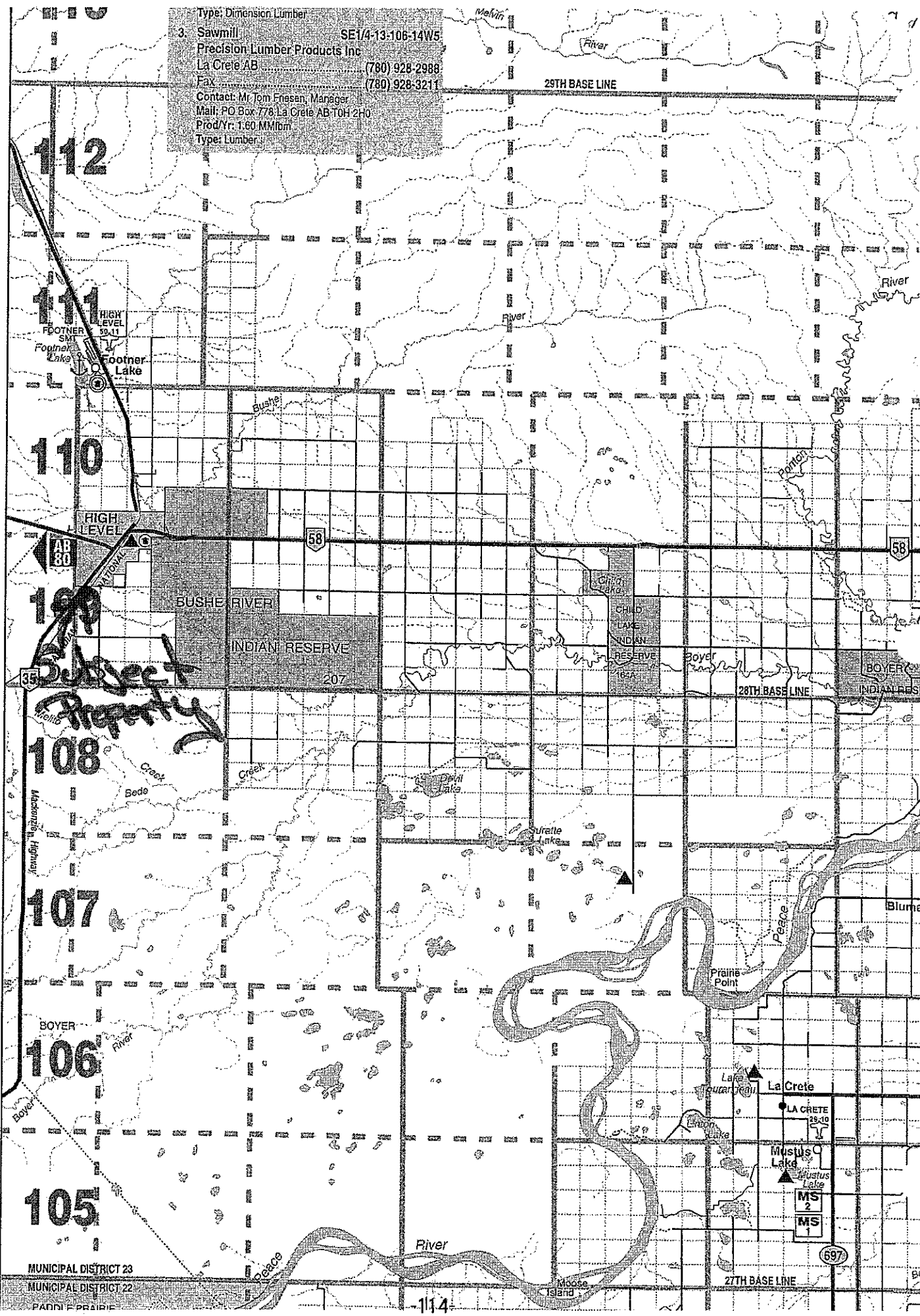
*Parkin Existing Road
and access*
*This road allowance
also serves as the
boundary for the
county/town*

*vehicle passing
slow southbound
traffic*

N



Type: Dimension Lumber
 3. Sawmill SE1/4-13-106-14W5
 Precision Lumber Products Inc
 La Crete AB (780) 928-2988
 Fax (780) 928-3211
 Contact: Mr. Tom Eriksen, Manager
 Mail: PO Box 778 La Crete AB T0H 2H0
 Prod/Yr: 1.60 MM/bm
 Type: Lumber



112

111

110

109

108

107

106

105

MUNICIPAL DISTRICT 23
 MUNICIPAL DISTRICT 22
 PADDIE PRAIRIE

HIGH LEVEL
 AB 80
 TOWNSHIP

Subject Property

29TH BASE LINE

28TH BASE LINE

27TH BASE LINE

58

58

35

697

114

68

BYLAW NO. 652/07
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, Mackenzie County has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate industrial type uses.

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as Part of NW 19-109-19-W5M be rezoned from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1" as outlined in attached Schedule A.

First Reading given on the 11th day of December , 2007.

Second Reading given on the _____ day of _____, 2008.

Third Reading and Assent given on the _____ day of _____, 2008.

Greg Newman, Reeve

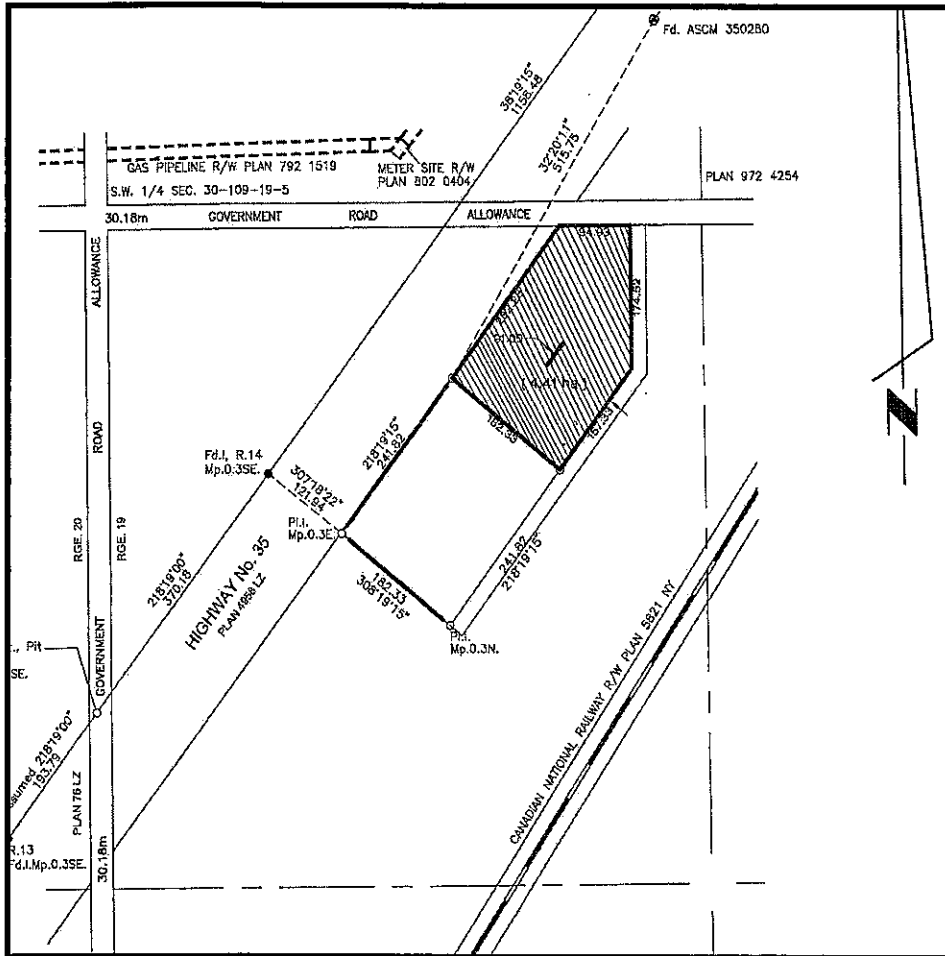
Carol Gabriel, Executive Assistant

BYLAW No. 652/07

SCHEDULE "A"

1. That the land use designation of the following property known as:

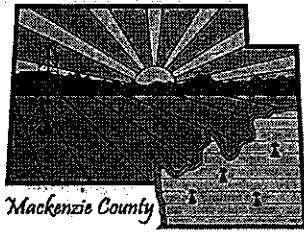
Part of NW 19-109-19-W5M) be rezoned from Agricultural District 1 "A1" to Rural Industrial District 1 "R11" in Rural High Level.



Greg Newman, Reeve

Carol Gabriel, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2007.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	CAO & Director Reports

BACKGROUND / PROPOSAL:

See attached Director reports.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Director of Corporate Services, Director of Public Works & Agriculture, Director of Environmental Services, Director of Planning & Emergency Services, and the Chief Administrative Officer reports be accepted for information.

Author: W. Kostiw Reviewed By: _____ CAO 

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 1

Attended the following meetings:

January 3 – Managers meeting (RFDs)
January 8 – Council meeting
January 9 – Managers meeting
January 9 – Finance Committee meeting
January 17 – 21 – Management meetings in Edmonton
January 23 – Managers meeting (RFDs)
January 24 – Interviews for FV Administrative Assistant
January 25 – Managers 2008 Budget meeting
January 29 – Canada Post Office meeting in Zama
January 30 – Council meeting in Zama
February 1 – Council Budget meeting (interim approval ☺)
February 4 – performance evaluations

Personnel update:

We advertised for the FV front desk administrative assistant. The closing date was January 14, 2008. Sheri Lee Ducharme is our new Administrative Assistant.

Karen Kennedy, Finance Officer, is relocating to the Town of Rainbow Lake and her last date with the County will be February 22, 2008. We are advertising for the Finance Clerk.

Administration, projects and activities:

⇒ 2008 Operating and Capital Budgets

The February 1, 2008 Council budget meeting package was prepared. The interim 2008 Operating and Capital budgets were approved.

⇒ 2007 Year End

The Finance Department is working on compiling the 2007 year-end documents and preparing various reconciliations.

⇒ 2008 Grants to Non-Profits

The letters and cheques to non-profits were prepared and sent in January. The letters to the recreation boards included the following:

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 2

"The 2008 capital grants have not been approved at this point. The County staff is working on a capital plan in conjunction with the Tangible Capital Assets program implementation. We request that the Society provide a list of the County capital assets currently in possession of the Society in order to assist with this plan implementation (please see the attached sheet for detail). The list must be submitted to the County by April 30, 2008. The County staff will be available if you need some assistance with compiling the list.

Please be advised that the County intends to assume the financial responsibility of funding the necessary emergency capital replacements, repairs, and maintenance of the existing assets owned by the County and operated by the Society while the capital plan is being prepared. The Society must obtain approval from the County for any capital project prior to undertaking.

In addition, the County is in the process of finalizing the draft Operating Agreement for the recreational facilities between the County and the Society. It will be forwarded to the Society for comments."

⇒ Zama Lands Purchase

Attended a meeting with Ryan and Lisa with respect to acquiring land adjacent to the Zama hamlet boundary; the project is in progress.

⇒ Purchase of SW 7-109-19-W5, NW 6-109-19-W5, SW 6-109-19-W5 (High Level rural area)

Purchase of the lands was finalized on February 1, 2008.

⇒ Project Porchlight

The Project Porchlight information was included in the September 26, 2007 Council meeting information package. Council directed Administration to investigate this project. In October, we were advised that the Project Porchlight was to be delivered by the local 4H clubs in the Mackenzie Region during December of 2007. Since the 4H clubs took no action, the Porchlight project representatives were contacted. I learned that the 4H clubs decided not to participate. Our new action plan is for the lights to be delivered to our FV office by next week for distribution to the public. Once we receive the lights, we will advise the public of the project. I was also advised that the Porchlight representative will be attending the Winterfest in High Level (weekend of February 9) and will be distributing the lights at that event.

Respectfully submitted,


Joulia Whittleton



Partners in Advocacy & Business

January 22, 2008

Mackenzie County
PO Box 640,
Fort Vermilion, Alberta
T0H 1N0

Attention: Chief Administrative Officer, Mayor/Reeve & Council

Re: Jubilee RiskPro Module 1 – ‘The Essentials of Municipal Risk Control’

We are pleased to advise that your municipality has successfully completed all audit requirements related to Jubilee RiskPro Module 1. Congratulations on this milestone as it relates to your demonstrated commitment towards safe and viable Alberta communities!

This letter confirms that your municipality will continue to receive the two (2) percent premium credit on all insurance policy renewals up to June 30, 2008. Further to this point, your municipality is now eligible for participation in Jubilee RiskPro Module 2, expected to be delivered to the membership in the spring of 2008. Module 2 will again allow for a further two (2) percent premium credit, upon successful completion of the requirements, on all insurance policy renewals commencing July 1, 2008 through to June 30, 2009.

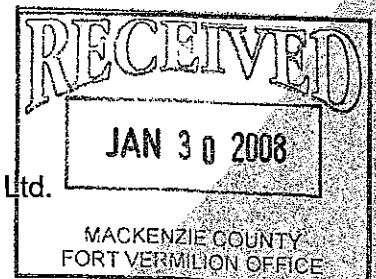
Jubilee sincerely appreciates the concerted efforts of your entire organization to this end. By entire, this encompasses the support of Council and senior administration, through to your service delivery colleagues.

Efforts of this nature have a far reaching impact right from the grass roots of your own community, through to the insurance underwriters who partner with Jubilee to provide you with cost effective, stable insurance coverage as our member. We have already seen the positive impacts such undertakings create as a result of such dedicated efforts, in conjunction with trained, focused Jubilee staff who act on your behalf every business day.

Again we applaud you on your successful completion of Module 1 and we look forward to working with you going forward, as we continue to build safe and viable Alberta communities together.

Sincerely,

J. David Clarke, CRM
Manager of Insurance & Risk Services
Alberta Association of Municipal Districts & Counties/Jubilee Insurance Agencies Ltd.



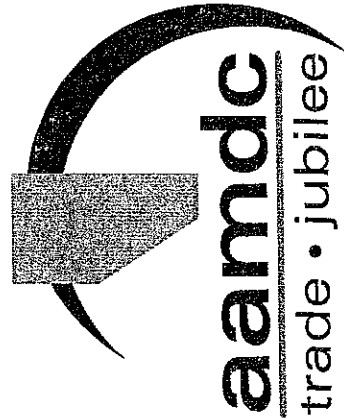
CERTIFICATE OF COMPLETION

THIS CERTIFICATE IS AWARDED TO

MACKENZIE COUNTY

FOR SUCCESSFUL COMPLIANCE WITH
JUBILEE RISKPRO MODULE 1
"THE ESSENTIALS OF MUNICIPAL RISK CONTROL"

Presented On Behalf of The Alberta Association of Municipal Districts & Counties/Jubilee Insurance Agencies Ltd. for the Municipality's Demonstrated Commitment Towards Safe and Viable Communities Through Implementation of The Prescribed Risk Management Practices



RECORDED AT
NISKU, ALBERTA
THIS 14TH DAY OF DECEMBER 2007

DONALD W. JOHNSON
CHAIR-JUBILEE INSURANCE AGENCIES LTD.

J. DAVID CLARKE, CRM
MANAGER OF INSURANCE & RISK SERVICES

Public Works Council Report

12 February 2008

Activities

Budgets

Budget reviews have been completed including Equipment Committee reviews, refer to the attachments.

Public Works Infrastructure Plan

I'm in the process of compiling a public works infrastructure plan. The detail of the plan will be presented at a later time.

Airports

GPS rating for the Fort Vermilion Airport has been completed.

Ice Bridge

No concerns on the Ice Bridge, however the following concerns were addressed in January:

- Contractor sustained frostbite on fingers, however no permanent damage.
- One side of the approach used by ferry was damaged by a truck, AIT has been informed.

Other items currently working on:

- Review gravel procedures and plans;
- Assess AVL use with GIS;
- Lighting in hamlets; and
- Prepare for Mary-Jane's departure from County.

**MACKENZIE COUNTY
EQUIPMENT COMMITTEE MEETING**

January 23, 2007

10:00 a.m.

**Council Chambers
Fort Vermilion, AB**

PRESENT: John W. Driedger Councillor
Ed Froese Councillor

ABSENT: Walter Sarapuk Deputy Reeve

ADMINISTRATION: Bill Kostiw CAO
Mark Schonken Director of Public Works
John Klassen Director of Environmental Services
John Martens Lead hand – South
Willy Schmidt Mechanic – La Crete
Laverne Cardinal Lead hand – North
Brent Dachuk Mechanic – Fort Vermilion

1. Appointment of chair:

Ed Froese appointed as chairman.

2. Summary of items reviewed:

Item	Value	Decision	Rational
Excavator	135,000	Uncertain	There might be a financial and operation benefit to have at least one excavator for the County.
2 Loaders	400,000	Postpone	Loader for FV will have to be replaced in 2009. Loader in LC still in good condition.
	20,000	Repair	Repair loader in FV
Handivan	40,000	Replace	The handivan for FV will have to be replaced but the County should give these vans back to the community.
Mechanic service trucks	200,000 8,000 12,000	Cancelled FV LC	No new service truck for FV or LC in 2008. FV approve tool compartment and LC repairs to be done.
Tractors (3)	126,000	Cancelled	All three tractors are still in good condition and will not have to be replaced. No benefit to replace them in current year.

Item	Value	Decision	Rational
Steamer & cube	22,000	Approved	Current steamer will have to be replaced and will be placed on the old spray truck.
One way plow – FV attachment	10,000	Approved	Current plow will have to be replaced.
One way plow – LC attachment for small snowplow	20,000	Approved	Current v-plow appears not to be effective and leaves a snow ridge.
Attachment for Large snowplow truck – LC	90,000	Approved	Current attachments will probably not last another winter.
Snowplow truck – Zama	76,000	Approved	Current truck in Zama will be used for the sewer flusher, on which it will be mounted.
Gravel pup trailer	30,000	Approved	Will be used with the current gravel truck.
Tow behind mower – Zama	6,000	Uncertain	A tow behind mower might not be the best approach in Zama, since the motor might not function in the ditches. Alternatives are being reviewed.
Two trucks for public works	70,000	Approved	Items approved as part of Dec 17 council meeting.
Low Boy trailer	26,000	Approved	Item approved as part of Dec 17 council meeting.

3. Additional considerations:

Item	Decision	Rational
Grader eliminators	Not to be used	BK suggested not to be used in current year. It is believed that there is limited benefit in their use.
5 th Wheel	Proposed	The large snowplow in La Crete be converted to a 5 th wheel at \$5,000. Purchase 3 secondhand trailers i.e. low boy, end dump and belly dump at an estimated cost of \$15,000 each. The current gravel truck will be converted to a snowplow.
Spare grader	For consideration	Consideration should be given to the benefit of having a spare grader should the need arise.
5 year replacement schedule	Option to be considered	Administration should prepare a 5 year anticipated vehicle and equipment schedule.

Director of Environmental Services Report For February 12, 2008 Regular Council Meeting

Utilities

- We need to schedule a meeting to discuss options for the Wolf Lake Water point.
- Attended the Management work shop and meetings in Edmonton.
- Reviewed the County budget with management on Jan 25th.
- Attended Council budget meeting on Feb 1st.
- My performance evaluation was conducted by the CAO and Finance Committee on Feb 4th.
- Held a County Utility operators meeting on Feb 6th in FV to discuss general operations.

Parks/Playgrounds and Facilities:

- Held a Parks and Recreation Committee meeting for January 10th at 10:00 am in Fort Vermilion.
- Met with SRD and Provincial Parks to discuss Machesis and Hutch Lake options.

Solid Waste:

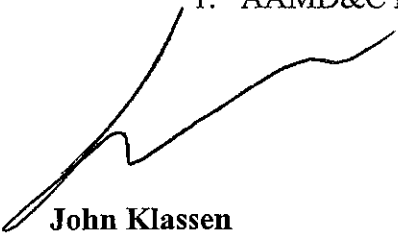
- The La Crete waste transfer station contract has been awarded to the lowest qualifying bidder.
- Attended the waste commission meeting on January 12, 2008

Public Works South:

- Attended an EXH projects meeting on Jan 16th.
- Attended an Equipment Committee meeting

Attachments:

1. AAMD&C Member Bulletin



John Klassen
Director of Environmental Services
Mackenzie County



Partners in Advocacy & Business

MEMBER BULLETIN

February 4, 2008

Micro-generation Regulation Implemented by Government of Alberta

On February 1, 2008, the Government of Alberta announced the implementation of a micro-generation regulation. This regulation was developed through stakeholder consultation over the past two years, and deals with consumers who generate their own electricity using renewable resources such as solar, hydro and wind power.

At the Fall 2006 Convention, the membership of AAMDC passed two resolutions dealing with micro-generation. **Resolution 8-06F** urged the government to develop a renewable micropower strategy and **Resolution 9-06F** urged the provincial government to implement a net metering policy.

The micro-generation regulation allows Albertans who generate their own electricity to send excess power back into the grid and also encourages the use of renewable resources. The AAMDC was involved in the consultations surrounding this regulation and believes it satisfies the main components of Resolutions 8-06F and 9-06F. However, the AAMDC will continue to advocate on a number of other components of the resolutions, such as providing incentives for micro-generation.

To view the news release regarding this regulation, please click [here](#).

Enquiries may be directed to:

Andre Tremblay, AAMDC
Director of Advocacy, Policy and Communications
(780) 955.4079

Kate Hovland, AAMDC
Policy Analyst
(780) 955.4094



Planning & Emergency Services

Tel.: (780) 928-3983 Fax: (780) 928-3636 Cell.: (780) 844-7740

E-mail: rbecker@mackenziecounty.com

Planning & Emergency Services Report January 2008

The office consolidation process started in January and all employees have moved into the North Pointe Centre in La Crete. This was a large project and a number of employees worked very hard in the cold to make this happen. I am very impressed by the staff and their resolve to make this process work. I am identifying what areas are the priorities in each of my departments and will focus my energy towards those projects in the coming months.

Meetings Attended:

- January 7th - Completed a staff performance evaluation, attended a meeting of the La Crete building committee.
- January 8th - Council Meeting in Fort Vermilion.
- January 9th - Attended Fort Vermilion had a conference call with Urban Systems regarding the questions that they had regarding the LUB update. Attended MPC meeting in La Crete.
- January 10th - Attended a Land use Bylaw meeting in Fort Vermilion with Council. Discussed the questions that Urban Systems had put to us.
- January 11th - Held a staff meeting with Planning & Development staff. Discussed outstanding Development files and any issues with Planning & Development that require action.
- January 14th - Met with Councillor Driedger in Blue Hills regarding the land location for a potential Fire Hall.
- January 15th - Had a conference call with Telus regarding the MIKE phones and possibilities they have in replacing or enhancing further our communications system.

- January 16th - Met with EXH in Fort Vermilion with the Management committee regarding projects that they have on the go.
- January 17th - Conference call with Urban Systems, all planners, to review the LUB update. In the afternoon travelled to Edmonton for Managers meetings.
- January 18th – 21st Managers meetings in Edmonton
- January 22nd I had medical appointments in Edmonton
- January 24th Attended MPC meeting in La Crete, had a personnel meeting in La Crete with EMS staff. Attended an Infection Control meeting with NLHR staff in La Crete.
- January 28th - Met with Mill representatives and members of council regarding the Ag Land Task Force.
- January 29th & 30th Attended Zama for meetings with Canada Post, and Council meetings.
- January 31st Managers meeting

R.N.BECKER
 Director, Planning & Emergency Services

CAO REPORT TO COUNCIL
February 12, 2008

This report is a brief summary of the activities to date for 2008 and an overview of some projects and events in the near future.

1. Government

- As you are aware the provincial election has been called for March 3, 2008.
- The current Stelmach government is spending copious amounts of money in some ministerial constituencies but seems very little money for the northwest. I suppose this is "normal" and we just have to work more strategically to get our share.
- As the northern vice-president of the Peace River constituency I should spend a few days working on Frank's campaign.
- In any regard, the Stelmach government will very likely form a majority government which should good be for Alberta.

2. Projects

We are gearing up for a very busy construction year with many projects underway or ready to go.

a) Resource Roads

99th Street & North/South Access (La Crete)

- This project will likely be the first to get completed and is currently at 50%.
- I suggest Council consider some lane or access improvements at the intersection of 100th Street and access to SH697.
- Project completion should be July 2008.

Zama Tower Road

- This project is underway with gravel being stockpiled and site survey being completed.
- Project completion should be August 2008.
- Note: Currently provincial resource road funding has been cut by 50%.

b) CAMRIF

- Funding is secured for La Crete and Zama; these projects are in final design and will be tendered in March 2008.
- The La Crete project will have two schedules, one for 102nd Avenue and one for the underground by the tire shop.

c) The Mackenzie Housing and 45th Street project in Fort Vermillion is underway with final survey and gravel being sourced.

- d) Many other projects are in the works as identified in our preliminary budget.
- e) Buildings
 - The new La Crete office building property has been purchased and some design work is being prepared by Focus Engineering for committee review.
 - The Zama office building committee is contemplating site and design options and funding applications are being worked on.
- f) ATCO Power
 - Management has been working with ATCO on long term power pole ownership and project design standards.
 - It's very attenuating to view our power pole conglomeration in all of our hamlets as well as rural intersections.
 - I have raised this problem with ATCO senior officials and await their response.
- g) Special Projects
 - We are working with government officials to secure funding ASAP for special projects.
- h) Gravel
 - Under control at the moment.

3. Staff

- Manager's evaluations were undertaken last week and will be completed over the next few days.
- There was much discussion about interdepartmental relations and overall department responsibilities.
- These matters are generally ongoing and need to be tailored to Council directives, ratepayer wishes and government protocol.
- I am pleased to report all of our Directors and Executive Assistant scored very well to date.

4. Other Events

- a) Health
 - There is much community concern over the rumor that Northern Lights is trying to play doctor.
 - This seems to be aggravating doctor retention and recruitment.
- b) Seniors Housing
 - Discussion.

c) Active Treatment Centres & Clinics

- Discussion.

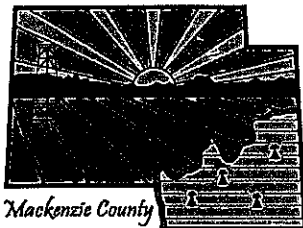
d) Air Service

- Discussion.

In summary I feel the County is financially and mentally prepared to make good progress in 2008. I am being very conservative about the economic future as the US economy seems to be really struggling which will probably affect us.

Thank you and I look forward to the challenges and projects for 2008.

William Kostiw
CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Request for utilities charge reduction

BACKGROUND / PROPOSAL:

Administration receives various requests for reducing charges.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

We received a request to forgive a portion of the sewer charges during a water leak occurrence. Please see the attachment.

COSTS / SOURCE OF FUNDING:

An average charge on this account was \$110/month prior to the leak. After examining the transaction history for this account, it may be assumed that the leak had started in October/07. The account owner is not objecting to the water charge, but is asking to forgive a portion of the sewer charge because it is based on a percentage of the water consumption charge. The disputed amount is estimated at \$246.46.

RECOMMENDED ACTION:

For discussion

Author: _____ Review Date: _____ CAO _____

Jan 23/2008

To Council

Dear Sir,

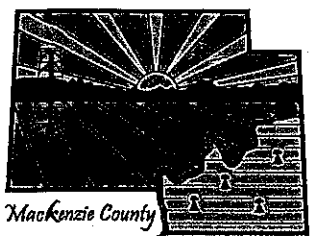
I am Larry Congo I have rental Properties in Fort Vermilion on 43rd St. Apparently one of my units with municipal address Lot 21 Block 06 Plan 8921, sprung a leak in what appears to be Oct. of 2007. I never caught the increase in consumption because my wife paid all our Bills. She passed away Oct 20/07. I have been struggling to pay the bills, learning how and what to expect. This month I caught the leak I have fixed it. There is huge bills amount of ~~2000~~ \$663 dollars. I understand that I am responsible for the Water consumption. However the sewer bill is an direct perpetuation and the water never entered the sewer system. I am requesting a break on the sewer portion only for the time period from Oct. To the Feb. Bill which should be the last bill affected by this leak. Normally the house consumed about \$100 / month total water bill. The account # is 101438.02.

If you will adjust the sewer portion accordingly I will be most grateful.

Larry Congo Jan. 23/08
307 302 44
60936-2458
Street Address:
5119 43 street

Sincerely
Larry Congo.

Came in to inform us that he had a water leak. The guys went down to turn the water off.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Municipal Sustainability Initiative

BACKGROUND / PROPOSAL:

Municipal Sustainability Initiative funding was announced in late April/07.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The County is eligible to receive \$1,282,748 in 2007-08 and \$1,961,562 in 2008-2009. During the 2008 budget deliberation, Council allocated a portion of the funds to a number of proposed projects (see summary attached). We have not allocated any projects for the portion of funding that requires municipal consultation.

We received a letter from the Town of High Level requesting the County Council's opinion on their proposed projects and looking for suggestions for the Coordination Incentive component for the portion of funding where a consultation with a neighboring municipality is required.

COSTS / SOURCE OF FUNDING:

MSI funds

RECOMMENDED ACTION:

For discussion

Author: _____ Review Date: _____ CAO _____



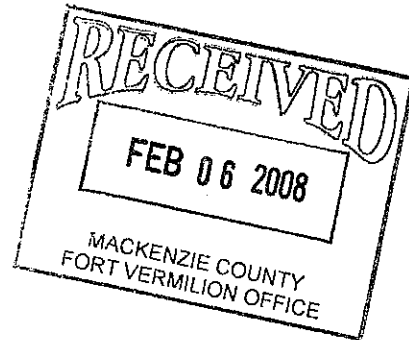
TOWN OF
HIGH LEVEL
GATEWAY TO THE SOUTH

10511-103 Street
High Level, Alberta
T0H 1Z0
Tel (780) 926-2201
Fax (780) 926-2899
www.highlevel.ca

February 6, 2008

Mackenzie County
P.O. Box 640
Fort Vermilion AB T0H 1N0

Re: MSI Grant consultation



Dear Mr. Kostiw:

The Town of High Level is preparing the applications for the MSI grant and as you are aware, a portion of the grant requirements is consulting with adjoining municipalities. The Town would like to take this opportunity to advise you of the projects we are undertaking through the grant and hopefully obtain the County's support.

The major project in the Core Component is the purchasing of a new pumper truck. The Town's current pumper has reached the service life of a first line pumper and is due to be rotated out. The pumper being specified has been designed with consideration of responding to rural fires with larger water storage capacity and a foam system. The pumper will benefit both the residents of the Town and the County as we continue to provide this service.

The project in the Community Capacity Component is the replacing of the lighting in the High Level Sports Complex. This upgrade over the ice surface will be the installation of energy efficient lighting to help reduce operating costs and provide different lighting scenarios for different events from figure skating to social functions. As this facility is utilized by residents in the region, the Town believes this project will benefit all users.

The Town has not identified any projects for Coordination Component and is open to suggestions from the County to undertake some joint project. The Town's funding for this portion is \$58,858.

The Town looks forward to the County's letter of support for the above projects and suggestions for a coordination project.

Sincerely,

Dean Krause, CLGM, CPT
Chief Administrative Officer
Town of High Level

cc: Town Council

Gateway to the South

2008 Budget

Mackenzie County
Municipal Sustainability Initiative
2007-2008 funding

No consultation or joint planning required	community operating	conditional operating*	core capital	community capital	coordination incentive	Total
2007-2008 funding	\$36,914		\$439,272	\$164,727		\$640,913
2007-2008 funding	\$147,654					
2008-2009 funding (no guidelines yet)			\$1,961,562			\$1,961,562
Total funding expected to be available without consultations	\$184,568	\$0	\$2,400,834	\$164,727	\$0	\$2,602,475
2008 Proposed Projects/Programs	Costs proposed to be funded through MSI					
Operating Revenue - department 71	\$36,914					\$36,914
Operating Revenue - department 51 (proposed)	\$147,654					
La Crete Office Building	\$1,500,000		\$1,335,273	\$164,727		\$1,500,000
Fort Vermillion: Equipment & Vehicles	\$99,000		\$99,000			\$99,000
La Crete: 105 Ave and 98 Ave hot mix	\$80,000		\$47,272			\$47,272
La Crete: Two attachments for plow trucks	\$110,000		\$110,000			\$110,000
La Crete: Equipment & Vehicles	\$101,000		\$101,000			\$101,000
New Roads Construction	\$160,000		\$160,000			\$160,000
Street lights for dark spots in hamlets	\$50,000		\$50,000			\$50,000
Zama: Plow truck and attachment	\$76,000		\$76,000			\$76,000
Bins replacement	\$56,500		\$56,500			\$56,500
MDP & LUB review (offsite levies review; water & sewer management plans)	\$100,000		\$47,100			\$47,100
Balance remaining	\$0	\$0	\$318,689	\$0	\$0	\$318,689
The following has not been allocated yet						
Consultation or joint planning required (Administration is proposing to use the funds towards inter-municipal agreements)	community operating	conditional operating*	core capital	community capital	coordination incentive	Total
2007-2008 funding			\$109,818	\$164,727	\$219,636	\$494,181
Total funds remaining	\$0	\$0	\$428,507	\$164,727	\$219,636	\$812,870

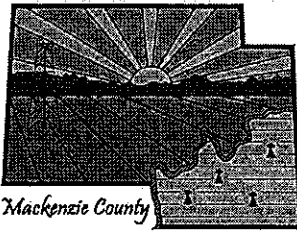
* - please note that the first announcement of MSI included a conditional operating component; this component was removed subsequently, therefore we have \$147,654 in unallocated operating funds available. Administration proposes to use this funding towards our support to the non-profit organizations that is already identified through the 2008 budget reviews.

Core Capital component is for core capital projects, including municipal roads, bridges, public transit vehicles and facilities, water and wastewater systems and facilities, storm drainage systems and facilities, emergency services vehicles and facilities, solid waste management systems and facilities, regional and community airport facilities and equipment, heavy construction and maintenance equipment, and infrastructure management systems.

Community Capital component is for community capital, including libraries, cultural and community centre facilities, recreation facilities, municipal administrative and public works buildings, performing arts facilities, museums, art galleries, community environmental and energy systems and facilities.

Coordination Incentive component is to support core and community capital projects that are jointly planned and funded with neighbouring municipalities.

Conditional Operating component is for land use planning that will facilitate inter-municipal cooperation, for projects to plan and deliver services jointly, or for projects to have one administrative team provide services to two or more municipalities. THIS COMPONENT WAS REMOVED.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	La Crete Municipal Nursing Association

BACKGROUND / PROPOSAL:

For discussion. See attached correspondence.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

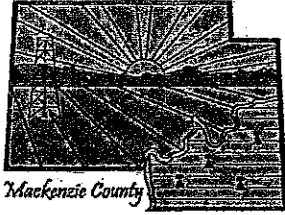
RECOMMENDED ACTION:

This item was included at the request of Council and therefore no recommendation has been made by administration.

Author: W. Kostiw

Reviewed By: _____

CAO 



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

January 22, 2008

Mr. George Friesen, Chair
La Crete Municipal Nursing Association
Box 544
9606-100 Street
La Crete, AB
T0H 2H0

Dear Mr. Friesen:

The County has supported provincially funded health care facilities throughout the region with letters of endorsement, lobbying and contribution of funding dollars, where necessary, and will continue to do so. It is not the mandate of the Mackenzie County Council to debate the best use of provincial health care facility dollars, that is the job of the Northern Lights Health Region (NLHR) Board and it's locally appointed members.

The letter that was signed in support of the health facility in High Level was never intended to pit one community against another, or to support a project that would be detrimental to any community in the County. The purpose of that letter was to show support for better health care facilities in Mackenzie County which will enhance the quality of life for all residents in our region. The letter was requested by board members from the west side of the NLHR to lobby support for a facility that all residents of the region would benefit from. This is not a new project, but one that has been ongoing for many years. The County, through open debate and properly recorded motions, has supported this project previously and at one point budgeted \$800,000 to help move this facility forward. The telephone survey was conducted to reaffirm this position. When each Councillor was asked if they had any concerns with this process, only one felt that further debate may be needed.

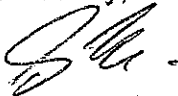
Mackenzie County applauds the outstanding work that the La Crete Municipal Nursing Association (LCMNA) has done over the last fifty years to improve the quality of life in the La Crete area by improving health care in that community.

La Crete Municipal Nursing Association
Page 2
January 22, 2008

The County has had a good working relationship with the LCMNA in the past by funding doctor housing, lobbying the provincial government, writing letters of support for capital projects, and addressing the ongoing issue of health care dollars required for the Lodge. We will continue to work with the LCMNA and other organizations within this region to improve health care for all our residents.

In conclusion, I do not feel the credibility of the County Council or any of its members was compromised; rather it was enhanced through having the courage to perform their legislated duty of supporting projects throughout the entire region.

Sincerely,



Greg Newman
Reeve
Mackenzie County

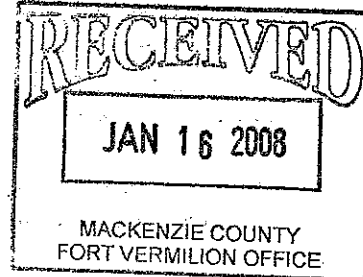
pc: Hon. Dave Hancock, Minister of Health and Wellness
Frank Oberle, MLA Peace River
Jeff Fitzner, Chair – Northern Lights Health Region
Bernie Blais, CEO – Northern Lights Health Region
George Janzen, Chair – La Crete Health Needs Committee

The La Crete Municipal Nursing Association

9606-100 Street
La Crete, Alberta T0H 2H0

Jan 10, 2008

Mr. Greg Newman
Reeve, Mackenzie County
Box 640
Fort Vermilion, Alberta
T0H 1N0



Dear Mr. Newman,

Re: Mackenzie Council "Support" of Expansion to Northwest Health Centre

As Chairman of the La Crete Municipal Nursing Association (LCMNA), I have been instructed by our members to inform you of our concerns regarding the most unfortunate action taken by the Mackenzie County Council. This action occurred when it recently conducted a telephone poll of its members in regard to their support for the expansion of the High Level Hospital.

We have a strong obligation to speak out on this matter as our Association has been dealing with health issues and concerns in our Community for over 50 years. We were shocked to here of this telephone poll and how it was conducted, without any consultation with the proper bodies involved in health care in La Crete. To begin with, it is our understanding that the letter of support only expressed the majority opinion of 10 people; it does not express the support of the residents of La Crete and Area. There was apparently only a phone vote but not a motion to be voted on. Once more it appears that it was based in a rushed manner. We sincerely hope that the rumor "out there" is not true, that being there may be indirect consequences regarding future funds available for the west side if this telephone vote did not pass.

In short, the decision has nothing to do with what is the best use of health care facility dollars to be allocated for the west side of the Health Region.

It is vitally important that the Mackenzie County and the Health Region understand the important and historic role the La Crete Municipal Nursing Association has played for the past 50 years. LCMNA started their long history by obtaining a public health nurse for the community. Soon after that, the Association then focused on senior care. This involved operating a private senior care facility for many years, a facility that was strongly supported by community donations. LCMNA raised the capital and constructed the seniors Lodge that now provides Lodge and Supportive Living for the seniors of the region. LCMNA has with community members formed the La Crete Health Needs Committee, raised the capital and hired a consultant to assist them in doing an in-depth comprehensive needs study of La Crete and area.

LCMNA recognizes that other communities in the region are also in need of health care services and is not opposed to a plan that will meet the needs of residents in the High Level area. However, it must be recognized that building facilities in other communities does not address the need for basic primary health care services in La Crete. To meet the needs of the growing population in La Crete and area a facility with appropriate staffing to provide primary care must be established in La Crete.

The La Crete Municipal Nursing Association

**9606-100 Street
La Crete, Alberta T0H 2H0**

To conclude, the credibility of the County Council has suffered as a result of its action in agreeing to, and then participating in the telephone poll regarding the proposed expansion of the Northwest Health Centre. The credibility particularly decreased by the fact it was public knowledge that the LCMNA is in the middle of a series of comprehensive health care reviews at the present time.

We sincerely hope that the Northern Lights Health Region does not accept this letter of endorsement from the Mackenzie County without it first advertising that it will be voting on the matter and allowing a public debate.

Sincerely,



George Friesen, Chair

Cc: Hon. Dave Hancock, Minister, Health and Wellness
Frank Oberle, MLA, Peace River
Jeff Fitzner, Chair, Northern Lights Health Region
Bill Koskiw, CEO, Mackenzie County
Bernie Blais, CEO, Northern Lights Health Region
George Janzen, Chair, La Crete Health Needs Committee



RAINBOW LAKE

Town of Rainbow Lake

Box 149, Rainbow Lake, AB T0H 2Y0
Ph: (780) 956-3934 Fax: (780) 956-3570

January 9, 2008

Hon. Dave Hancock
Minister
Alberta Health & Wellness
224 Legislature Bldg.
10800 – 97th Ave.
Edmonton, Alberta
T5K 2B6

Dear Minister Hancock:

As you are aware the Town of Rainbow Lake is on the very west side of this region and adequate health services are essential for us.

Currently the High Level physician clinic is being housed at the Northwest Region Hospital on a interim basis. The Northern Lights Health Region has developed a long range plan for this Wellness Center which will better serve the people of this area.

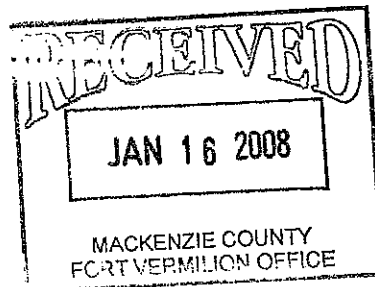
We understand that the Capital Expenditures announcements will be made in the near future.

The Town of Rainbow Lake would like to confirm our support for the expansion of the Northwestern Health Centre and would very much like to see this solution as part of your capital expenditures announcement for Health Care in this region.

Sincerely,

Monty Moore
Mayor

CC: Frank Oberle MLA Peace River Constituency
Northern Lights Regional Health Authority
Mackenzie County
Town of High Level





TOWN OF
HIGH LEVEL
GATEWAY TO THE SOUTH



10511 - 103 Street
High Level, Alberta
T0H 1Z0
Tel (780) 926-2201
Cell (780) 926-0209
Fax (780) 926-2899
www.highlevel.ca

OFFICE OF THE MAYOR

December 20, 2007

The Honorable Dave Hancock
Minister
Alberta Health & Wellness
224 Legislature Bldg.
10800 - 97th Ave.
Edmonton, AB T5K 2B6

Dear Minister:

It is our understanding that announcements for Capital Expenditures will be made in the near future.

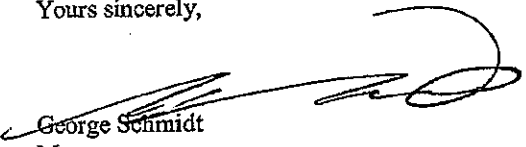
This letter confirms our support for the long standing issue of a Wellness Center including Physician accommodations on the Northwestern Health site in the Town of High Level.

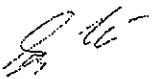
As you are aware, the physician's clinic currently occupies space within a wing of the existing Health Facility. The Ministry approved this on an interim and temporary basis pending a long term solution.

The Northern Lights Health Region has developed a long term solution for the wellness of the communities served on the West side of the Region. This facility is critical and essential and is urgently required to serve this population base.

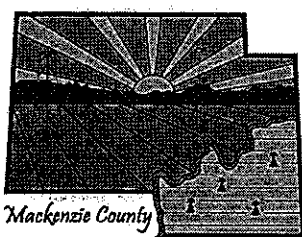
Therefore, the Town of High Level and Mackenzie County would expect that your announcement will include this solution to Health Service Provision within this area of the Health Region.

Yours sincerely,


George Schmidt
Mayor
Town of High Level


Greg Newman
Reeve
Mackenzie County

cc. Frank Oberle, MLA
Chair, NLHR
Mayor & Council Town of Rainbow Lake
Chair & Council, Paddle Prairie Métis Settlement
Chief & Council, Dene Tha First Nation
Chief & Council, Little Red River Cree Nation
Chief & Council, Tall Cree First Nation
Chief & Council, Boyer River First Nation
Chief & Council, Beaver Ranch First Nation
Chief & Council, Child Lake First Nation



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Disaster Plan

BACKGROUND / PROPOSAL:

For discussion. A copy of Bylaw 305/02 Municipal Disaster Services Agency and Bylaw 420/04 Director & Deputy Director of Disaster Services are attached for your information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: W. Kostiw Reviewed By: _____ CAO 

BY-LAW NO. 305/02

**A BY-LAW OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA
TO ESTABLISH A
MUNICIPAL DISASTER SERVICES AGENCY**

WHEREAS, the Council of the Municipal District of Mackenzie No.23 is responsible for the direction and control of its emergency response and is required, under the Disaster Services Act, Chapter D-36, Revised Statutes of Alberta 1980, to appoint a Disaster Services Committee and to establish and maintain a Municipal Disaster Services Agency; and

WHEREAS, it is desirable in the public interest, and in the interests of public safety, that such a committee be appointed and such an agency be established and maintained to carry out Council's statutory powers and obligations under the said Disaster Services Act;

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO.23, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. This By-law may be cited as the Municipal Disaster Services Agency By-law.
2. In this By-law,
 - (a) "Act" means the Disaster Services Act, Chapter D-36, Revised Statutes of Alberta 1980;
 - (b) "Council" means the Council of the Municipal District of Mackenzie No.23.
 - (c) "disaster" means an event that has resulted or may result in serious harm to the safety, health or welfare of people, or in widespread damage to property;
 - (d) "Disaster Services Committee" means the committee established under this By-law;
 - (e) "emergency" means a present or imminent event that requires prompt co-ordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property;
 - (f) "Minister" means the Minister charged with administration of the Act;
 - (g) "Municipal Disaster Services Agency" means the agency established under this By-law; and
 - (h) "Municipal Emergency Plan" means the emergency plan prepared by the Director of Disaster Services to co-ordinate response to an emergency or disaster.
3. There is hereby established a Disaster Services Committee to advise Council on the development of emergency plans and programs.

**Bylaw 305/02
Municipal Disaster Services Agency Bylaw**

4. There is hereby established a Municipal Disaster Services Agency to act as the agent of Council to carry out its statutory powers and obligations under the Act. This does not include the power to declare, renew, or terminate a state of local emergency, nor the powers contained in Section 12 of this By-law.
5. Council shall
 - (a) as a Whole, serve as the Disaster Services Committee;
 - (b) provide for the payment of expenses of the members of the Disaster Services Committee;
 - (c) by resolution, appoint a Director of Disaster Services and a Deputy Director of Disaster Services who shall do those things required of the Director of Disaster Services in that person's absence;
 - (d) ensure that emergency plans and programs are prepared to address potential emergencies or disasters in the Municipal District of Mackenzie No.23.
 - (e) approve the Municipal District of Mackenzie No.23's emergency plans and programs; and
 - (f) review the status of the Municipal Emergency Plan and related plans and programs at least once each year.
6. Council may
 - (a) by By-law borrow, levy, appropriate and expend, without the consent of the electors, all sums required for the operation of the Municipal Disaster Services Agency; and
 - (b) enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs, including mutual aid plans and programs.
7. The Disaster Services Committee shall
 - (a) review the Municipal Emergency Plan and related plans and programs on an annual basis.
8. The Municipal Disaster Services Agency shall be comprised of one or more persons or agencies directly or indirectly involved as a service provider for disaster services or anybody else who might serve a useful purpose in the preparation or implementation of the Municipal Emergency Plan.

**Bylaw 305/02
Municipal Disaster Services Agency Bylaw**

9. The Director of Disaster Services shall
- (a) prepare and co-ordinate the Municipal Emergency Plan and related plans and programs for the Municipal District of Mackenzie No.23;
 - (b) act as director of emergency operations, or ensure that someone is designated under the Municipal Emergency Plan to so act, on behalf of the Municipal Disaster Services Agency; and
 - (c) co-ordinate all emergency services and other resources used in an emergency; or
 - (d) ensure that someone is designated to discharge the responsibilities specified in paragraphs (a), (b), and (c).
10. The power to declare or renew a state of local emergency under the Act, the powers specified in Section 12 of this By-law, and the requirement specified in Section 15 of this By-law, is hereby delegated to a committee comprised of the Reeve or any two members of Council. They may, at any time when an emergency exists or may exist, by resolution, make a declaration of a state of local emergency.
11. When site of local emergency is declared, the person or persons making the declaration shall
- (a) ensure that the declaration identifies the nature of the emergency and the area of the Municipal District of Mackenzie No.23 in which it exists;
 - (b) cause the details of the declaration to be published immediately by such means of communication considered most likely to notify the population of the area affected; and
 - (c) forward a copy of the declaration to the Minister forthwith.
12. Subject to Section 15, when a state of local emergency is declared, the person or persons making the declaration may
- (a) cause the Municipal Emergency Plan or any related plans or programs to be put into operation;
 - (b) acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
 - (c) authorize or require any qualified person to render aid of a type he or she is qualified to provide;
 - (d) control or prohibit travel to or from any area of the Municipal District of Mackenzie No.23;
 - (e) provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and co-ordinate emergency medical, welfare and other essential services in any part of the Municipal District of Mackenzie No.23.

Bylaw 305/02
Municipal Disaster Services Agency Bylaw

- (f) cause the evacuation of persons and the removal of livestock and personal property from any area of the Municipal District of Mackenzie No.23 that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;
- (g) authorize the entry into any building or on any land, without warrant, by any person in the course of implementing an emergency plan or program;
- (h) cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress;
- (i) procure or fix prices for food, clothing, fuel, equipment, medical supplies, or other essential supplies and the use of any property, services, resources or equipment within the Municipal District of Mackenzie No.23 for the duration of the state of emergency;
- (j) authorize the conscription of persons needed to meet an emergency; and
- (k) authorize any persons at any time to exercise, in the operation of the Municipal Emergency Plan and related plans or programs, any power specified in Paragraphs (b) through (j) in relation to any part of the municipality affected by a declaration of a state of local emergency.

13. When a state of local emergency is declared,

- (a) neither Council nor any member of Council, and
- (b) no person appointed by Council to carry out measures relating to emergencies or disasters, is liable in respect of damage caused through any action taken under this By-law, nor are they subject to any proceedings by prohibition, certiorari, mandamus or injunction.

14. Notwithstanding Section 13,

- (a) Council and any member of Council, and
- (b) Any person acting under the direction or authorization of Council, is liable for gross negligence in carrying out their duties under this By-law.

15. When, in the opinion of the person or persons declaring the state of local emergency, an emergency no longer exists in relation to which the declaration was made, they shall, by resolution, terminate the declaration.

16. A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when

- (a) a resolution is passed under Section 15;
- (b) a period of seven days has lapsed since it was declared, unless it is renewed by resolution;

Bylaw 305/02
Municipal Disaster Services Agency Bylaw

- (c) the Lieutenant Governor in Council makes an order for a state of emergency under the Act, relating to the same area; or
- (d) the Minister cancels the state of local emergency.

17. When a declaration of a state of local emergency has been terminated, the person or persons who made the declaration shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected.

First Reading given on the 3rd day of April, 2002.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"E. Schmidt" (Signed)
Eva Schmidt, Executive Assistant

Second Reading given on the 2nd day of July, 2002.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"E. Schmidt" (Signed)
Eva Schmidt, Executive Assistant

Third Reading and Assent given on the 23rd day of July, 2002.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"H. Prockiw" (Signed)
Harvey Prockiw, CAO

BYLAW NO. 420/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO ESTABLISH THE POSITION OF
DIRECTOR OF DISASTER SERVICES AND
TO ESTABLISH THE POSITION OF
DEPUTY DIRECTOR OF DISASTER SERVICES**

WHEREAS the Council for the Municipal District of Mackenzie No. 23 is responsible for the direction and control of its emergency response and is required, under the Disaster Services Act to appoint a director of the municipal disaster services agency; now

THEREFORE the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, duly assembled, enacts as follows:

Appointments:

1. That the Chief Administrative Officer be appointed to the position of Director of Disaster Services.
2. That the Director of Emergency Services designate the position of Deputy Director of Disaster Services.

Duties:

3. The Director of Disaster Services shall:
 - a) prepare and co-ordinate the Municipal Emergency Plan and related plans and programs for the Municipal District of Mackenzie No. 23.
 - b) act as director of emergency operations on behalf of the Municipal Disaster Services Agency,
 - c) co-ordinate all emergency services and other resources used in an emergency, and
 - d) perform other duties as prescribed by the Council for the Municipal District of Mackenzie No. 23.
4. The Deputy Director of Disaster Services shall:

- a) assist the Director of Disaster Services in all areas of preparation and/or execution of section
 - b) 3.a), b), c), and d) inclusive.
5. In the event that the Director of Disaster Services is unavailable to perform the duties of his position, the Deputy Director of Disaster Services shall:
- a) prepare and co-ordinate the Municipal Emergency Plan and related plans and programs for the Municipal District of Mackenzie No. 23.
 - b) act as director of emergency operations on behalf of the Municipal Disaster Services Agency,
 - c) co-ordinate all emergency services and other resources used in an emergency, and
 - d) perform other duties as prescribed by the Council for the Municipal District of Mackenzie No. 23.
6. This bylaw shall take effect on the date of the third and final reading thereof.

First Reading given on the 6th day of April 2004.

'B. Neufeld' (signed)
Bill Neufeld, Reeve

'B. Spurgeon' (signed)
Barbara Spurgeon, Executive Assistant

Second Reading given on the 6th day of April 2004.

'B. Neufeld' (signed)
Bill Neufeld, Reeve

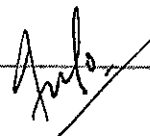
'B. Spurgeon' (signed)
Barbara Spurgeon,
Executive Assistant

Third Reading and Assent given on 6th day of April 2004..

'B. Neufeld' (signed)
Bill Neufeld, Reeve

'B. Spurgeon' (signed)
Barbara Spurgeon,
Executive Assistant

Carol Gabriel



From: Brice Daly [brice.daly@gov.ab.ca]
Sent: Friday, February 01, 2008 5:50 PM
To: Bill Kostiw; Ryan Becker; Jason Gabriel
Cc: Barrie Brand
Subject: Disaster Recovery Program Eligibility

Gentlemen,

Yesterday afternoon, I received a call from Jack Eccles with Northern Lights Gas Coop and their chairperson, Bill Neufeld, whom I understand is also one of your elected officials. They were curious about the powers of a municipality under a municipal State of Local Emergency regarding the ability to curtail major industrial consumers of natural gas. Bill was also interested in how our Disaster Recovery Programs (DRP's) work. I provided them some basic information.

The powers of the municipality during a State of Local Emergency (under the EM Act) are fairly straight forward, and I won't get into it in detail unless you wish to engage some discussion on it. The criteria to establish a DRP is not as straight forward as the former issue and I thought you would also be interested in this topic. I did not get into detail with Mr. Eccles & Mr. Neufeld, as I felt it more appropriate to address you folks (the DEM and DDEM's) directly, particularly since Mr. Neufeld could potentially find himself in a conflict of interest under certain circumstances because he sits on the Gas Coop's board.

Here is what I can tell you regarding the Disaster Recovery Program:

In the extreme event that your municipality experiences a natural gas failure resulting in activation of reception centers, evacuation / transportation of residents (without heat), accommodation & feeding costs for large numbers of residents, damage due to frozen & broken water pipes in residences, their may be some eligibility to apply for a Disaster Recovery Program (DRP). I do want to be clear on a number of points;

- 1) EOC/Emergency operation costs alone is not criteria for a DRP. (there must be actual damages)
- 2) A Declaration of State of Local Emergency (DSOLE) does not automatically apply, trigger, or engage a DRP (the DSOLE is for other purposes)
- 3) DRP's will not cover costs for insurable losses (losses in which insurance was reasonably available)
- 4) DRP's will not cover costs for losses in which a 3rd party has been deemed to be legally responsible for the losses
- 5) All liability issues regarding the Northern Lights Gas Coop (if any) would have to be addressed before any DRP assistance could be provided.
- 6) DRP's when enacted, will only assist with costs associated with specific losses and are subject to rigid guidelines.

Basically, it's hard to confirm at this point if a DRP could be established. Unlike a "natural disaster", this would be classified as a (non-intentional) "human induced" emergency. "The lawyers" would first need to establish if any 3rd parties (insurance companies, Nat gas suppliers, etc) have any legal / contractual obligations to the County and affected residents. If there are none, then the next step would be for the County to formally request that the Province consider a DRP to assist with the recovery costs (particularly damage to homes freezing) as well as municipal emergency operation costs. The decision to authorize a DRP is ultimately up to Cabinet, subject to any recommendation by the Provincial DRP committee. DRP's are never 'automatic'.

Please feel free to contact me if you have any questions. I am available 24/7 by calling my cell at (780) 876-2930.

Brice Daly

District Officer - Northwestern Alberta

Alberta Emergency
Management Agency

01, 10320-99 Street
Grande Prairie, AB. T8V 6J4
Office: (780) 538-5295 Long distance call, dial 310-0000, then office number
Cell: (780) 876-2930
Fax: (780) 833-4326
Email: brice.daly@gov.ab.ca

2/4/2008

-159-

Carol Gabriel

From: Brice Daly [brice.daly@gov.ab.ca]
Sent: Thursday, February 07, 2008 2:17 AM
Subject: 2007/08 Emergency Management Training Grant - Deadline Extended
Attachments: 2007-08 Training Grant Application form.doc; MA1272G2007-8guidelines.doc

Good morning,

By now most of you should have received official notice that the deadline for application for the 2007/08 Emergency Management Training Grant has been extended.

For those of you who may not have heard, the deadline has been extended from February 8 to **February 22**.

Just to refresh everyone's memory, this grant can be utilized in any of these (4) areas;

1. **An Emergency Management Exercise**
2. **An Emergency Management Workshop**
3. **An Exercise Design Course**
4. **ICS (Incident Command System) training**

I've attached copies of the grant application & guidelines for your convenience. For those of you applying, I need a completed, (original) signed application **in my office** no later than 4:30 pm on February 22, 2008 for the addition of my comments & recommendations (prior to them going to the AEMA head office).

The training cannot occur before the grants are awarded, and the required applications & agreements have been signed. Therefore, the deadline for training to occur is in the following fiscal year. **March 31, 2009** is the deadline for training provided through this training grant. The Chief Administrative Officer of your municipality receiving the grant must sign and file an **Acknowledgment of Compliance** form by May 1, 2009, certifying that the grant funding was used in accordance with the terms of the Conditional Grant Agreement.

If anyone has any questions, you can reach me by phone or email.

Brice Daly

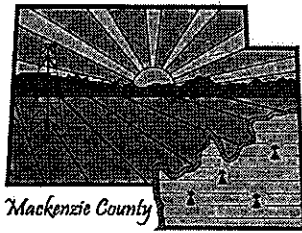
District Officer - Northwestern Alberta

Alberta Emergency
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3201, 10320-99 Street
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Office: (780) 538-5295 Long distance call, dial 310-0000, then office number
Cell: (780) 876-2930
Fax: (780) 833-4326
Email: brice.daly@gov.ab.ca

"Alberta - A Province Prepared"

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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Disaster Forum 2008

BACKGROUND / PROPOSAL:

See attached information regarding the Disaster Forum 2008 being held in Banff from April 21 – 24, 2008.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That three Councillors be authorized to attend the Disaster Forum 2008 from April 21 – 24, 2008 in Banff, Alberta.

Author: W. Kostiw

Reviewed By: _____

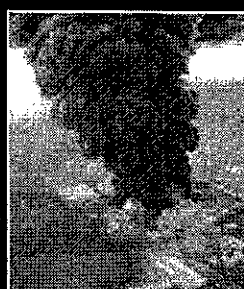
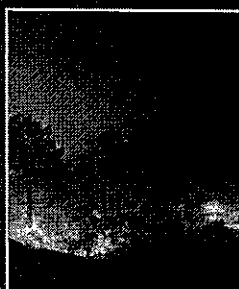
CAO

Disaster Forum 2008

Practical
perspectives
on emergency
management

Mitigate | Prepare | Respond | Recover

PLAN TO RESPOND!



April 21 - 24, 2008 | Banff, Alberta | www.disasterforum.ca

Presented by



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Beautiful Banff, Alberta in the heart of the Rocky Mountains will be the host venue for this 7th annual conference – four days of professional

development sessions and social activities with a distinctively western Canadian flare! The conference features a world-class program of speakers targeted at management and emergency preparedness practitioners interested in emergency management and/or business continuity. The internationally recognized Banff Centre will be the location for the conference and our host hotel.



Social Events included in your conference fee. Every evening, the conference offers the opportunity to wind down and to connect and re-connect with colleagues.

- Tuesday, April 22** Welcome Reception at the Town of Banff Fire Hall!
- Wednesday, April 23** Saddle Up for a Real Western Hoedown at the Mountainview BBQ!
- Thursday, April 24** Finish the conference break out sessions with dinner and dance at Mount Norquay's Lodge.

"Disaster Forum provides bus transportation from the Banff Centre to and from all social events."

REGISTER NOW!

To register, book your accommodations and for more information visit the Disaster Forum website at www.disasterforum.ca or contact the Disaster Forum offices at (780) 483-4004 or 1-800-718-3762 for up-to-date information.

The complete Disaster Forum brochure will be mailed in January.

Presented by



Mitigate | Prepare | Respond | Recover

PLAN TO RESPOND!

Cost \$875⁰⁰ Plus accom + Travel.

KEYNOTE SPEAKERS

Mr. Andrew Clancy – New Scotland Yard – Counter Terrorism Branch

Mr. Clancy is an expert on counter terrorism and is one of those who has "lived through" and is "still living" with ongoing terrorism events and threats. Andrew will be speaking on the London Transit System Terrorist Bombings and their ongoing impacts.

Mr. Mark Ackerman - Vice President, St. Vincent's Hospital, New York

St. Vincent's Hospital is only a few blocks from the World Trade Centre site. On 9/11, this facility became the main triage and initial trauma centre for the casualties from the attacks. Mark will speak on the challenges, surprises and lessons learned in dealing with this tragic event.

PRE CONFERENCE WORKSHOPS – MONDAY, APRIL 21

Counter Terrorism - Andrew Clancy
 Exercise Design - Advanced – Emergency Response Management Consulting (ERMC)
 Crisis Communications - Garth Rowan
 Leadership in Emergencies - Ted Buffington

BREAK OUT SESSIONS

Doug McCutcheon, Ph.D. - University of Alberta - Risk Management

Doug is a recognized authority on evaluating risk. He was an integral part of the Province of Alberta's Environmental Protection Commission and is also recognized as an expert witness for regulatory hearings and commissions.

Fred Henselwood, Ph.D. - Emergency Planning

Fred is an expert in plume dispersion modelling and evaluating the impacts of scenarios. Fred's presentation will focus on how plume dispersion modelling can help you identify risks.

Jeff Tully - Vice President, AHC Health Care, New Orleans

Jeff was working at AHC Healthcare in New Orleans during Hurricane Katrina. He will speak on lessons learned in running a healthcare operation with no services – and how they managed not only the patients, but the staff as well.

Hilary Styron - National Organization on Persons with Disabilities, (NOD)

Ms. Styron is the Director of N.O.D.'s Emergency Preparedness Initiative (EPI). She will speak on strategies that emergency planners and responders can use to better manage this critical component of our population during emergencies.

Roland Lafond - Social Services in Disasters

Roland is a past instructor at the Preparedness College in Arnprior, ON. His presentation will focus in on how social service organizations can be structured to be able to provide services during an emergency.

Gerry Kelly - Deputy Fire Chief Leduc - Pandemic Plan

Deputy Chief Kelly will speak on the City of Leduc's initiatives to create a municipal pandemic plan, how they have worked at integrating department plans and how they have exercised these plans using a Table Top exercise.

Bob Wetzler - Rural Fire Chief, Minot, N.D. – Hazardous Material Event

In 2002, Minot, N.D. was the site of a large (the largest in North America to date) anhydrous ammonia leak from rail cars – an estimated 300,000 pounds. This event required not only a hazardous materials response, but an evacuation and large scale shelter in place. Chief Wetzler will speak on the event and the challenges they encountered in responding to the leak.

Dan Bouchard - Fire Chief, Elie, MB – 2007 Tornado

In the summer of 2007, the community of Elie was hit by a F5 tornado that caused wide spread damage. Chief Bouchard will speak on the lessons learned and what they, as a small rural department, have been able to do to improve their ability to respond to the next tornado.

Richard Marquise - Intelligence on Terrorism

Richard has over 31 years of experience with the FBI and is an expert in counter terrorism. He was actively involved in investigating the Lockerbie Scotland air tragedy and will share his current perspectives on counter terrorism.

Garth Rowan - Crisis Communications

Initially trained as a lawyer, Garth also has media experience with the Swiss Broadcasting Corporation, the British Broadcasting Corp. and the CBC. Garth uses both his legal and communications expertise to deliver crisis communications and witness preparation services to industry.

Sheena Vivian - BC Hydro – Emergency Response Preparations for Flood

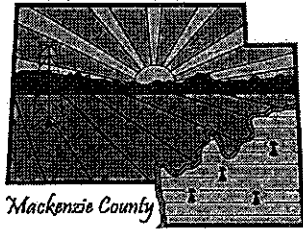
Sheena is the Manager of Emergency Preparedness for BC Hydro. In the spring of 2007, BC Hydro activated their emergency response organization as a result of extremely high flood risk throughout BC – the lower mainland in particular. Sheena will be speaking on the lessons learned from this intensive and very real threat.

Duane Monea – Compton Petroleum – Corporate Communications in Managing Stakeholder Expectations

Duane is the Manager of Corporate Communications for Compton Petroleum. He will be speaking on the best practices to use in executing a corporate communications strategy.

Bar Clark, Fire Chief, Sturgeon County – Managing ER in the Face of Expanding Industrial Growth

Sturgeon County is poised for the construction of literally tens of billions of dollars of capital investment - to construct upgraders for the oil sands industry. Chief Clark will outline the challenges of how our a largely rural community prepares for massive influx of heavy industry.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Alberta Urban Municipalities Association Membership

BACKGROUND / PROPOSAL:

For discussion. See attached letter and 2008 invoice for membership with the Alberta Urban Municipalities Association (AUMA).

OPTIONS & BENEFITS:

accept as is, become Associate or Cancel.

COSTS & SOURCE OF FUNDING:

2008 Membership Fee - \$7,249.43

RECOMMENDED ACTION:

For discussion.

Author: W. Kostiw

Review By: _____

CAO 



ALBERTA URBAN MUNICIPALITIES ASSOCIATION

10507 Saskatchewan Drive NW, Edmonton, AB T6E 4S1
Tel: (780) 433-4431 • Toll Free: 1-800-661-2862
Fax: (780) 433-4454 • e-mail: main@auma.ab.ca
<http://www.auma.ca>

January 21, 2008

Dear CAO:

SUBJECT: 2008 Annual Membership

The AUMA has been providing leadership in advocating local government interests to other orders of government for more than 100 years. AUMA's advocacy efforts led to the landmark Municipal Sustainability Initiative announcement September 14, 2007. The MSI goes a significant way to catch up after years of inattention to local capital and operational challenges, and starts to help municipal governments deal with growth pressures. The AUMA meets regularly with the Premier and Cabinet Ministers and will continue to advocate for funding that will ensure that our municipalities are economically viable, socially inclusive, culturally vibrant, environmentally responsible and driven by good governance practices.

There are many benefits that accompany your membership with the AUMA. Perhaps the most important is to secure your voting right and ensure that your municipality's voice is heard. All regular members may submit resolutions to the AUMA on an annual basis. All elected officials of the regular membership are entitled to vote on these resolutions during the annual convention. Those resolutions that are passed by the membership vote become the basis for our advocacy efforts and policy going forward.

Members also receive the latest updates on AUMA activities as well as the activities of our wholly-owned subsidiary the Alberta Municipal Services Corporation (AMSC) electronically through the Digest. As a member, you may also be asked to provide feedback and to complete surveys to ensure that the AUMA is meeting your needs. Providing training through a variety of workshops has also become a priority for the AUMA. The AUMA/AMSC will offer a number of workshops and seminars to facilitate ongoing networking and to assist members in becoming better leaders. **Only members** may participate in these activities. And as a member, you will stay apprised of AUMA's activities and the opportunities to participate, network and train alongside other elected officials and their senior administrative staff.

Only members receive special membership rates on a number of activities and services such as electronic notifications, annual conference registration fees, workshop registrations, placing E-Classifieds and E-Job Postings.

And there is more! As a member of the AUMA, you may participate in a number of important shared service programs offered through AMSC including:

- Municipal Benefits Program – AMSC is now the second largest provider of municipal employee benefits in Alberta with over 10,000 participants. Through participation, AMSC is able to secure very competitive rates for a comprehensive and flexible program and we expect to have an excellent renewal year.
- Risk Management Program – We offer a comprehensive Risk Management Program current comprised of seven modules in enhanced (larger municipalities) and basic (municipalities under 1,000 population) versions. Successful completion of the program and audit can reduce your general insurance premiums.
- Energy Services – AMSC offers an aggregated electricity and natural gas program which enables members to benefit from competitive prices and long-term price stability. We are making changes now for our 2009 program to offer greater flexibility and value to members.
- Insurance Services- We have a competitively rated general insurance program. As part of the program, AMSC Insurance Services runs MUNIX, our own self-funded insurance reciprocal. This provides many benefits that traditional insurance programs cannot.
- Other Services - Employee Assistance Program, Human Resources Helpline, Casual Legal Services and more. Please visit our website www.amsc.ca to find out more.
- Our programs are member owned and our members can influence the direction of the programs to ensure needs are being met.

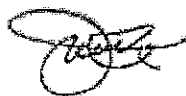
These programs assist participating members in planning, budgeting and containing costs in an era of escalating prices and cost uncertainty.

Over the last few months, AUMA has been reviewing the 2008 rates which have now been ratified in accordance with the AUMA Board of Directors' three year business plan (2008-10). Enclosed is your 2008 annual membership invoice. The population figures as used to calculate the membership fees, are sourced from the 2007 Official Population List as posted by Municipal Affairs, as of September 01, 2007.

You are a valued and integral part of the AUMA and we are committed to meeting your needs.

Should you have any questions or comments, please let us know. Your comments are essential for us in improving our service to you.

Yours truly,



John McGowan
CEO

Encl.



Alberta Urban Municipalities Association

10507 Saskatchewan Drive, Edmonton, Alberta T6E 4S1

Tel: (780) 433-4431

Toll Free: 1-800-661-2862

Fax: (866) 652-2985

e-mail: accounting@auma.ab.ca

www.auma.ca

INVOICE

MacKenzie No. 23, M. D. of
P. O. Box 640
Fort Vermilion, AB
T0H 1N0

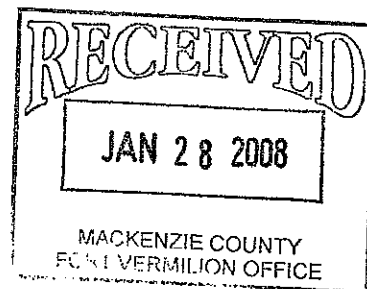
Date: January 23, 2008

Invoice # 20080017

Account # 4810A

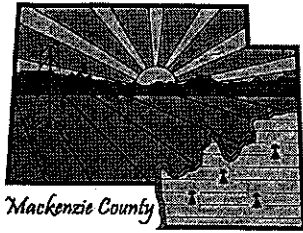
Attn: Mr. Harvey Prokiw

AUMA Membership Basic Fee		\$	328.52
Based on population	1 to 3,500 @ 0.5679	\$	1,987.65
10,002	3,501 to 10,000 @ 0.6234	\$	4,052.10
==>	10,001 to 20,000 @ 0.4710	\$	0.94
==>	20,001 to 30,000 @ 0.2916	\$	0.00
==>	30,001 to 600,000 @ 0.1939	\$	0.00
==>	600,001 and over @ 0.0970	\$	0.00
Casual Legal (Optional)		\$	535.00



Sub-total	\$	6,904.21
GST @ 5.00 % (GST # R106694623)		345.22
Total	\$	<u>7,249.43</u>

Terms: Net 30 Days - Interest on overdue accounts will be charged at 1.5% per month (19.56% per annum)



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	La Crete Chamber of Commerce Annual General Meeting

BACKGROUND / PROPOSAL:

The La Crete Chamber of Commerce has offered Mackenzie County a free table of 8 to their Annual General Meeting on March 7, 2008.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: W. Kostiw Reviewed By: _____ CAO 

Your Name _____
 Phone Number _____
 I Would Like _____ Ticket (s)
 or
 I Would Like _____ Table(s)
 Complete and Fax to:
 (780) 928-2234

Dear: Valued Member

The La Crete and Area Chamber of Commerce would like to invite you and your staff to our upcoming **Annual General Meeting** which has been changed to **March 7th**. Each year our AGM is a huge success, bringing together over 200 individuals from a variety of businesses to promote and encourage business relations within the local community. One of the Chamber's main focuses for hosting the Annual General Meeting is to encourage the growth of the business community and to acknowledge outstanding business and community achievements throughout the past year. Spouses are also invited to this evening event.

This year's AGM will be taking place on March 7, 2008 at the La Crete Heritage Center at 6:30pm. Mr. Frank Oberle, and a variety of guest speakers will also be present at this year's event. A variety of events will be taking place including a formal dinner, a presentation of business and community awards, and a live auction. Each business and community award will be chosen based on local input from the community. Five different awards will be presented at this year's AGM including Business of the Year, New Business of the Year, Individual of the Year, Graduate of the Year, and Farm Family of the Year.

Once again we invite you to come out and participate at this year's AGM. The cost of a single ticket is \$30.00. A table of eight can also be purchased at a 10% discounted rate of \$216. For more information or to purchase your ticket please visit our website at www.LaCreteChamber.com or call the La Crete and Area Chamber of Commerce at (780) 928-2278. We look forward to having your presence at this year's AGM.

Sincerely,

Management

La Crete Area Chamber of Commerce
 Box 1088 La Crete, Alberta T0H 2H0
 Tel: (780) 928-2278 Fax: (780) 928-2234
 Lccoc@TelusPlanet.net
 www.LaCreteChamber.com

Criteria For AGM Awards

We need your input to help us select our award recipients at this year's Annual General Meeting. The awards will be presented at our AGM meeting on March 7, 2008 at the La Crete Heritage Centre.

Please fill out the following form and fax it to 928-2234. Or email lcccc@telusplanet.net.

Please fax this form back ASAP

(Fill in the Blanks)

Business of the Year

- *Community Involvement* – Does the business become involved in the activities of different organizations in town? Do they support different functions either financially or through attendance?
- *Growth and Development in the past year* – Has the business shown any sign of growth or improvement in how they operate?
- *Outward appearance of business property* – Does the business present themselves well to the community? Is the business attractive and inviting?
- *Customer Service* – Does the business treat its customers fairly and honestly? Are people generally happy with the service at this business?
- *Staff Relations* – Do the staff members seem to be happy at their workplace. Does the business have a high turnover rate for no obvious reasons?

New Business of the Year

- *Idea of new Business* – Is the new business one that will attract a lot of interest from the community? Will it appeal to a wide range of people?
- *Location and presentation of new business* – Is the new business located in such a way to maximize the amount of people that will notice the business? Is the new business attractive and neat?
- *Likelihood of success* – Is the new business one that will likely last for many years or is it likely to lose its newness and die out? Is there a good customer base for this business?
- *Number of jobs created* – Did the new business provide any new jobs for people in the area? Are these jobs likely to be reliable?
- *Community Involvement* – Does the new business become involved in the activities of different organizations in town? Do they support different functions either financially or through attendance?

Individual of the Year

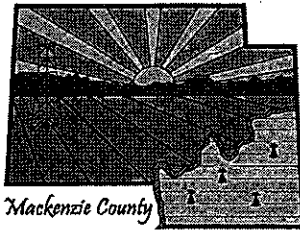
- *Volunteer involvement* – Does the individual volunteer their time in helping other organizations in the community? Do they sit on different boards or committees?
- *Employment success* – Does the person excel at their employment? Do they balance their work life well with their community involvement?
- *Community Involvement* – Does the person become involved in community activities and events? Do they offer their time or experience in aiding others?

Graduate of the Year

- *Grades throughout the year* – How has the student done in their school work? Have they achieved high marks? Did they improve throughout the school year?
- *Extra-curricular activities* – Does the student become involved in anything other than their school work? Do they play sports? Are they on the Grad or Student Council committees?
- *Community Involvement* – Does the student become involved in community activities and events? Do they show interest in the advancement and improvement of their home town?

Farm Family of the Year

- *Success of the Farm* – Has the family had a successful year? Are they able to build up their farm, or just barely survive?
- *Community Involvement* – Does the family become involved in community activities and events? Do they offer their time or experience in aiding others?



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Meeting Dates

BACKGROUND / PROPOSAL:

March 26th and April 23rd Regular Council Meetings

The principal of Ridgeview Central School contacted the County in regards to the possibility of holding a Council meeting at their school since local government is part of the grade six curriculum.

The next meeting being held in La Crete is on March 26th starting at 4:00 p.m. In order to accommodate this request the date and time of the meeting would need changing to be held during school hours.

As March 26th is during the Easter Break administration recommends switching the location of the March and April meetings.

If Council chooses not to hold the meeting at the school, the school would consider bussing the children; however, they would prefer to hold the meeting at their school as they have approximately 80 grade six students.

May 28th and July 8th Regular Council Meeting Conflicts

Council may also wish to change the May 28th and July 8th council meetings due to the following conference conflicts:

- FCM Conference in Ottawa from May 30 – June 2, 2008
- Rural Matters Conference in Edmonton from July 5 – 8, 2008

Author: C. Gabriel **Review By:** _____ **CAO** 

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

Motion 1

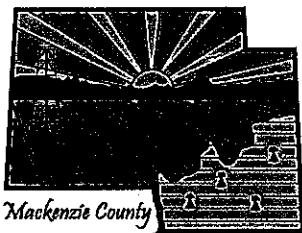
That the March 26, 2008 Regular Council meeting be held in Fort Vermilion.

Motion 2

That the April 23, 2008 Regular Council meeting be held in La Crete at the Ridgeview Central School beginning at 1:00 p.m.

Discussion – May 28th and July 8th meetings

Author: C. Gabriel Review Date: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	William (Bill) Kostiw, Chief Administrative Officer
Title:	Mackenzie Housing Management Board

BACKGROUND / PROPOSAL:

The County annually receives a requisition from the Mackenzie Housing Board towards the Heimstead Lodge operations.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Please review the correspondence attached.

COSTS / SOURCE OF FUNDING:

2008 operating budget

RECOMMENDED ACTION:

That Council reviews this request and make a decision based on political, economical and health factors and opportunities.

Author: _____ Review Date: _____ CAO _____

MACKENZIE HOUSING MANAGEMENT

February 6, 2008

Box 357
La Crete Alberta
Phone: 780-928-4349
Fax: 780-928-4345
E-mail: mhmb@telus.net
TOH 2H0

Mackenzie County
Box 640
Fort Vermilion, Alberta
T0H 1N0

Attention: Mr. William Kostiw
Chief Administrative Officer

Dear Mr. Kostiw:

Re: **2008 Heimstaed Lodge Requisition**

Mackenzie Housing Management Board has approved a budget deficit of \$763,100 for the 2008 Lodge budget. I have calculated the requisition based on the 2007 equalized assessment of the three contributing municipalities.

Attached is a summary of the 2008 Lodge requisition.

In addition to the above, Mackenzie Housing Management Board has requested the three municipalities approve an annual requisition of \$500,000 for capital reserve towards future Lodge projects. As per policy, all three municipalities must support this request by motion.

Should you require further clarification, please give me a call at 928-4349. Thank you for your consideration.

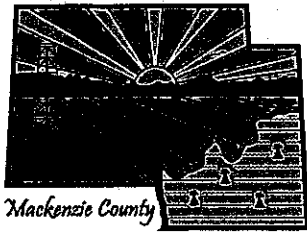
Sincerely



Helen Braun
Chief Administrative Officer

**MACKENZIE HOUSING MANAGEMENT
2008 LODGE REQUISITION**

Municipality	Equalized Assessment	% of total Assessment	2006 Requisition
Mackenzie County	1,840,599,492.00	82.2%	\$627,268.20
Town of High Level	330,283,653.00	14.7%	\$112,175.70
<u>Town of Rainbow Lake</u>	<u>68,917,240.00</u>	<u>3.1%</u>	<u>\$23,656.10</u>
Total	2,239,800,385.00	100%	\$763,100.00



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	John Klassen, Director of Environmental Services
Title:	Tompkins Landing Campground

BACKGROUND / PROPOSAL:

There was some discussion at the Parks and Recreation Committee meeting whether or not to convert the Tompkins campground from a day use area to an overnight site.
(See attached map)

OPTIONS & BENEFITS:

Option #1

That Mackenzie County considers expanding the Tompkins day use area to encompass overnight camping.

Option #2

That Mackenzie County continues to operate the Tompkins day use area and encourage a private group to develop an overnight camping area.

Option #3

That Mackenzie County takes no further involvement in this project.

COSTS & SOURCE OF FUNDING:

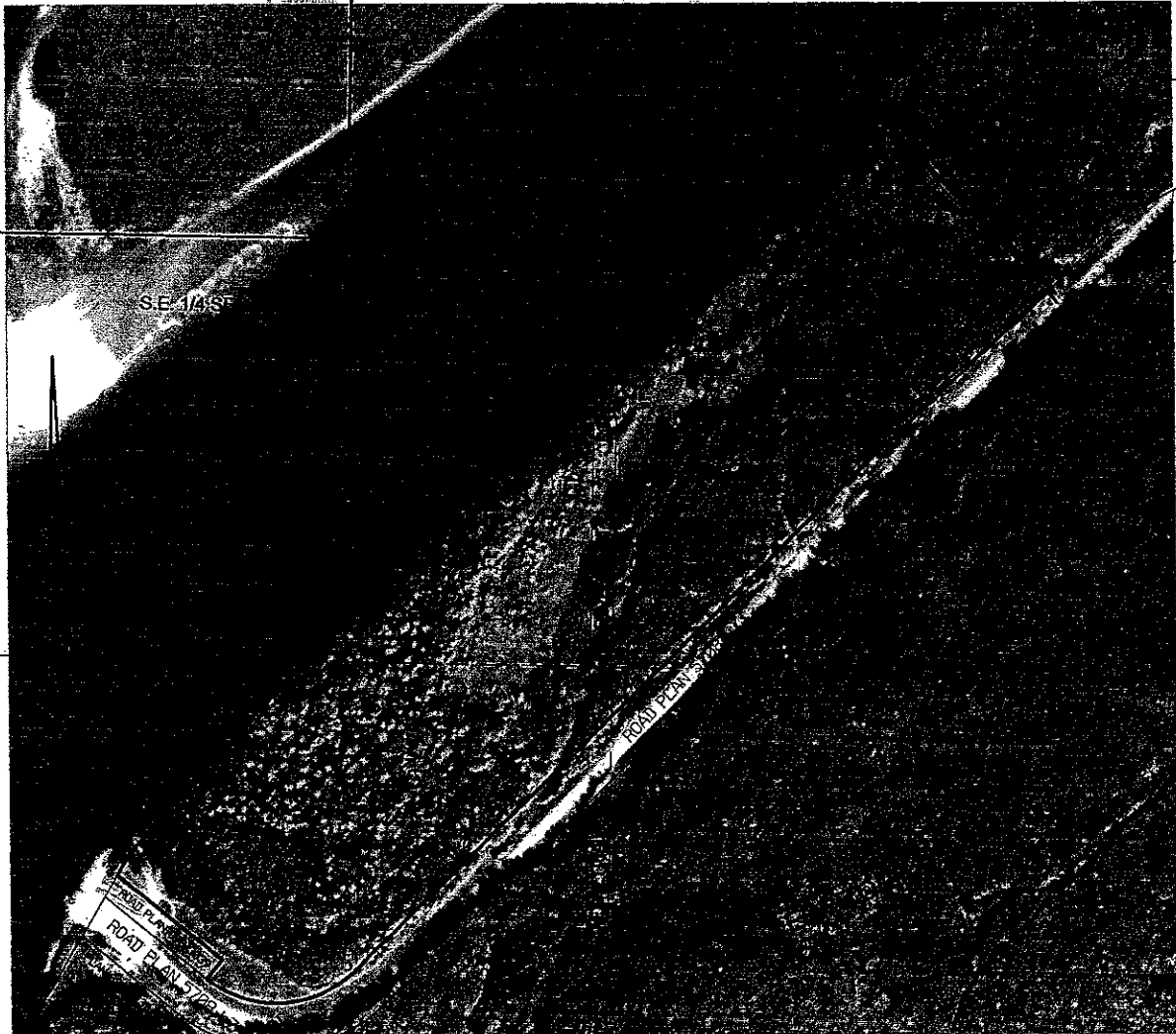
N/A

RECOMMENDED ACTION:

That the County Council makes a motion pertaining to the status of the Tompkins landing campground.

Author: John Klassen **Review Date:** _____ **CAO** _____

TECHNICAL SERVICES STAMP



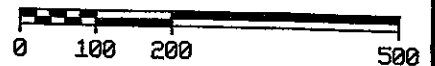
N.E. 1/4 SEC. 30-103-19-5

N.W. 1/4 SEC. 29-103-19-5

**BARLOW
SURVEYING**

Ph. (780) 928-4890
(780) 928-4899
Fax (780) 928-4891

PROPOSED CAMP GROUND LEASE
DATE: MAY 10, 2006
JOB: 06-059



SCALE 1:10000
DISTANCES ARE IN METRES

Suite 304, 10013-101 Ave., Box 190, La Crete, AB, T0H 2H0

APPROX. AREA: 42.8 ha

SE 1/4^{SEC} 31-103-19-5M
M. 911.19011 N. 858.8515
River 5758.939 N. 11067.146 M.

ISLAND

PEACE RIVER

OLD MILL SITE

UNSURVEYED

SW-30-103-19-5M

RIVER CROSSING RW

380 M

EXISTING ROAD

HIGHWAY

THEORETICAL
N.E. 1/4 Sec. 30-103-19 W. 5M.

Road Plan 5708 LZ
RDD 5708 LZ

CAMP SITE

Road Plan 892 3039

PROPOSED ROAD

prepared by:
John J. Krahn

Fd.L. R39
Road Plan 892 3039
RRD 8923039

Fd.L. R40

Fd.L. R41

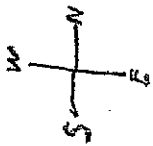
PROPOSED ACCESS

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303.91
Arc=237.24

THEORETICAL
N.E. 1/4 Sec. 30-103-19 W. 5M.

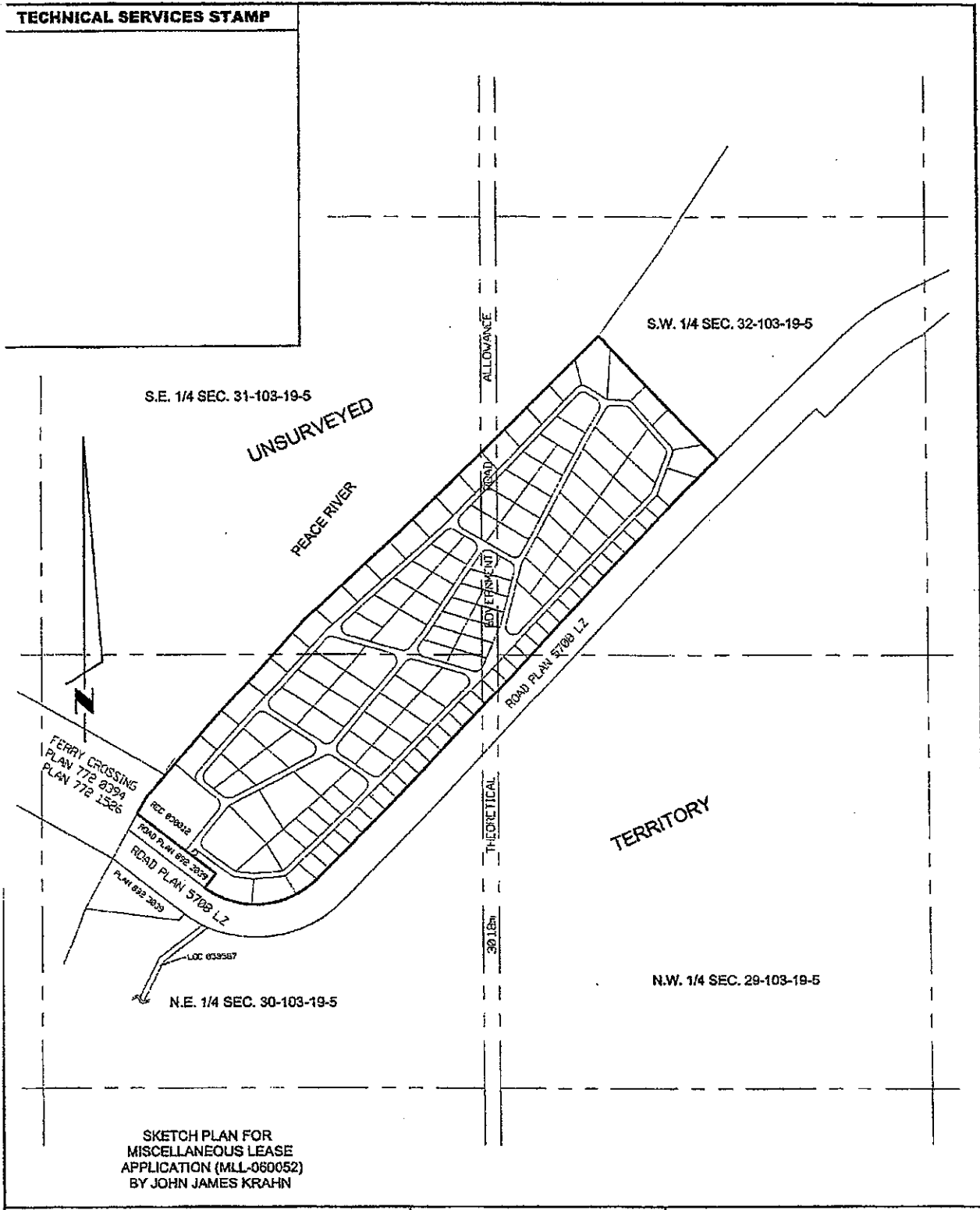
LOC. 050587

179°38'00"
#134.26
10.00



NW-30-103-19-5M

TECHNICAL SERVICES STAMP

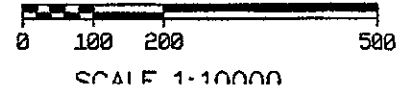


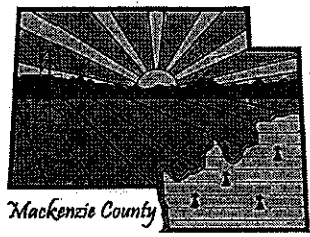
SKETCH PLAN FOR
MISCELLANEOUS LEASE
APPLICATION (MLL-060052)
BY JOHN JAMES KRAHN



Ph. (780) 928-4890
(780) 928-4899
Fax (780) 928-4891

PROPOSED CAMP GROUND LEASE
DATE: MAY 10, 2006
JOB: 06-059





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	ATCO Electric Contracts

BACKGROUND / PROPOSAL:

The following proposals received from ATCO Electric are attached:

- La Crete – Installation of 25 street lights
- Fort Vermilion – Installation of 9 street lights
- Hwy 697 & Blumenort Access – Line Relocation.

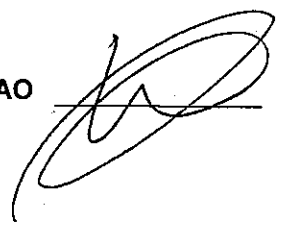
OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

Motion 1
That administration be authorized to negotiate final power contracts with ATCO Electric for the installation of street lights in La Crete and Fort Vermilion, and line relocation at the Highway 697 & Blumenort Access.

Motion 2
That administration be instructed to provide a recommendation on the Investment Rate vs. Non-Investment Rate options with ATCO Electric at the March 11, 2008 Council meeting.

Author: W. Kostiw Reviewed By: _____ CAO 



February 5, 2008

Mackenzie County
P.O. Box 640
Fort Vermilion, AB. T0H 1N0

Dear Mr. John Martens:

Re: Location: 99 Street south to 105 Avenue (La Crete)
Project #: D25851

We are pleased to provide the following proposal for installation of 25 street lights (2 on steel standards and 22 on wood poles) at the above location. See below for Connection requirements and Connection Request:

Option #1 – Investment Rate (61B)

\$81,940.00	Installation of 25 Street Lights (La Crete)
(\$30,750.00)	ATCO Electric's investment based upon \$1230.00 per Street Light investment
\$2,559.50	GST @ 5 % (R100113513)
\$53,749.50	Total payment required

Option #2 – Non Investment Rate (61E)

\$81,940.00	Installation of 25 Street Lights (La Crete)
(\$0.00)	ATCO Electric's investment
\$4,097.00	GST @ 5 % (R100113513)
\$86,037.00	Total payment required

The above cost represents the expected installation expense, and a markup is not applied.

Investment Options:

We have two common street light rate options investment (61B) and non- investment (61E).

61B - Demand charge is \$16.09 per light standard per month (Distribution charges only)

Under this rate the customer pays a higher monthly operating charge, but the installation costs are reduced by the Company's investment and the customer never has to pay for end of life replacement. As per this rate ATCO Electric is responsible for all maintenance and replacement costs of all light standards.

61E - Demand charge is \$6.98 per light standard per month (Distribution charges only)

Under this rate the customer pays for all installation costs in exchange for a smaller monthly cost and is responsible for end of life replacement costs. As per this rate the customer will be charged for things such as: end of life davit replacements (rusted out), replacement of underground cable, full cost of dedicated wood poles and streetlight fixtures, and full cost of any new streetlight material needed to replace old fixtures at the time of company pole replacements.



Terms of proceeding: If you agree to proceed based upon this information, your payment and a signed copy of this letter are required in advance. Please make your cheque payable to ATCO Electric and forward it to my attention. It is also your responsibility to complete any necessary snow plowing to allow equipment access for winter construction.

Timing: Survey and installation will then proceed as soon as possible, provided that the easement has been obtained, a crew is available, and conditions permit. We will connect once the Electric Permit and the connection requirements are complete (please see Connection paragraph below).

Unfavourable conditions: These costs represent installation under average working conditions. If conditions are poor (i.e. frozen ground), and you still wish to proceed, an additional payment may be required before proceeding.

Location: Attached is a drawing of the proposed installation at this location. Please advise if there are any discrepancies prior to your acceptance.

Easements: Brushing, scheduling, and construction of the new electric service at the price quoted, are dependent upon first obtaining any necessary easements.

ATCO Electric requires safe future access to the primary power facilities for this electric service. A land agent will be in contact with the property owner to complete the necessary easement documentation. Construction of this service as quoted is subject to acceptance of this easement.

Landscaping: We encourage you not to plant trees any closer than 8 metres from an overhead power line, to avoid having them removed later to maintain safe high-voltage clearance.

Underground interference: Do not erect any structures that would restrict access to or interfere with the operation of the distribution facilities. No excavation should be made within one metre of buried lines. Please contact Alberta First Call at 1-800-242-3447 to request locates.

Site changes/restoration: Any costs incurred by ATCO Electric in relation to the relocation, reinstallation, or as a result of damages to the facilities or changes to the site grade, are the customer's responsibility. If site pavement/concrete is installed prior to electric facilities, then pavement cutting/bore or reroute costs are extra. Unless indicated otherwise, site restoration is not included regardless.

Connection: The proposed power installation must be complete and your secondary wiring must be ready for connection. We also require connection Request (from your Retailer), before the service is connected. The applicant must contact an energy retailer to set up an account (see "Energy supplier"), and request connection.

Energy supplier: An energy retailer must be chosen. If information is required about electricity retailers, please contact the Alberta Government toll-free at 310-0000 and ask for 427-0265 (Mon-Fri 8:15am-4:30pm) or the website at "customerchoice.gov.ab.ca". If Direct Energy is chosen, contact their call centre at 1-888-420-3181 to set up an account and request connection.

Billing: The customer will be billed by an energy retailer, and bills will include energy consumption and customer charges. ATCO Electric's distribution charges based upon current rates will be forwarded to the retailer for billing.

Ownership: ATCO Electric retains ownership of all facilities installed by the Company, and is obligated to operate, maintain, and replace the facilities as necessary in future.

ATCO Electric

This proposal is effective for 60 days only, after which it is subject to review. If a change occurs in the proposed method of construction for reasons beyond ATCO Electric's reasonable control, a revised proposal may be necessary.

Please refer to ATCO Electric's Customer Guide to New Extensions at www.atcoelectric.com for policies and business practices of the Company. If you have any questions or concerns, please call me at (780) 926-8010, fax a message to 926-8007, or e-mail Leeza.leishman@atcoelectric.com.

Yours truly,

ATCO Electric

Leeza Leishman
Customer Services Representative
Northwest Region- High Level District

I, _____ request ATCO Electric to proceed with construction
Customer name (please print)

of the electrical distribution project proposed in this letter under project # D25851 for

Option #1 _____ (Investment Rate)

Option #2 _____ (Non Investment Rate)

Please indicate which option you would like to proceed with.

Customer Signature

Per: _____

Dated: _____



February 4, 2008

Mackenzie County
P.O. Box 640
4511 – 46 Avenue
Fort Vermilion, AB. T0H 1N0

Dear Mr. Mark Schonken:

Re: Location: 45 Street between 46 Avenue and 50th Avenue Fort Vermilion
Project #: D26188

We are pleased to provide the following proposal for installation of 9 street lights – 150W HPS and removal of existing lights on the east side of street at the above location. See below for Connection requirements, which include a Connection Request:

Option #1 – Investment Rate (61B)

\$62,510.00	Installation of 9 Street Lights and removal of existing lights (Fort Vermilion)
(\$11,070.00)	ATCO Electric's investment based upon \$1230.00 per Street Light Investment
\$2,572.00	GST @ 5 % (R100113513)
\$54,012.00	Total payment required

Option #2 – Non Investment Rate (61E)

\$62,510.00	Installation of 9 Street Lights and removal of existing lights (Fort Vermilion)
(\$0.00)	ATCO Electric's investment
\$3,125.50	GST @ 5 % (R100113513)
\$65,635.60	Total payment required

The above cost represents the expected installation expense, and a markup is not applied.

Investment Options:

We have two common street light rate options investment (61B) and non- investment (61E).

61B - Demand charge is \$16.09 per light standard per month (Distribution charges only)

Under this rate the customer pays a higher monthly operating charge, but the installation costs are reduced by the Company's investment and the customer never has to pay for end of life replacement. As per this rate ATCO Electric is responsible for all maintenance and replacement costs of all light standards.

61E - Demand charge is \$6.98 per light standard per month (Distribution charges only)

Under this rate the customer pays for all installation costs in exchange for a smaller monthly cost and is responsible for end of life replacement costs. As per this rate the customer will be charged for things such as: end of life davit replacements (rusted out), replacement of underground cable, full cost of dedicated wood poles and streetlight fixtures, and full cost of any new streetlight material needed to replace old fixtures at the time of company pole replacements.

ATCO Electric

Terms of proceeding: If you agree to proceed based upon this information, your payment and a signed copy of this letter are required in advance. Please make your cheque payable to ATCO Electric and forward it to my attention. It is also your responsibility to complete any necessary snow plowing to allow equipment access for winter construction.

Timing: Survey and installation will then proceed as soon as possible, provided that the easement has been obtained, a crew is available, and conditions permit. We will connect once the Electric Permit and the connection requirements are complete (please see Connection paragraph below).

Unfavourable conditions: These costs represent installation under average working conditions. If conditions are poor (i.e. frozen ground), and you still wish to proceed, an additional payment may be required before proceeding.

Location: Attached is a drawing of the proposed installation at this location. Please advise if there are any discrepancies prior to your acceptance.

Easements: Brushing, scheduling, and construction of the new electric service at the price quoted, are dependent upon first obtaining any necessary easements.

ATCO Electric requires safe future access to the primary power facilities for this electric service. A land agent will be in contact with the property owner to complete the necessary easement documentation. Construction of this service as quoted is subject to acceptance of this easement.

Landscaping: We encourage you not to plant trees any closer than 8 metres from an overhead power line, to avoid having them removed later to maintain safe high-voltage clearance.

Underground interference: Do not erect any structures that would restrict access to or interfere with the operation of the distribution facilities. No excavation should be made within one metre of buried lines. Please contact Alberta First Call at 1-800-242-3447 to request locates.

Site changes/restoration: Any costs incurred by ATCO Electric in relation to the relocation, reinstallation, or as a result of damages to the facilities or changes to the site grade, are the customer's responsibility. If site pavement/concrete is installed prior to electric facilities, then pavement cutting/bore or reroute costs are extra. Unless indicated otherwise, site restoration is not included regardless.

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Energy supplier: An energy retailer must be chosen. If information is required about electricity retailers, please contact the Alberta Government toll-free at 310-0000 and ask for 427-0265 (Mon-Fri 8:15am-4:30pm) or the website at "customerchoice.gov.ab.ca". If Direct Energy is chosen, contact their call centre at 1-888-420-3181 to set up an account and request connection.

Billing: The customer will be billed by an energy retailer, and bills will include energy consumption and customer charges. ATCO Electric's distribution charges based upon current rates will be forwarded to the retailer for billing.

Ownership: ATCO Electric retains ownership of all facilities installed by the Company, and is obligated to operate, maintain, and replace the facilities as necessary in future.



This proposal is effective for 60 days only, after which it is subject to review. If a change occurs in the proposed method of construction for reasons beyond ATCO Electric's reasonable control, a revised proposal may be necessary.

Please refer to ATCO Electric's Customer Guide to New Extensions at www.atcoelectric.com for policies and business practices of the Company. If you have any questions or concerns, please call me at (780) 926-8010, fax a message to 926-8007, or e-mail Leeza.leishman@atcoelectric.com.

Yours truly,

ATCO Electric

Leeza Leishman
Customer Services Representative
Northwest Region – High Level District

I, _____ request ATCO Electric to proceed with construction
Customer name (please print)
of the electrical distribution project proposed in this letter under project # D26188 for

Option #1 _____ (Investment Rate)

Option #2 _____ (Non Investment Rate)

Please indicate which option you would like to proceed with.

Customer Signature

Per: _____

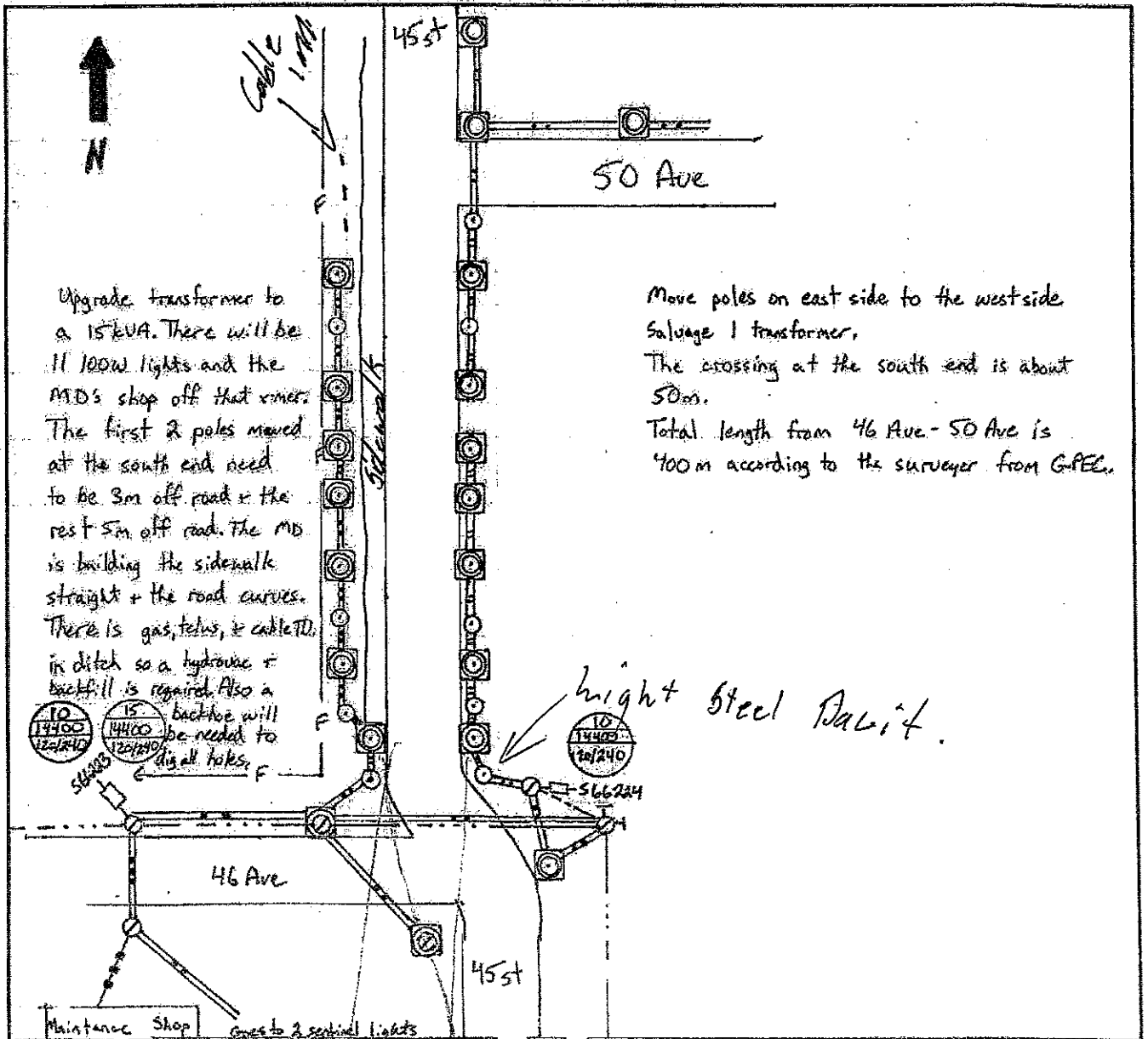
Dated: _____

Side walk to AP 2 1/2 m.
 cable TV app 1m from sidewalk
ATCO Electric

FIELD CHECK

Pole #	Size	Span	Structure Type	Work Order No.	D 16003	Sheet No.	1
				District	High Level	Area	Fort Vermillion
				Field Checker	Kyle Moser	Date	July 21, 05
Remarks							

Sketch





January 25, 2008

Municipal District of Mackenzie #23
Box 640
Fort Vermilion, AB
T0H 1N0

Dear Sir:
RE: Project # D25214 Line Relocation SW 25-107-14-W5 (HWY 697 & Blumenort Access)
Option # 1 O/H & U/G

In response to your request for service to the above location, we offer the following:

Cost to relocate power lines	\$ 154,411.00
Less Material cost	\$ (50,042.00)
GST @ 6%	\$ 5,218.450
Total	\$109,587.45

Option # 2 U/G

In response to your request for service to the above location, we offer the following:

Cost to relocate power lines	\$ 167,057.00
Less Material cost	\$ (60,712.00)
GST @ 6%	\$ 5,317.25
Total	\$111,662.25

Terms of payment:

The above costs represent actual expected design costs, installation under favorable conditions, and a markup is not applied. ATCO Electric will require the above payment prior to construction beginning.

Actual costs:

Final costs will be based upon the actual incurred costs, which will be reconciled at a later date after completion of a related work. If the actual costs are less than the above estimates, the customer will receive a refund for the difference. If the actual costs exceed the above estimates, we will invoice the customer for any additional payment required. Invoices will have terms of payment of Net 30 days.

If you wish to proceed with this relocation please sign and return one of a letter to the address below as an indication of your acceptance.

The estimate is valid for a period of 60 days, however, should acceptance of the proposal be received after this time, the estimate may be reviewed to determine its validity. If you would like to discuss this proposal further please feel free to call me at 926-8009.

Yours truly,
ATCO ELECTRIC

Lee Lebedynski
Customer Services
ATCO ELECTRIC 11201-94 St. High Level, AB T0H 1Z0

I, _____, request ATCO Electric to proceed with construction
Customer name (please print)

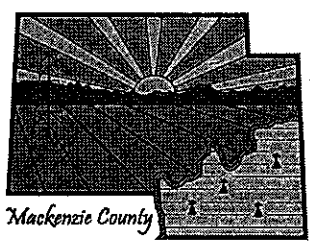
of _____ electrical distribution project proposed in this letter under work order #. D25214

Customer Name

Option # 1 _____
Option # 2 _____

Per: _____
Dated: _____

	Invested Rate 61B	Non-Invested Rate 61E
La Crete		
Steel		153
Wood	58	143
Shared Use	9	18
<hr/>		
Fort Vermilion		
Steel		3
Wood	25	75
Shared Use	24	35
<hr/>		
Zama		
Wood		113
Shared Use		21
<hr/>		
TOTAL	116	561
Annual Tariff Charges	21,974.00	46,047.00



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	CAMRIF Funding

BACKGROUND / PROPOSAL:

See attached information regarding the CAMRIF funding announcement on February 1, 2008.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That Mackenzie County proceed with the Canada-Alberta Municipal Rural Infrastructure Fund (CAMRIF) project for Aspen Drive in the Hamlet of Zama as awarded.

Author: W. Kostiw Reviewed By: _____ CAO 

News Release

FOR IMMEDIATE RELEASE

February 1, 2008

High Level and Zama City to benefit from infrastructure investment

High Level, Alberta – The federal and provincial governments will jointly invest \$1.3 million towards expanding wastewater service in the Town of High Level and improving the condition of Aspen Drive in the hamlet of Zama City in the Municipal District of Mackenzie.

Chris Warkentin, Member of Parliament for Peace River, on behalf of the Honourable Rona Ambrose, President of the Queen's Privy Council for Canada, Minister of Intergovernmental Affairs and Minister of Western Economic Diversification, and Frank Oberle, MLA for Peace River, on behalf of the Honourable Luke Ouellette, Minister of Infrastructure and Transportation, announced the funding through the Canada-Alberta Municipal Rural Infrastructure Fund (CAMRIF).

"Today's announcement will improve wastewater service to more than 1,200 homes in the Town of High Level and make Aspen Drive safer for school children, pedestrians, cyclists and motorists," said MP Chris Warkentin. "We are working in partnership with all orders of government to make investments that will leave real and lasting benefits to the communities we serve."

The Town of High Level will benefit from funding to complete the final phase of a multi-year project that will extend the Town's wastewater system and provide over 1,200 homes with improved wastewater service. The project will also help protect groundwater in the region and ensure the health of the Bushe and Peace Rivers.

"Construction of sanitary sewer mains in High Level and road improvements in the Hamlet of Zama are just two examples of how the Government of Alberta is working with communities to improve infrastructure in this province," said Oberle. "These projects reflect Premier Ed Stelmach's plan to secure Alberta's future by building communities, greening our growth and creating opportunity."

The Municipal District of Mackenzie will receive funding to reconstruct and improve Aspen Drive in the Hamlet of Zama City. This project will result in a safer, more efficient street and improve dust control within the nearby school and community facilities. The improvements to Aspen Drive are part of the MD of

Mackenzie's commitment to upgrade and pave the majority of the roads in the Hamlet of Zama City within the next ten years.

Under the initial CAMRIF Agreement signed in June 2006, the federal and provincial governments each committed \$88 million to the fund, with participating local governments expected to make up the remaining costs. This year, the Government of Canada and the Province of Alberta have each provided an additional \$19 million to the Canada-Alberta Municipal Rural Infrastructure Fund as part of their commitment to help smaller communities meet their pressing infrastructure needs. The total amount available from the CAMRIF, with federal and provincial investment and matching local government contribution in projects, is \$321 million.

A minimum of 55 per cent of funding under CAMRIF targets green infrastructure projects that contribute to community economic development and environmental quality of life. These include water, wastewater, solid waste, environmental energy improvements and public transit. The fund also invests in recreational infrastructure, tourism, cultural projects, local roads and broadband connectivity. Projects are selected on a competitive basis from applications received from Alberta communities.

-30-

Contacts:

Donna Kinley
Communications Manager
Western Economic Diversification Canada
Edmonton, Alberta
Tel: (780) 495-6892

Jerry Bellikka
Director of Communications
Alberta Infrastructure and Transportation
Edmonton, Alberta
(780) 415-1841

-200-

Backgrounder

Canada-Alberta Municipal Rural Infrastructure Fund (CAMRIF)

The following project is receiving funding under the Canada-Alberta Municipal Rural Infrastructure Fund (CAMRIF).

Town of High Level

Sanitary Trunk Gravity Mains

Combined federal / provincial investment: \$760,000 (pending environmental assessment)

This wastewater management project will replace a section of substandard sanitary force under 100th Avenue from 98th Street to the CN Railway. This elimination of on-site sewage and reduction in the potential for pump failure will help protect surface and ground waters considerably.

Municipal District of Mackenzie

Improvement of Aspen Drive in the Hamlet of Zama City

Combined federal / provincial investment: \$520,000 (pending environmental assessment)

Complete reconstruction of Aspen Drive is needed to eliminate potholes, ridges and soft spots. This requires approximately 520 metres of road reconstruction, with a new granular base and pavement. This project would provide a safer, more efficient street for traffic by eliminating the potholes, ridges and dust.

Note

→ Total Project \$1,280,000
Eng?

Fact Sheet

Canada-Alberta Municipal Rural Infrastructure Fund (CAMRIF)

Partnership Program

- The Canada-Alberta Municipal Rural Infrastructure Fund (CAMRIF) is designed to address local infrastructure needs in rural and urban Alberta. It ensures all Albertans, whether they live in large, small or remote communities, share in the benefits of infrastructure investments.
- Through the fund, the Governments of Canada and Alberta invest in local infrastructure projects. These projects are vital to sustaining strong economic growth and quality of life in Canadian communities.
- Under the initial CAMRIF Agreement signed in June 2006, the federal and provincial governments each committed \$88 million to the fund, with participating local governments expected to make up the remaining costs.
- This year, the Government of Canada and the Province of Alberta have each provided an additional \$19 million to the Canada-Alberta Municipal Rural Infrastructure Fund as part of their commitment to help smaller communities meet their pressing infrastructure needs.
- The total amount available from the CAMRIF, with federal and provincial investment and matching local government contribution in projects, is \$321 million.
- CAMRIF is implemented by Western Economic Diversification Canada and Alberta Infrastructure and Transportation, and is administered by a joint secretariat.

Program Priorities

- A minimum of 55 per cent of funding under CAMRIF targets green infrastructure projects that contribute to community economic development and environmental quality of life. These include water, wastewater, solid waste, environmental energy improvements and public transit. The fund also invests in recreational infrastructure, tourism and cultural projects, local roads and broadband connectivity.
- At least 80 per cent of CAMRIF funding is dedicated to rural municipalities with a population of less than 250,000. The remaining 20 per cent is available to urban municipalities with a population greater than 250,000.

- A total of \$724,584 is also available to municipalities for Municipal Capacity Building (MCB) projects. Projects may include, but is not limited to, the acquisition of infrastructure planning software, training to use that software, planning studies to determine the inventory and condition of infrastructure assets in the municipality or the development of a demand asset management system.

Local input and collaboration

- CAMRIF is managed by a six member Management Committee consisting of two federal representatives, two provincial representatives, and two members representing Alberta's municipal associations—the Alberta Urban Municipalities Association and the Alberta Association of Municipal Districts and Counties. The Management Committee develops the Management Committee guidelines and oversees the project review and selection process. Projects are selected on a competitive basis from applications received from Alberta communities. The deadline to submit applications for the second intake was May 31, 2007.

Environmental Assessment

- CAMRIF projects are required to successfully complete applicable environmental assessment processes, and funding is conditional on compliance with all applicable federal and provincial requirements.

For more information

- Contact the Canada-Alberta Municipal Rural Infrastructure Fund Joint Secretariat by phone (toll free) at 1-800-396-0214, by e-mail at camrif@gov.ab.ca or visit the website <http://www.camrif.ca/>.
- Information about Government of Canada and Alberta's infrastructure programs is available at <http://www.infrastructure.gc.ca/> and <http://www.infratrans.gov.ab.ca/>.



Backgrounder Canada-Alberta Municipal Rural Infrastructure Fund (CAMRIF)

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- A total of \$724,584 is also available to municipalities for Municipal Capacity Building (MCB) projects. Projects may include, but is not limited to, the acquisition of infrastructure planning software, training to use that software, planning studies to determine the inventory and condition of infrastructure assets in the municipality or the development of a demand asset management system.

Local input and collaboration

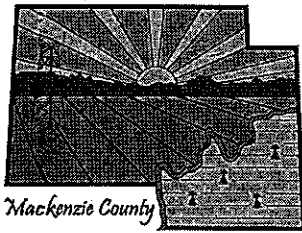
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For more information

- Contact the Canada-Alberta Municipal Rural Infrastructure Fund Joint Secretariat by phone (toll free) at 1-800-396-0214, by e-mail at camrif@gov.ab.ca or visit the website <http://www.camrif.ca/>.
- Information about Government of Canada and Alberta's infrastructure programs is available at <http://www.infrastructure.gc.ca/> and <http://www.infratrans.gov.ab.ca/>.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	Mackenzie County Agricultural Service Board
Title:	Mackenzie Applied Research Association Funding Request

BACKGROUND / PROPOSAL:

Mackenzie County Agricultural Service Board currently provides Mackenzie Applied Research Association (MARA) with an operating grant of \$35,000.

Due to recent developments in AAFC (Agriculture and Agri-Food Canada) funding for Regional Variety Trials (RVT) has been discontinued. RVT's test and develop field crops suitable to northern climates, such as Wheat, Corn, Canola and legumes.

MARA is requesting an additional \$10,000 to make up for financial shortcomings as a one-time grant.

OPTIONS & BENEFITS:

As per motion 08-104 of the January 18, 2008 Agricultural Service Board (ASB) meeting, the ASB recommends to Council to fund a one-time grant of \$10,000 to MARA in order to make up for a recent funding loss, thereby enabling MARA to continue with current RVT's vital to area producers and northern agricultural development.

COSTS & SOURCE OF FUNDING:

The 2008 Interim Budget includes \$35,000 for MARA. The 2008 operating budget would have to be increased by \$10,000 if Council approves this request.

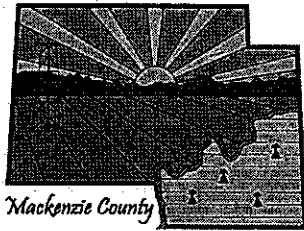
RECOMMENDED ACTION:

That the Mackenzie Applied Research Association's annual grant for 2008 be increased to \$45,000, with funding coming from the 2008 operating budget.

Author: G. Smith

Review Date: _____

CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	John Klassen, Director of Environmental Services
Title:	Zama Traffic Control

Bylaw ??

BACKGROUND / PROPOSAL:

It has been brought to administrations attention that there are numerous requests by the ratepayers of Zama (to the local Councilor) that Mackenzie County place two stop signs on Tower Road (with the flashing red solar lights on top) which would create a four way stop. (See attached map)

The public feels there is a need to slow down the traffic through the hamlet, as well as break up a steady line of traffic during shift change times.

OPTIONS & BENEFITS:

For discussion.

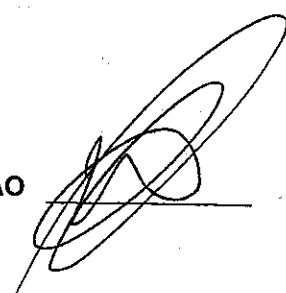
COSTS & SOURCE OF FUNDING:

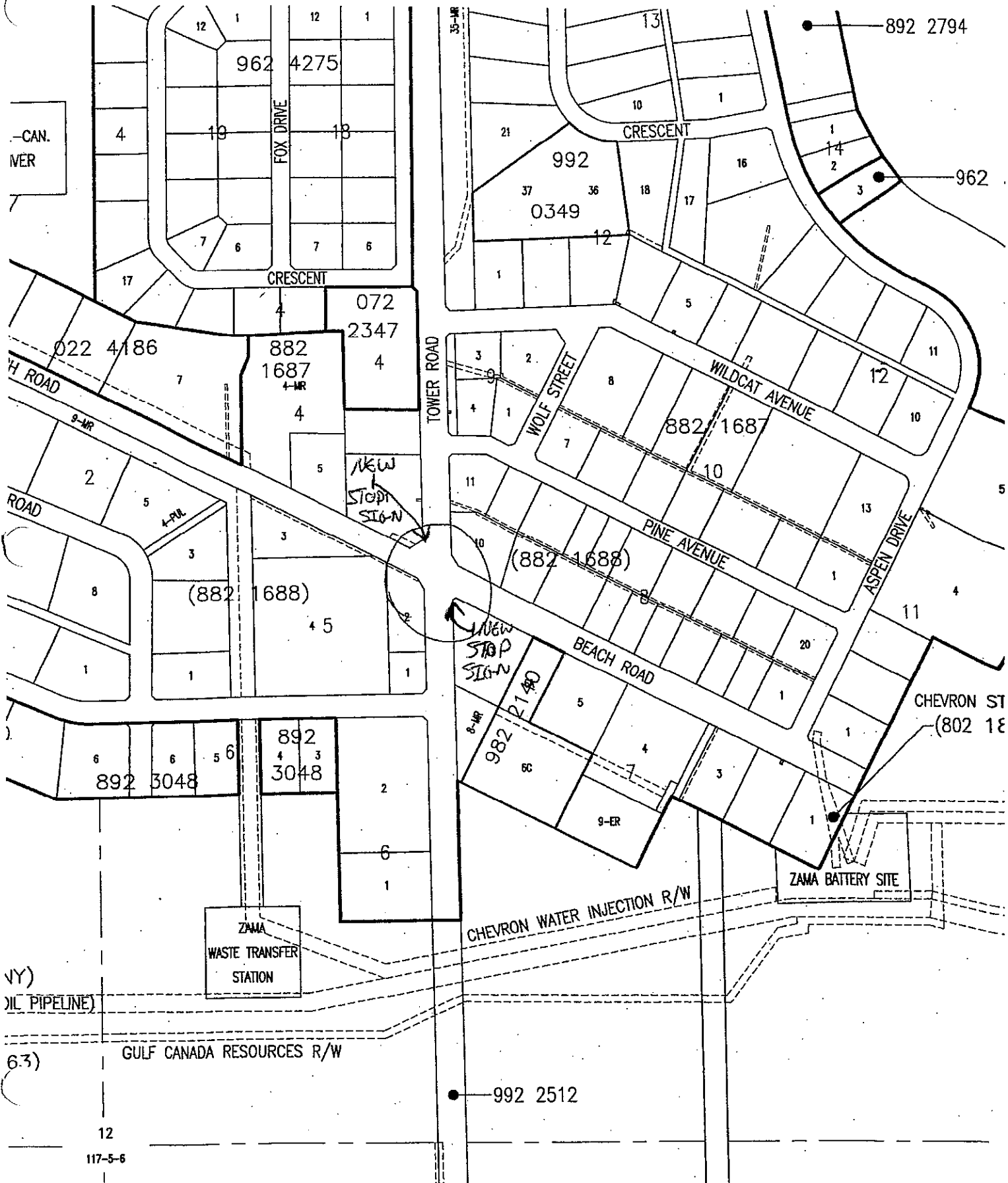
Costs for two stop signs with flashing lights and two new ahead signs = \$5800.00 plus labor.

To be funded from Mackenzie County operating budget.

RECOMMENDED ACTION:

That Mackenzie County installs two stop signs with flashing red solar lights on Tower road within the Hamlet of Zama.

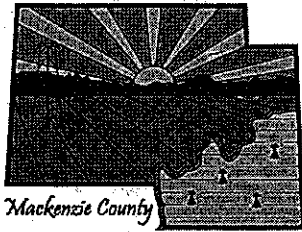
Author: John Klassen Review Date: _____ CAO 



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 117-5-6



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Bylaw 664/08 Land Use Bylaw Amendment to Add General Services Establishment to the Discretionary Uses of Hamlet Country Residential District 1 "HCR1"

BACKGROUND / PROPOSAL:

The development department received a Land Use Bylaw amendment request to add general services establishment to the discretionary uses of the Hamlet Country Residential District 1. The applicants would like to be able to construct a house with an attached garage and attached general services establishment (hair salon) on a residential lot in Frank Goertzen's subdivision.

OPTIONS & BENEFITS:

The applicants initially submitted a development permit for this use however it was refused by the Municipal Planning Commission (MPC) at the January 9, 2008 due to non-conformance to the zoning district. In conjunction with the permit refusal the MPC indicated the following;

That the developer be made aware that if Mrs. Driedger were the only employee of the Hair Salon the Municipal Planning Commission would not have a concern with the proposed development. Furthermore, that the developers be made aware that they have the option of rezoning the property to allow this type of development which would be presented to Council for decision.

After review the development department found that rezoning the property would not be a feasible solution as none of the zonings allow the requested development. As a result, the development department recommended that the developers try to have a general services establishment added to the discretionary uses of the Hamlet Country

Author: Marion Krahn,
Development Officer

Reviewed by: _____

CAO

Residential District 1. This request leaves the approval to the discretion of the MPC and subject to the location and request details the development may or may not be approved.

A general services establishment is defined in the Mackenzie County Land Use Bylaw as;

means a business establishment that provides services for the maintenance and enhancement of the well-being of individuals, such as cleaning and repair of clothing, hair salon, tanning salon, dressmaker, shoe repair, pedicure, manicure, massage and electrolysis, or similar personal care services but shall not include an ADULT ENTERTAINMENT BUSINESS.

The applicants are looking to purchase Lot 2, Block 1, Plan 022 5319 within Frank Goertzen's subdivision for the construction of their single family dwelling with attached garage and general services establishment (hair salon). Frank Goertzen indicated that the subject lot and the lot directly to the east of it are not selling and he would be in favor of a rezoning if it would allow for this type of development.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

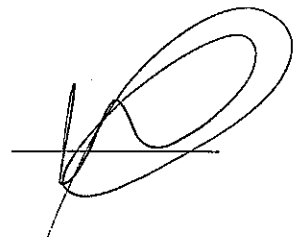
That first reading be given to Bylaw 664/08, being a Land Use Bylaw amendment to add General Services Establishment to the Discretionary Uses of Hamlet Country Residential District 1 "HCR1"

Note - Parking
- Traffic
-

Author: Marion Krahn,
Development Officer

Reviewed by: _____

CAO



BYLAW NO. 664/08

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
HAMLET COUNTRY RESIDENTIAL DISTRICT 1 (HCR1)
IN THE MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, Mackenzie County has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Hamlet Country Residential District 1 "HCR1" in the Mackenzie County Land Use Bylaw.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. To amend the Discretionary Uses of the Hamlet Country Residential District 1 "HCR1" from:

B. DISCRETIONARY USES

- (1) Bed and breakfast.
- (2) Home based business.
- (3) Modular homes (no double wide mobile homes)
- (4) Public use.

to:

B. DISCRETIONARY USES

- (1) Bed and breakfast.
- (2) **General Services Establishment**
- (3) Home based business.
- (4) Modular homes (no double wide mobile homes)
- (5) Public use.

First Reading given on the _____ day of _____, 2008.

Greg Newman, Reeve

Carol Gabriel, Executive Assistant

Second Reading given on the _____ day of _____, 2008.

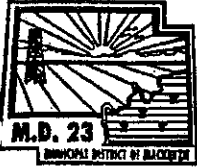
Greg Newman, Reeve

Carol Gabriel, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2008.

Greg Newman, Reeve

Carol Gabriel, Executive Assistant



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <i>Abe & Kristiana Driedger</i>		
ADDRESS <i>Box 1874</i>		
TOWN <i>La Crete AB</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.) <i>8-4875</i>	BUS. <i>841-4100</i>

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER <i>Frank Gertzen</i>		
ADDRESS <i>Box 123</i>		
TOWN <i>La Crete AB</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.) <i>928-3053</i>	BUS. <i>928-3883</i>

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

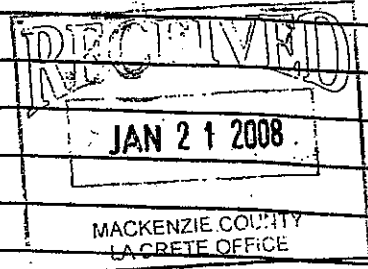
QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <i>022 5319</i>	BLK <i>1</i>	LOT <i>2</i>
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: _____ TO: _____

REASONS SUPPORTING PROPOSED AMENDMENT:

We request that a General Services Establishment be added to the discretionary uses of NCR1. We would like to build a house w/ attached garage + attached 3 chair hair salon. With this amendment the MRC could approve our development permit application.



I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ _____ RECEIPT NO. _____

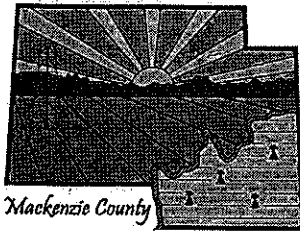
[Signature]
APPLICANT

January 11, 2008
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature]
REGISTERED OWNER

Jan 21/08
DATE



MACKENZIE COUNTY
REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Bylaw 665/08 Land Use Bylaw Amendment to Rezone Part of SE 13-106-14-W5M from Agricultural District 1 "A1" to Direct Control District 1 "DC1"

BACKGROUND / PROPOSAL:

The development department received a Land Use Bylaw amendment request to rezone a portion of SE 13-106-14-W5M from Agricultural District 1 (A1) to Direct Control 1 (DC1) for the purpose of the placement of a bio-energy plant.

OPTIONS & BENEFITS:

The applicant intends to construct a 30mw bio-mass gasification power plant which will convert waste wood products from sawmills and other wood products into electrical energy. The proposed plant will remove the need for the wood burners of Precision Lumber, Crestview, Ridgeview and Evergreen sawmills.

The applicant, Tom Friesen, indicated that the proposed plant will be similar to the 25mw plant located on Canfor lands within the City of Grande Prairie. Mr. Friesen also indicated that the proposed plant will be "green" with minimal emissions and a continuous control system to monitor emissions. To date the applicant has not provided any detailed plans for the proposed plant.

The current zoning of this location does not allow the placement of an energy plant. The amendment to Direct Control leaves the approval of the development permit at the discretion of Council.

The intentions of the applicant include rezoning the property, obtaining a development permit for the construction of the bio-mass gasification power plant and subdivision of the lands. Permissions from other government agencies like the Alberta Utilities Commission (AUC), Energy Resources Conservation Board (ERCB) and Alberta

Author: Marion Krahn,
Development Officer

Reviewed by: R.N.Becker
Director, Planning

CAO

Environmental Protection may be required. The developer has not provided copies of documentation or approvals from these bodies.

The lands proposed to be rezoned are directly south of a private school and while the Subdivision and Development Regulations do not include distance restrictions for this type of use from a school it should be considered in the decision of this rezoning request. Without full details of the plant and its emissions and/or documentation from Alberta Environmental Protection it will be difficult to determine whether or not the proposed plant will negatively impact the neighbouring properties.

The development departments' research of other bio-energy plants revealed that the emissions are primarily water vapor and no particulate. Other plants convert sawdust and wood chips into electrical energy. The Grande Prairie EcoPower Center, located on Canfor land within the city, is an example of the type of development proposed by the applicant.

OPTIONS:

OPTION 1:

That Bylaw 665/08, being a Land Use Bylaw amendment to rezone Part of SE 13-106-14-W5M from Agricultural District 1 (A1) to Direct Control District 1 (DC1) be tabled for further information of the proposed bio-mass gasification power plant.

OPTION 2:

That first reading be given to Bylaw 665/08, being a Land Use Bylaw amendment to rezone Part of SE 13-106-14-W5M from Agricultural District 1 (A1) to Direct Control District 1 (DC1) and that detailed information of the proposed bio-mass gasification power plant is required prior to second reading.

OPTION 3:

That first reading be given to Bylaw 665/08, being a Land Use Bylaw amendment to rezone Part of SE 13-106-14-W5M from Agricultural District 1 (A1) to Direct Control District 1 (DC1).

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

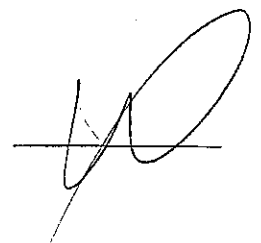
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That first reading be given to Bylaw 665/08, being a Land Use Bylaw amendment to rezone Part of SE 13-106-14-W5M from Agricultural District 1 (A1) to Direct Control District 1 (DC1) and that detailed information of the proposed bio-mass gasification power plant is required prior to second reading.

Author: Marion Krahn,
Development Officer

Reviewed by: R.N.Becker
Director, Planning

CAO



BYLAW NO. 665/08

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, Mackenzie County has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a bio-mass gasification power plant.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as Part of SE 13-106-14-W5M be rezoned from Agricultural District 1 "A1" to Direct Control District 1 "DC1", as outlined in Schedule "A".

First Reading given on the _____ day of _____, 2008.

Second Reading given on the _____ day of _____, 2008.

Third Reading and Assent given on the _____ day of _____, 2008.

Greg Newman, Reeve

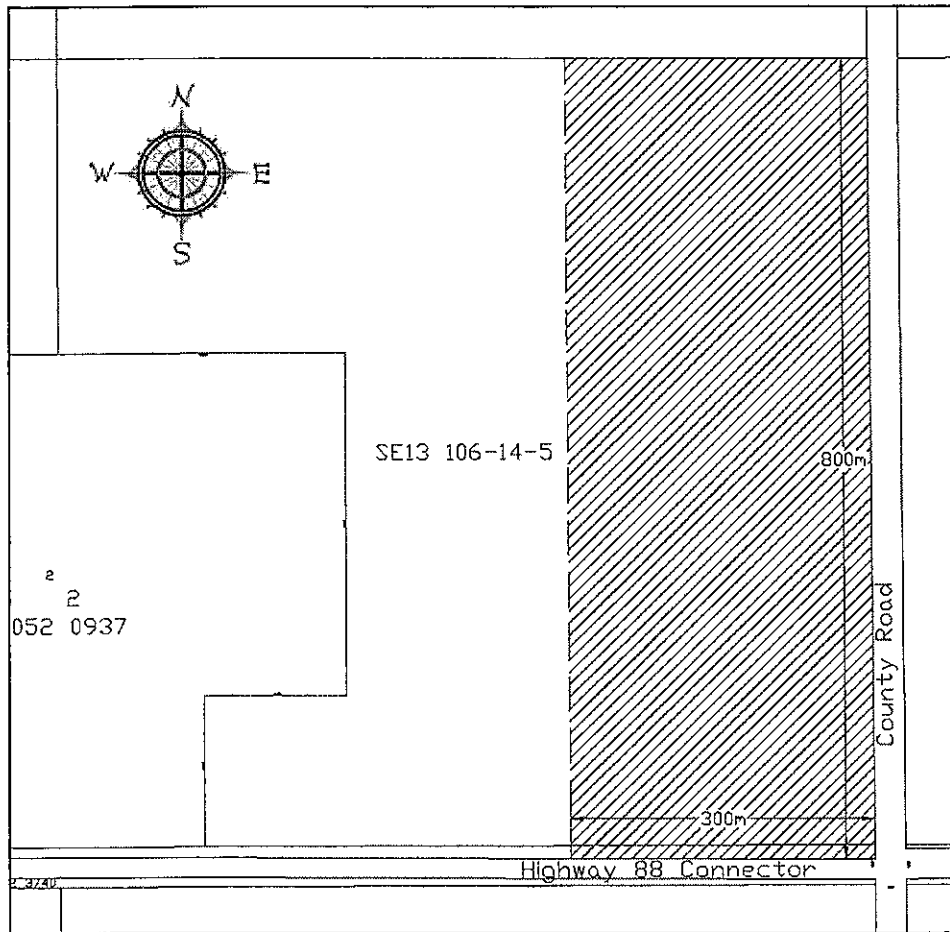
Carol Gabriel, Executive Assistant

BYLAW No. 665/08

SCHEDULE "A"

1. That the subdivision of the following property known as:

Part of SE 13-106-14-W5M be rezoned from Agricultural District 1 "A1" to Direct Control District 1 "DC1", in the Highway 88 Connector area.



FROM: Agricultural District 1 "A1"

TO: Direct Control District 1 "DC1"

Greg Newman, Reeve

Carol Gabriel, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2008.



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT MUSTUS Energy LTD		
ADDRESS Box 1420		
TOWN LA CROIX AB		
POSTAL CODE T0H 2H0	PHONE (REG.)	BUS. 928-2988

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER THOMAS AND BRENNIA FRIESEN		
ADDRESS Box 778		
TOWN LA CROIX AB		
POSTAL CODE T0H 2H0	PHONE (REG.) 928 2589	BUS. 928 2988

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR/LS SE	SEC. 13	TWP. 06	RANGE 4	BLK 15	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: **A1** TO: **DC1**

REASONS SUPPORTING PROPOSED AMENDMENT:

We propose to construct a 30mw Bio Mass Gasification Power Plant.

This plant will use waste wood generated from the local sawmills and non sawlog generated in the bush from aspen logging operations.

WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ **150⁰⁰** VISA # **4500600815883011**
 RECEIPT NO. **EXP 11/09**

[Signature]
 APPLICANT

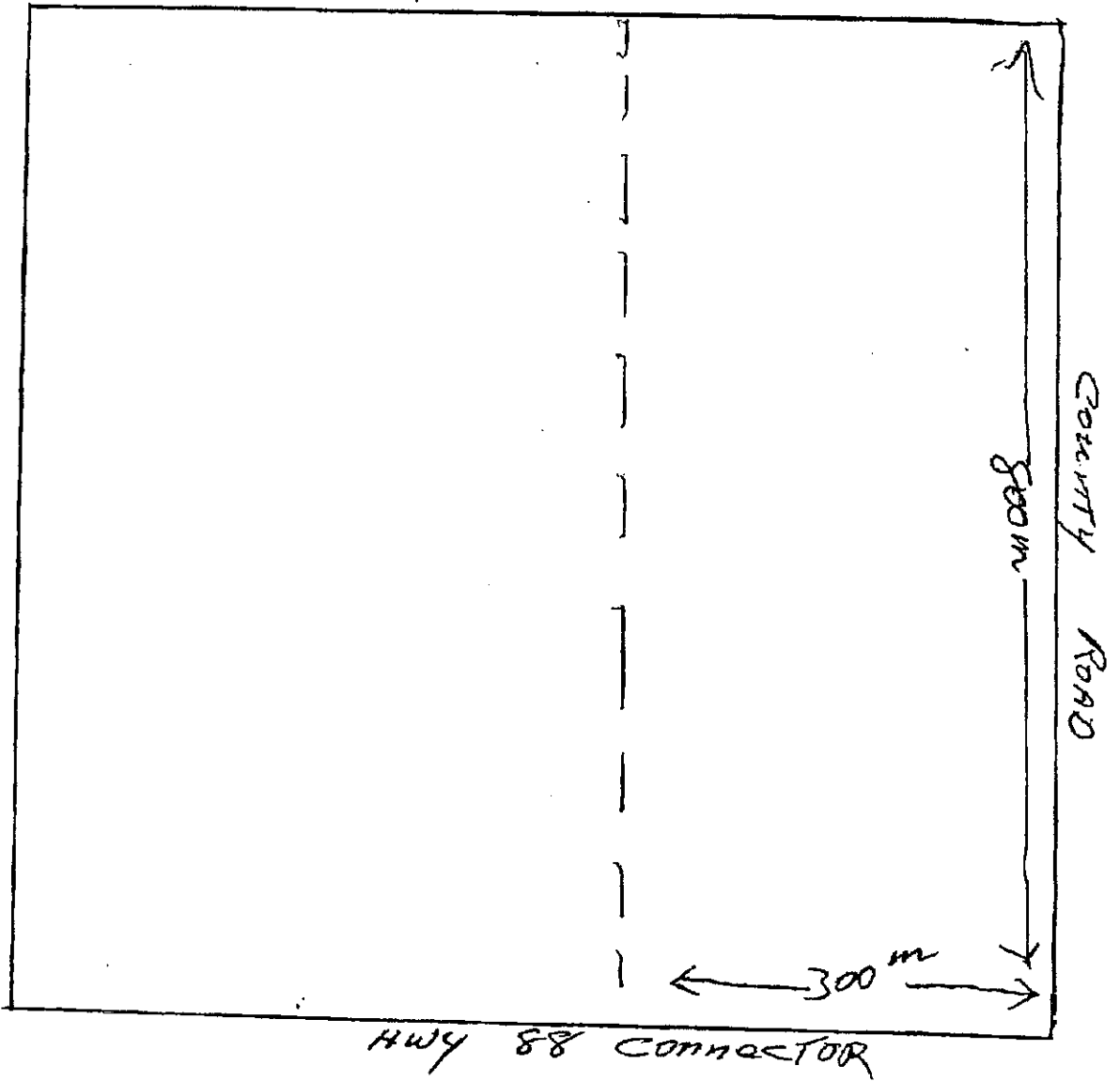
JAN 31/08
 DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

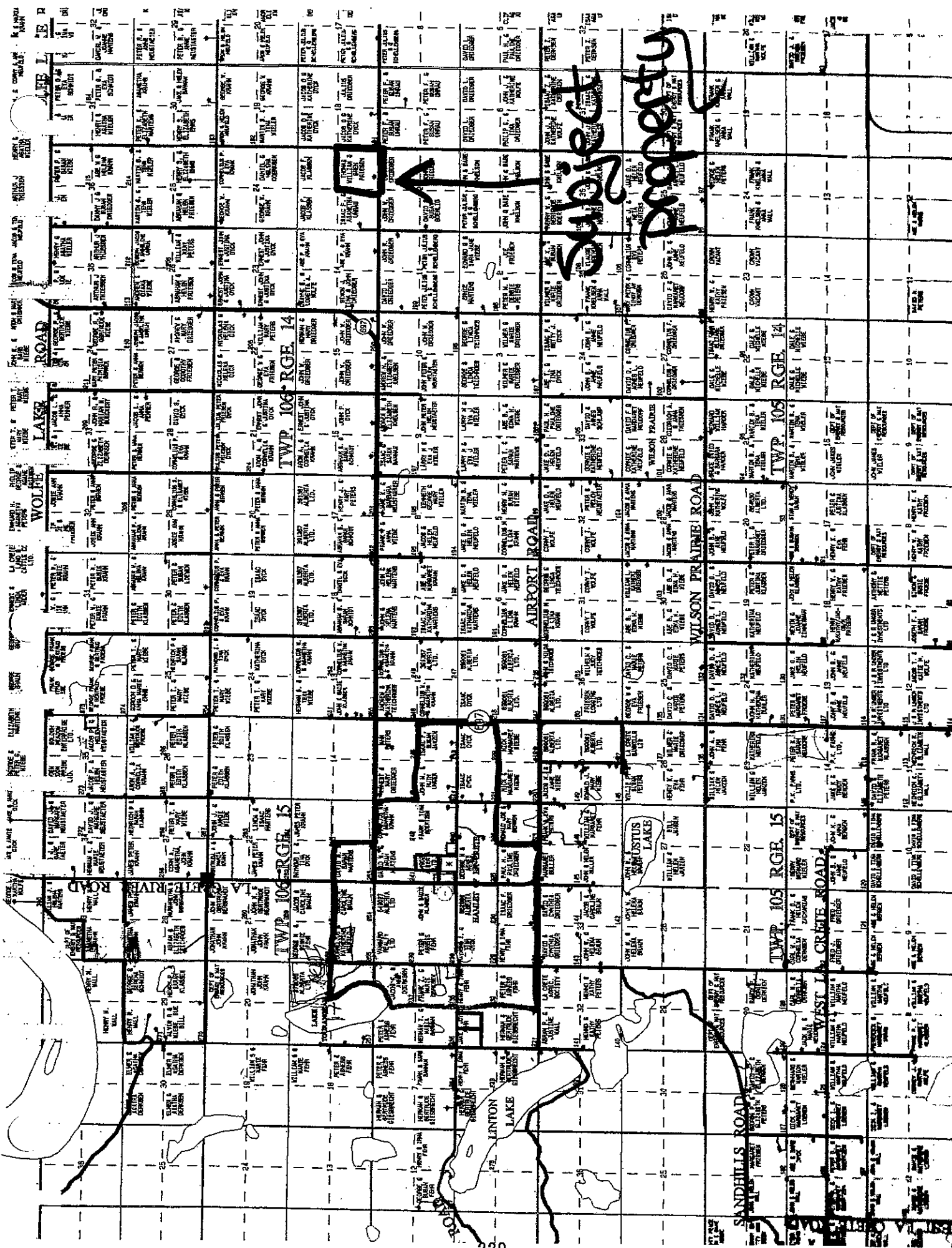
[Signature]
 REGISTERED OWNER

JAN 31/08
 DATE

N SE 13 106 14 W3



SITE PLAN



Subject Property

TWP. 106 RGE. 14

TWP. 105 RGE. 14

TWP. 106 RGE. 15

TWP. 105 RGE. 15

Green Power Leader Diverse and Growing

Canadian Hydro Developers is passionate about building a sustainable future by providing future generations with reliable, efficient and affordable electricity supplies. By producing green power from a diverse portfolio of renewable wind, water and biomass resources, Canadian Hydro effectively balances both the interests of investors and the needs of the environment.

As a unique and innovative company, publicly listed (TSX:KHD) Canadian Hydro is a working model for the green power industry in Canada. The company has projects distributed throughout rural Canada that sustain economic development through capital purchases, creation of business opportunities and the payment of taxes and royalties. Green power investments improve financial competitiveness and with no fuel price risk, they also address the public need for long-term, stable electricity pricing.

Canadian Hydro currently owns and operates 18 certified power generation facilities. Wind generated electricity accounts for five sites, hydroelectric power twelve sites and the EcoPower® Centre is our

first biomass facility. Facilities are certified under Environment Canada's Environmental Choice™ Program for renewable low-impact electricity. EcoLogo™ certification ensures the displacement of non-renewable fuels, plus the reduction of air emissions, solid waste and impacts on diverse ecosystems.

In 2006, Canadian Hydro is bringing 67.5 MW of new wind capacity on-line, increasing total net capacity to 229 MW. As a result, green power generation is expected to exceed 750,000 MWh, which is equivalent to the electrical needs of 100,000 households. Over the next three years, Canadian Hydro will invest a further \$700 million on the development of 340 MW of new wind and hydro projects.

For more information about renewable energy please contact our office at (403) 269 9379 or visit us online at www.canhydro.com.



Canadian Hydro Developers, Inc.
Suite 500, 1324 - 17th Avenue SW
Calgary, Alberta, Canada T2T 5S8
Phone: (403) 269-9379
Fax: (403) 244-7388
canhydro@canhydro.com
www.canhydro.com

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Grande Prairie EcoPower® Centre



Grande Prairie EcoPower® Centre

In 2005, Canadian Hydro Developers, Inc. completed construction and began supplying energy to the electrical grid from the Grande Prairie EcoPower® Centre in northern Alberta. The facility uses wood waste biomass from the nearby Canfor sawmill to create green power and heat.

Biomass is renewable energy that comes from plant materials such as wood, agricultural crops and other organic residues. These fuels come from sources such as sawmills, woodworking shops, forest operations and farms. Controlled combustion turns these biomass sources into high capacity heat and power.

In the Grande Prairie EcoPower® Centre, wood waste is delivered directly from the mill and processed into smaller pieces in the hog tower. From there, the hog fuel is transferred into the storage building and then fed on a continuous basis into the combustors.

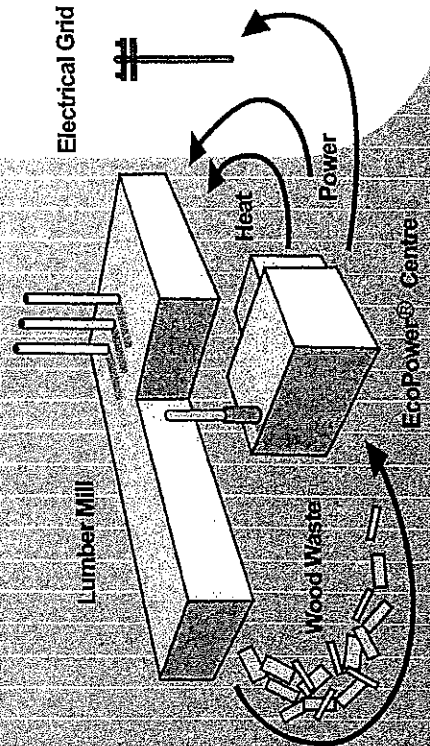
The hot gases from the combustion process enter the boilers and steam is generated at 900 psig. This steam is used to drive a turbine, which

spins a rotating shaft that is coupled to the electrical generator. Within the turbine there is an extraction port that removes the heat that is transferred to the lumber drying kilns. Electricity from the generator is transferred to both the Canfor sawmill and, through a substation, to the Alberta grid.

Prior to construction of the EcoPower® Centre, Canfor Corporation had been looking for several years at alternative uses for the bark and saw dust that are the waste products generated by their sawmill. In building the new facility, Canadian Hydro turned these waste products into useful heat and power, and the Canfor silo burner has now been retired.

The Grande Prairie EcoPower® Centre is located on approximately nine acres of land adjacent to the Canfor sawmill in Grande Prairie. The Centre is owned and operated by Canadian Gas and Electric Inc., a wholly owned subsidiary of Canadian Hydro Developers, Inc. Many stakeholders worked together to make the \$65 million renewable energy project a reality, including the City of Grande Prairie, the Government of Alberta and Canfor Corporation.

The Government of Alberta, through Alberta Infrastructure, has purchased 60 percent, or 110,000 megawatt-hours per year, of the green power generated from this facility for 20 years.



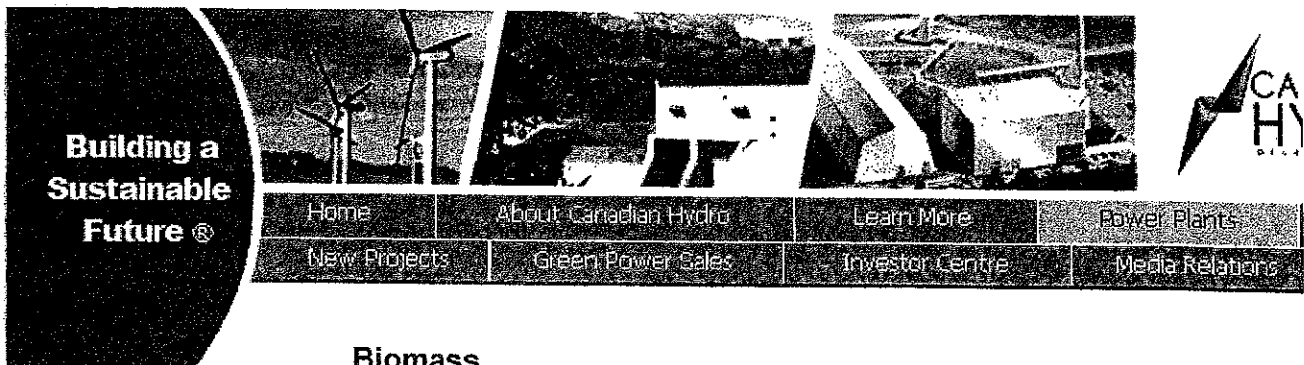
Aerial view of Grande Prairie EcoPower® Centre

The EcoPower® Centre has brought significant benefits to the City of Grande Prairie, where the facility employs 20 people and contributes to the municipal tax base. The new facility reduces fly ash emissions by 80 per cent, which local residents have really noticed. It also offsets greenhouse gases emissions each year, both directly and indirectly.

The completion of the Grande Prairie EcoPower® Centre is very significant to the power industry in Alberta, as this is the first new biomass facility of its kind in almost nine years. Prior to Grande Prairie, there were 37 megawatts being produced in two similar biomass facilities. The EcoPower® Centre adds 25 megawatts to the mix, which is enough to power 21,000 average households for one year.

The US Energy Information Agency (EIA) confirms biomass is the number one renewable energy in the world. "Wood biomass comprises 48% of all current renewable energy and is the 4th largest energy source after oil, gas, and coal." ("In Renewable Energy Portfolio Biomass is #1", Business Wire, March 28, 2005)

Biomass is a significant untapped Canadian resource for the renewable energy industry. Generation of power and heat from biomass helps to create sustainable communities and increase resource productivity. The Grande Prairie EcoPower® Centre is a showcase of this potential and everywhere there is a saw mill in Canada, a similar facility is possible.



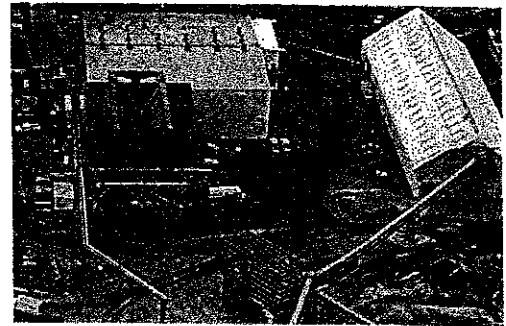
Biomass

Grande Prairie EcoPower® Centre

Wind
Hydro
Biomass

Grande Prairie EcoPower® Centre Brochure and Schematic

After five years of intensive planning and construction, the Grande Prairie EcoPower® Centre is now fully operational. The official groundbreaking ceremony occurred September 30, 2003 in Grande Prairie. Many partners worked together to make this \$65 million renewable energy project a reality, including the City of Grande Prairie, the Government of Alberta and Canfor Corporation.



Aerial View of Grande Prairie EcoPower® Centre



The new Grande Prairie EcoPower® Centre uses wood waste to generate both electricity and steam for use in the Canfor sawmill in Grande Prairie. The Government of Alberta, through Alberta Infrastructure, purchases 60 per cent, or 110,000 megawatts per year, of the green power generated from this facility for 20 years. The City of Grande Prairie has also supported this project by committing to a long term purchase of electricity.

The EcoPower® Centre will cut particulate emissions from the mill by over 80 per cent, through the retirement of the existing silo burner. Canfor will be able to eliminate the combustion of over 300,000 Giga Joules of natural gas when steam from the EcoPower® Centre is supplied to the lumber drying kilns, creating a direct reduction of greenhouse gas emissions. In addition, the of greenhouse gas emissions from other fossil-fueled power resources will be indirectly displaced by the operation of this facility.

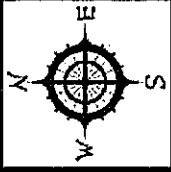
This is the first new biomass plant of its kind built in Alberta in almost nine years. In the province, there are now 37 megawatts being produced in two similar biomass facilities. The Grande Prairie EcoPower® Centre adds 25 megawatts to the mix, which is a significant amount. The EcoPower® Centre will generate enough electricity to provide power to approximately 21,000 households. Biomass is a significant untapped Canadian resource for the renewable energy industry. Similar projects can be constructed next to every sawmill in Canada.

In terms of local impact in Grande Prairie, more than 20 new permanent jobs will be created at the EcoPower® Centre; long term stable energy prices will improve the competitiveness of the Canfor mill; and, a significant new municipal

tax base will be created for the City of Grande Prairie. Most important of all, local citizens will notice an improvement in the air quality now that the EcoPower® Centre has become operational.

The Grande Prairie sawmill is owned and operated by Canfor Corporation. The Grande Prairie EcoPower® Centre sits on approximately nine acres of land adjacent to the Canfor sawmill and is owned and operated by Canadian Gas and Electric Inc., a wholly owned subsidiary of Canadian Hydro.

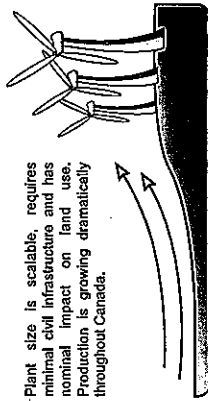
Copyright ? 2006 Canadian Hydro Developers, Inc.



How Green Power is Produced

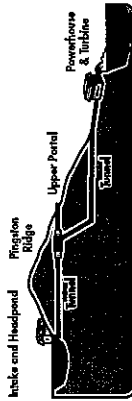
WIND

Plant size is scalable, requires minimal civil infrastructure and has nominal impact on land use. Production is growing dramatically throughout Canada.



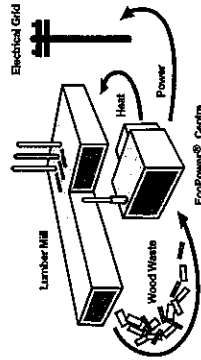
RUN-OF-RIVER HYDRO

There is extensive resource potential on many rivers throughout Canada. Facilities can also be integrated into flood control or irrigation structures. Assets operate for many generations.



BIOMASS

Controlled combustion turns forestry wood waste into high capacity heat and power. This is a good Canadian resource that allows mills to be more competitive and associated towns to become more sustainable.



Green Power Leader Diverse and Growing

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As a unique and innovative company, publicly listed (TSX:KHD) Canadian Hydro is a working model for the Green Power industry in Canada. The company has projects distributed throughout rural Canada that sustain economic development through capital purchases, creation of employment opportunities plus tax and royalty payments. Green Power investments improve economic competitiveness and with no fuel price risk, they also address the public need for long-term, stable electricity pricing.

With the 50% purchase of the Sodergrlen Wind Plant in early 2007, total net capacity for Canadian Hydro is 265 MW. As a result, Green Power generation in 2007 is expected to exceed 900,000 MWh, which is equivalent to the electrical needs of over 100,000 households.

For more information about renewable energy please contact our office at (403) 269-9379 or visit us online at www.canhydro.com

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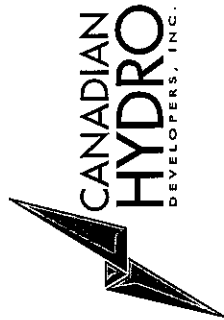


Building a Sustainable Future®

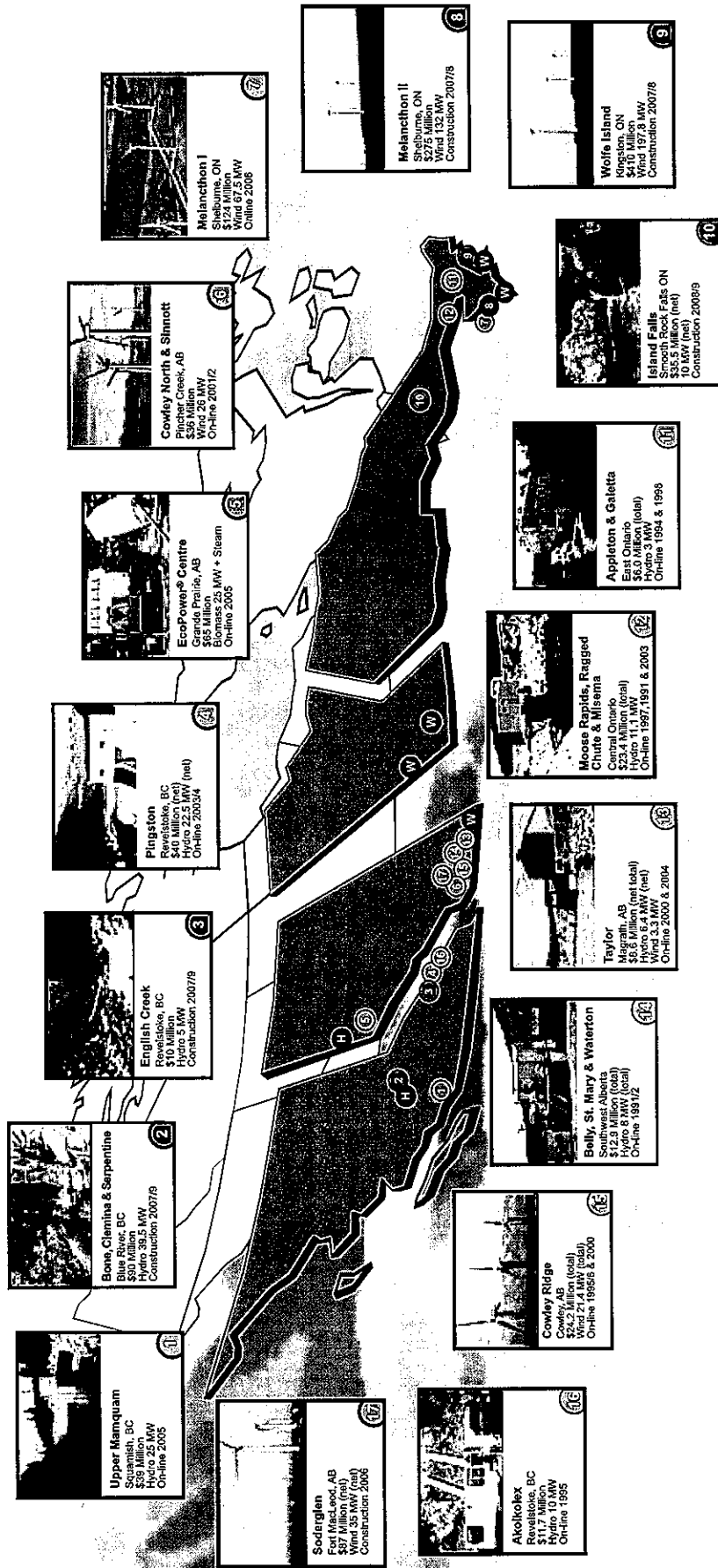


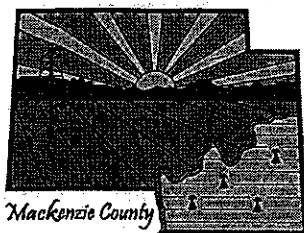
Canadian Hydro Developers, Inc.
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Phone: (403) 269-9379
Fax: (403) 244-7388
canhydro@canhydro.com
www.canhydro.com

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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Road Name Assignment Request for Range Road 15-1 – West of SW 13-106-15-W5M and North of Highway 697

BACKGROUND / PROPOSAL:

Mackenzie County received a request to name Range Road 15-1, that portion lying west of SE 13-106-15-W5M and north of Highway 697, to either John L. Friesen Road, John L. Friesen Way or John L. Friesen Lane.

A previous request was made in 2007 for the naming of one of the internal subdivision roads of Greenwood Acres (John and Sadie Klassen – 47-SUB-05) subdivision to either John L. Friesen Lane or J. L. Friesen Lane. This request was not viewed favorably by the developer and was received as information by Council.

OPTIONS & BENEFITS:

The Municipal Government Act (MGA) contains the following provisions with regard to road naming;

Road Names

58(1) A municipality may name roads or area within its boundaries and may assign a number or other means of identification to buildings or parcels of land.

(2) A municipality may require an owner or occupant of a building or a parcel of land to display the identification in a certain manner.

SW 13-106-15-W5M was originally owned and homesteaded by John L. Friesen and his son, Wilmer Friesen (applicant), would like to see his aging father honored by naming the road adjacent to the lands after him.

Author: Marion Krahn,
Development Officer

Reviewed by: _____

CAO

The development department discussed this option with the applicant after his first request did not come to fruition. The applicant was concerned about his fathers' health and would like to see this road naming request processed while his father is still alive. The development department provided information on Range Road 15-1 as an alternative to his original request.

Range road 15-1 is a rural municipal road which is maintained by the County.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

For discussion.

Author: Marion Krahn,
Development Officer

Reviewed by: _____

CAO _____

Jan. 2, 2008

Re: Road Naming Request

To whom it may concern;

A few months ago I had requested that one of the private roads be named after my father, John L. Friesen. The roads I was referring too are located on the land which is ½ mile north, and two miles east from La Crete. {Marion Krahn, Development Officer for Mackenzie County is aware of which land I'm referring to.}

After your consideration, I was informed that this would not work and that the land developer was not in favour of naming one of the roads after my father.

I was encouraged to make this same request regarding the rural road {Range Road 15-1 which runs north and south, parallel to this quarter of land.}

Because that this quarter doesn't seem to just be "another" quarter of land because of the acreages and golf course, and the fact that my father homesteaded this land, I would love to honour him by having this road named after him. **John L. Friesen Road/Way/Lane.**

I really appreciate your strong consideration and hopefully, the granting of this request.

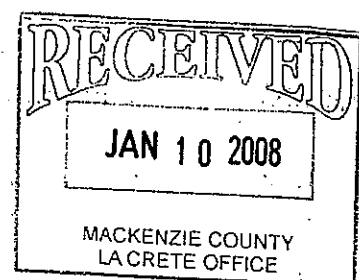
Have a very happy 2008.

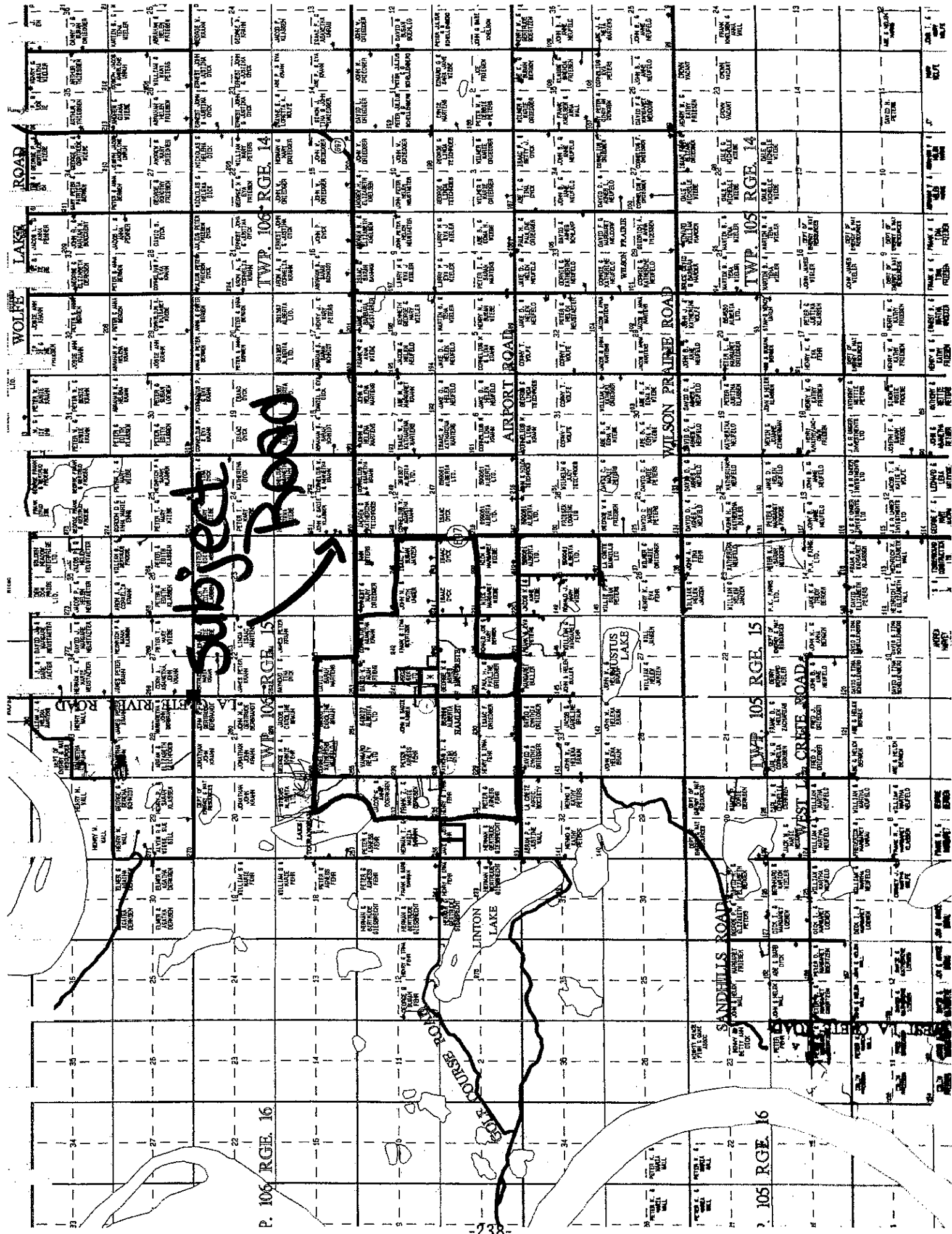
If you need additional information you may email at wilmerfriesen@hotmail.com
Or write Wilmer Friesen Box 1886 Martensville, Sk. S0K 2T0
Or call (306) 249 0640

Thank you again



Wilmer Friesen

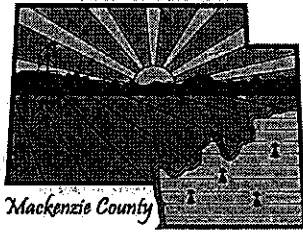




Subject Road

P. 106 RGE. 16

P. 105 RGE. 16



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	Ryan Becker, Director of Planning & Emergency Services
Title:	Mackenzie County School Zone Review

BACKGROUND / PROPOSAL:

Discussion was raised about the necessity to have the school zone in place on 100th Street in La Crete.

Currently Bylaw 491/04, 2(b) states;

That the portion of 100th Street from the south boundary of Lot C, Plan 962-4008 to the north boundary of Lot C Plan 962-4008 and that the portion of 99 Avenue from the NE corner of Lot C Plan 962-4008 to 101st Street, within the boundaries of the Hamlet of La Crete be declared a school zone. This school zone shall be for the La Crete Public School.

Discussion was held around the confusion of drivers as to when it is a school zone due to the three daily times the zone comes into effect throughout the school year as per

Bylaw 491/04 3(a);

That on any day on which school is held, no driver shall drive within the school zone so declared, at a rate of speed greater than 30 kilometers per hour, at any time between:

- i) 8:00 a.m. and 9:30 a.m., and*
- ii) 11:30 a.m. and 1:30 p.m., and*
- iii) 3:00 p.m. and 4:30 p.m.*

At the January 30, 2008 Regular Council meeting, motion number 08-01-049 was passed that the school speed zone sign indicating 30km/hr located at La Crete Public School along 100th Street be removed, subject to the bylaw amendment.

Author: D. Driedger

Review By: R.N.Becker

CAO 

(2.d)

Option 1

(2.b) removed

BYLAW NO. 666/08

**BEING A BY-LAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF DECLARING SPECIFIC PORTIONS OF ROADS
AS SCHOOL ZONES AND OTHER SPEED ZONES
AND AUTHORIZING THE ERECTION OF SCHOOL ZONE SIGNS
TO DESIGNATE THE AREAS SO DECLARED**

WHEREAS the Council of Mackenzie County deem it advisable that specific portions of roadways herein referred to be declared as school zones for the protection of children attending the schools at the specified locations,

WHEREAS the Council has designated that certain roadway speeds be reduced due to congested residential development.

WHEREAS, provisions of the Traffic Safety Act, the Council to establish maximum speed limits of less than eighty (80) kilometers per hour for highways under its control; and to establish a maximum speed limit in excess of eighty (80) kilometers per hour for all or any highway under its control.

WHEREAS, provisions of the Traffic Safety Act, the Council of Mackenzie County may prescribe a maximum of not more than one hundred (100) kilometers per hour for a highway that is not a primary highway.

THEREFORE by virtue of the powers vested in it under the Traffic Safety Act, and the Municipal Government Act, the Council of Mackenzie County enacts as follows:

1. In this bylaw, unless the context otherwise requires,
 - a) **"Hamlet(s)"** shall be the unincorporated communities of Fort Vermilion, La Crete, and Zama as established and designated boundaries as approved by Mackenzie County.
 - b) **"Rural Area"** shall be all other areas within the municipality with the exception of the communities noted above.
2. **SCHOOL ZONES**
 - a) That the portion of 94th Avenue from the east boundary of Lot 12, Plan 782-0147 to the west boundary of Lot 14 Plan 782-0147, within the boundaries of the Hamlet of La Crete be declared a

school zone. This school zone shall be for the Ridgeview Central School and the Sand Hills Elementary School.

- b) That the portion of 50th Street from the north boundary of Lot 4, Block A, Plan 762-1591 to the south boundary of Lot 4, Block A, Plan 762-1591, within the boundaries of the Hamlet of Fort Vermilion be declared a school zone. This school zone shall be for the Fort Vermilion Public School.
- c) That the portion of River Road from the east boundary of Lot 1, Plan 3279 KS to the south boundary of Lot 1, Plan 3279 KS, within the boundaries of the Hamlet of Fort Vermilion be declared a school zone. This school zone shall be for the St. Mary's Elementary School.
- d) That the portion of Aspen Drive from the north boundary of Lot 4, Block 11, Plan 882-1687 to the south boundary of Lot 4, Block 11, Plan 882-1687, within the boundaries of the Hamlet of Zama be declared a school zone. This school zone shall be for the Zama City School.
- e) That the portion of local road, locally known as Bluehills Road, for 300 meters north and south of the Bluehills Community School located on SE 1-104-18-W5M, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Blue Hills Community School.
- f) That the portion of local road, locally known as Rocky Lane Road, for 300 meters north and south of the Rocky Lane School located on S½ 16-109-14W5M, subdivided as Lot 5, Block 1, Plan 962-1175, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Rocky Lane School.
- g) That the portion of local road, for 300 meters north and south of the Private School located NE 11-108-13W5M and 300 meters from the south boundary of the same, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Vermilion Peace Private School.
- h) That the portion of local roads, for 300 meters north and south and 300 meters east and west of the Private School located on NE 33-105-14W5M, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Peace Mennonite Private School.
- i) That the portion of local road, for 300 meters north and south of the Private School located SW 08-107-13-W5M within the boundaries

of Mackenzie County be declared a school zone. This school zone shall be for a Private School.

- j) That the portion of local road, for 300 meters north and south of the Private School located SW 14-104-17W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a Private School.
- k) That the portion of local road, for 300 meters north and south of the Private School located on NW 17-104-17W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a Private School.
- l) That the portion of local road, for 300 meters north and south of the Private School located on SW 30-104-14W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a Private School.
- m) That the portion of local road, for 300 meters north and south of the Private School located on SW 14-105-15W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a Private School.

3. SCHOOL ZONE HOURS AND SIGNAGE

- a) That on any day on which school is held, no driver shall drive within the school zone so declared, at a rate of speed greater than 30 kilometers per hour, at any time between:
 - i) 8:00 a.m. and 9:30 a.m., and
 - ii) 11:30 a.m. and 1:30 p.m., and
 - iii) 3:00 p.m. and 4:30 p.m.
- b) That 30 kilometers per hour school zone speed signs be erected to designate those portions of the roadways within Mackenzie County herein before referred to as school zones for the guidance of any person or driver of any vehicle travelling on the said roadways.
- c) That 30 kilometers per hour ahead signs be erected 150 meters in advance of the 30 kilometer per hour school zone signs on all streets in the hamlets where school zones are located.
- d) That 30 kilometers per hour ahead signs be erected 300 meters in advance of the 30 kilometers per hour school zone signs on all rural roads where school zones are located.

4. BUFFALO LAKE ESTATES

That a maximum speed limit of sixty (60) kilometers per hour be established for the sections of road known as "Buffalo Lake Estates" or legally known as shown on attached schedule:

- a) Township Road 105-5 from Range Road 15-1 to Range Road 15-1A; and
- b) Range Road 15-1A from Township Road 105-5 to Township Road 106-6.

5. HAMLET SPEED LIMITS

- a) That a maximum speed limit of fifty (50) kilometers per hour be established in the hamlets of Fort Vermilion, La Crete and Zama, except in designated school and playground zones.
- b) Notwithstanding clause 5. a) that a maximum of seventy (70) kilometers per hour transition zone that connects a fifty (50) kilometers an hour zone within a hamlet increasing to a seventy (70) kilometer an hour zone to the hamlet boundary before proceeding to either an eighty (80) kilometers per hour zone on a gravel road or a one hundred (100) kilometer an hour zone on a paved highway, may be established on the outskirts of the hamlets as designated by the Director of Operations.
- c) That proper speed limit signs be placed at the boundaries of those hamlets mentioned in Section 1.

6. RURAL SPEED LIMITS

- a) That a maximum speed limit of eighty (80) kilometers per hour be established for all rural gravel roads within municipal boundaries.
- b) That a maximum speed limit of one hundred (100) kilometers per hour be established for the La Crete North and South Access Roads up to the Hamlet of La Crete boundary.
- c) That a maximum speed limit of sixty (60) kilometers per hour be established for all roads adjacent to and within Country Residential zoned subdivisions within municipal boundaries that front onto a rural road or an internal subdivision road
- d) Notwithstanding clause 6. a) that the speed limits may be reduced where determined by the CAO or designate.

7. PENALTIES AND RESCINDING BYLAWS

- a) That any person found guilty of violating the speed as indicated by the erected signs is subject to the penalties described in the Traffic Safety Act and Amendments thereto.
- b) That Bylaw 471/04 hereby be rescinded.

First Reading given on the _____ day of _____, 2008.

Second Reading given on the _____ day of _____, 2008.

Third Reading and assent given on the _____ day of _____, 2008.

Greg Newman, Reeve

Carol Gabriel, Executive Assistant

12. d)

Option 3

BYLAW NO. 666/08

(change 3.a)

**BEING A BY-LAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF DECLARING SPECIFIC PORTIONS OF ROADS
AS SCHOOL ZONES AND OTHER SPEED ZONES
AND AUTHORIZING THE ERECTION OF SCHOOL ZONE SIGNS
TO DESIGNATE THE AREAS SO DECLARED**

WHEREAS the Council of Mackenzie County deem it advisable that specific portions of roadways herein referred to be declared as school zones for the protection of children attending the schools at the specified locations,

WHEREAS the Council has designated that certain roadway speeds be reduced due to congested residential development.

WHEREAS, provisions of the Traffic Safety Act, the Council to establish maximum speed limits of less than eighty (80) kilometers per hour for highways under its control; and to establish a maximum speed limit in excess of eighty (80) kilometers per hour for all or any highway under its control.

WHEREAS, provisions of the Traffic Safety Act, the Council of Mackenzie County may prescribe a maximum of not more than one hundred (100) kilometers per hour for a highway that is not a primary highway.

THEREFORE by virtue of the powers vested in it under the Traffic Safety Act, and the Municipal Government Act, the Council of Mackenzie County enacts as follows:

1. In this bylaw, unless the context otherwise requires,
 - a) **"Hamlet(s)"** shall be the unincorporated communities of Fort Vermilion, La Crete, and Zama as established and designated boundaries as approved by Mackenzie County.
 - b) **"Rural Area"** shall be all other areas within the municipality with the exception of the communities noted above.
2. **SCHOOL ZONES**
 - a) That the portion of 94th Avenue from the east boundary of Lot 12, Plan 782-0147 to the west boundary of Lot 14 Plan 782-0147, within the boundaries of the Hamlet of La Crete be declared a

school zone. This school zone shall be for the Ridgeview Central School and the Sand Hills Elementary School.

- b) That the portion of 100th Street from the south boundary of Lot C, Plan 962-4008 to the north boundary of Lot C Plan 962-4008 and that the portion of 99 Avenue from the NE corner of Lot C Plan 962-4008 to 101st Street, within the boundaries of the Hamlet of La Crete be declared a school zone. This school zone shall be for the La Crete Public School.
- c) That the portion of 50th Street from the north boundary of Lot 4, Block A, Plan 762-1591 to the south boundary of Lot 4, Block A, Plan 762-1591, within the boundaries of the Hamlet of Fort Vermilion be declared a school zone. This school zone shall be for the Fort Vermilion Public School.
- d) That the portion of River Road from the east boundary of Lot 1, Plan 3279 KS to the south boundary of Lot 1, Plan 3279 KS, within the boundaries of the Hamlet of Fort Vermilion be declared a school zone. This school zone shall be for the St. Mary's Elementary School.
- f) That the portion of Aspen Drive from the north boundary of Lot 4, Block 11, Plan 882-1687 to the south boundary of Lot 4, Block 11, Plan 882-1687, within the boundaries of the Hamlet of Zama be declared a school zone. This school zone shall be for the Zama City School.
- g) That the portion of local road, locally known as Bluehills Road, for 300 meters north and south of the Blue Hills Community School located on SE 1-104-18-W5M, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Blue Hills Community School.
- h) That the portion of local road, locally known as Rocky Lane Road, for 300 meters north and south of the Rocky Lane School located on S½ 16-109-14-W5M, subdivided as Lot 5, Block 1, Plan 962-1175, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Rocky Lane School.
- i) That the portion of local road, for 300 meters north and south of the Private School located NE 11-108-13-W5M and 300 meters from the south boundary of the same, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Vermilion Peace Private School.
- j) That the portion of local roads, for 300 meters north and south and 300 meters east and west of the Private School located on NE 33-

105-14-W5M, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Peace Mennonite Private School.

- k) That the portion of local road, for 300 meters north and south of the Private School located SW 08-107-13-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a Private School.
- l) That the portion of local road, for 300 meters north and south of the Private School located SW 14-104-17-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a Private School.
- m) That the portion of local road, for 300 meters north and south of the Private School located on NW 17-104-17-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a Private School.
- n) That the portion of local road, for 300 meters north and south of the Private School located on SW 30-104-14-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a Private School.
- o) That the portion of local road, for 300 meters north and south of the Private School located on SW 14-105-15-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a Private School.

3. SCHOOL ZONE HOURS AND SIGNAGE

- a) That on any day on which school is held, no driver shall drive within the school zone so declared, at a rate of speed greater than 30 kilometers per hour, at any time between:
 - i) 8:00 a.m. and 4:30 p.m.
- b) That 30 kilometers per hour school zone speed signs be erected to designate those portions of the roadways within Mackenzie County herein before referred to as school zones for the guidance of any person or driver of any vehicle travelling on the said roadways.
- c) That 30 kilometers per hour ahead signs be erected 150 meters in advance of the 30 kilometer per hour school zone signs on all streets in the hamlets where school zones are located.

- d) That 30 kilometers per hour ahead signs be erected 300 meters in advance of the 30 kilometers per hour school zone signs on all rural roads where school zones are located.

4. **BUFFALO LAKE ESTATES**

That a maximum speed limit of sixty (60) kilometers per hour be established for the sections of road known as "Buffalo Lake Estates" or legally known as shown on attached schedule:

- a) Township Road 105-5 from Range Road 15-1 to Range Road 15-1A; and
- b) Range Road 15-1A from Township Road 105-5 to Township Road 106-6.

5. **HAMLET SPEED LIMITS**

- a) That a maximum speed limit of fifty (50) kilometers per hour be established in the hamlets of Fort Vermilion, La Crete and Zama, except in designated school and playground zones.
- b) Notwithstanding clause 5. a) that a maximum of seventy (70) kilometers per hour transition zone that connects a fifty (50) kilometers an hour zone within a hamlet increasing to a seventy (70) kilometer an hour zone to the hamlet boundary before proceeding to either an eighty (80) kilometers per hour zone on a gravel road or a one hundred (100) kilometer an hour zone on a paved highway, may be established on the outskirts of the hamlets as designated by the Director of Operations.
- c) That proper speed limit signs be placed at the boundaries of those hamlets mentioned in Section 1.

6. **RURAL SPEED LIMITS**

- a) That a maximum speed limit of eighty (80) kilometers per hour be established for all rural gravel roads within municipal boundaries.
- b) That a maximum speed limit of one hundred (100) kilometers per hour be established for the La Crete North and South Access Roads up to the Hamlet of La Crete boundary.
- c) That a maximum speed limit of sixty (60) kilometers per hour be established for all roads adjacent to and within Country Residential zoned subdivisions within municipal boundaries that front onto a rural road or an internal subdivision road

- d) Notwithstanding clause 6. a) that the speed limits may be reduced where determined by the CAO or designate.

7. PENALTIES AND RESCINDING BYLAWS

- a) That any person found guilty of violating the speed as indicated by the erected signs is subject to the penalties described in the Traffic Safety Act and Amendments thereto.
- b) That Bylaw 471/04 hereby be rescinded.

First Reading given on the _____ day of _____, 2008.

Second Reading given on the _____ day of _____, 2008.

Third Reading and assent given on the _____ day of _____, 2008.

Greg Newman, Reeve

Carol Gabriel, Executive Assistant

BYLAW NO. 491/04

**BEING A BY-LAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF DECLARING SPECIFIC PORTIONS OF ROADS
AS SCHOOL ZONES AND OTHER SPEED ZONES
AND AUTHORIZING THE ERECTION OF SCHOOL ZONE SIGNS
TO DESIGNATE THE AREAS SO DECLARED**

WHEREAS the Council of the Municipal District of Mackenzie No. 23 deem it advisable that specific portions of roadways herein referred to be declared as school zones for the protection of children attending the schools at the specified locations,

WHEREAS the Council has designated that certain roadway speeds be reduced due to congested residential development.

WHEREAS, provisions of the Traffic Safety Act, the Council to establish maximum speed limits of less than eighty (80) kilometers per hour for highways under its control; and to establish a maximum speed limit in excess of eighty (80) kilometers per hour for all or any highway under its control.

WHEREAS, provisions of the Traffic Safety Act, the Council of the Municipal District of Mackenzie No. 23 may prescribe a maximum of not more than one hundred (100) kilometers per hour for a highway that is not a primary highway.

THEREFORE by virtue of the powers vested in it under the Traffic Safety Act, and the Municipal Government Act, the Council of the Municipal District of Mackenzie No. 23 enacts as follows:

1. In this bylaw, unless the context otherwise requires,
 - a) **“Hamlet(s)”** shall be the unincorporated communities of Fort Vermilion, La Crete, and Zama as established and designated boundaries as approved by Municipal District of Mackenzie No. 23
 - b) **“Rural Area”** shall be all other areas within the municipality with the exception of the communities noted above.

2. SCHOOL ZONES

- a) That the portion of 94th Avenue from the east boundary of Lot 12, Plan 782-0147 to the west boundary of Lot 14 Plan 782-0147, within the boundaries of the Hamlet of La Crete be declared a school zone. This school zone shall be for the Ridgeview Central School and the Sandhills Elementary School.
- b) That the portion of 100th Street from the south boundary of Lot C, Plan 962-4008 to the north boundary of Lot C Plan 962-4008 and that the portion of 99 Avenue from the NE corner of Lot C Plan 962-4008 to 101st Street, within the boundaries of the Hamlet of La Crete be declared a school zone. This school zone shall be for the La Crete Public School.
- c) That the portion of 50th Street from the north boundary of Lot 4, Block A, Plan 762-1591 to the south boundary of Lot 4, Block A, Plan 762-1591, within the boundaries of the Hamlet of Fort Vermilion be declared a school zone. This school zone shall be for the Fort Vermilion Public School.
- d) That the portion of River Road from the east boundary of Lot 1, Plan 3279 KS to the south boundary of Lot 1, Plan 3279 KS, within the boundaries of the Hamlet of Fort Vermilion be declared a school zone. This school zone shall be for the St. Mary's Elementary School.
- f) That the portion of Aspen Drive from the north boundary of Lot 4, Block 11, Plan 882-1687 to the south boundary of Lot 4, Block 11, Plan 882-1687, within the boundaries of the Hamlet of Zama be declared a school zone. This school zone shall be for the Zama City School.
- g) That the portion of local road, locally known as Bluehills Road, for 300 meters north and south of the Bluehills Community School located on SE 1-104-18-W5M, within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for the Bluehills Community School.
- h) That the portion of local road, locally known as Rocky Lane Road, for 300 meters north and south of the Rocky Lane School located on S½ 16-109-14W5M, subdivided as Lot 5, Block 1, Plan 962-1175, within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for the Rocky Lane School.
- i) That the portion of local road, for 300 meters north and south of the Private School located NE 11-108-13W5M and 300 meters from the south boundary of the same, within the boundaries of the

Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for the Vermilion Peace Private School.

- j) That the portion of local roads, for 300 meters north and south and 300 meters east and west of the Private School located on NE 33-105-14W5M, within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for the Peace Mennonite Private School.
- k) That the portion of local road, for 300 meters north and south of the Private School located SW 08-107-13-W5M within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for a Private School.
- l) That the portion of local road, for 300 meters north and south of the Private School located SW 14-104-17W5M within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for a Private School.
- m) That the portion of local road, for 300 meters north and south of the Private School located on NW 17-104-17W5M within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for a Private School.
- n) That the portion of local road, for 300 meters north and south of the Private School located on SW 30-104-14W5M within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for a Private School.
- o) That the portion of local road, for 300 meters north and south of the Private School located on SW 14-105-15W5M within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for a Private School.

3. SCHOOL ZONE HOURS AND SIGNAGE

- a) That on any day on which school is held, no driver shall drive within the school zone so declared, at a rate of speed greater than 30 kilometers per hour, at any time between:
 - i) 8:00 a.m. and 9:30 a.m., and
 - ii) 11:30 a.m. and 1:30 p.m., and
 - iii) 3:00 p.m. and 4:30 p.m.

- b) That 30 kilometers per hour school zone speed signs be erected to designate those portions of the roadways within the Municipal District of Mackenzie No. 23 herein before referred to as school zones for the guidance of any person or driver of any vehicle travelling on the said roadways.
- c) That 30 kilometers per hour ahead signs be erected 150 meters in advance of the 30 kilometer per hour school zone signs on all streets in the hamlets where school zones are located.
- d) That 30 kilometers per hour ahead signs be erected 300 meters in advance of the 30 kilometers per hour school zone signs on all rural roads where school zones are located.

4. BUFFALO LAKE ESTATES

That a maximum speed limit of sixty (60) kilometers per hour be established for the sections of road known as "Buffalo Lake Estates" or legally known as shown on attached schedule:

- a) Township Road 105-5 from Range Road 15-1 to Range Road 15-1A; and
- b) Range Road 15-1A from Township Road 105-5 to Township Road 106-6.

5. HAMLET SPEED LIMITS

- a) That a maximum speed limit of fifty (50) kilometers per hour be established in the hamlets of Fort Vermilion, La Crete and Zama, except in designated school and playground zones.
- b) Notwithstanding clause 5. a) that a maximum of seventy (70) kilometers per hour transition zone that connects a fifty (50) kilometers an hour zone within a hamlet increasing to a seventy (70) kilometer an hour zone to the hamlet boundary before proceeding to either an eighty (80) kilometers per hour zone on a gravel road or a one hundred (100) kilometer an hour zone on a paved highway, may be established on the outskirts of the hamlets as designated by the Director of Operations.
- c) That proper speed limit signs be placed at the boundaries of those hamlets mentioned in Section 1.

6. RURAL SPEED LIMITS

- a) That a maximum speed limit of eighty (80) kilometers per hour be established for all rural gravel roads within municipal boundaries.
- b) That a maximum speed limit of one hundred (100) kilometers per hour be established for the La Crete North and South Access Roads up to the Hamlet of La Crete boundary.
- c) That a maximum speed limit of sixty (60) kilometers per hour be established for all roads adjacent to and within Country Residential zoned subdivisions within municipal boundaries that front onto a rural road or an internal subdivision road
- d) Notwithstanding clause 6. a) that the speed limits may be reduced where determined by the CAO or designate.

7. PENALTIES AND RESCINDING BYLAWS

- a) That any person found guilty of violating the speed as indicated by the erected signs is subject to the penalties described in the Traffic Safety Act and Amendments thereto.
- b) That Bylaw 471/04 hereby be rescinded.

First Reading given on the 23rd day of February 2005.

"B. Neufeld" (signature on file)
Bill Neufeld, Reeve

"B. Spurgeon" (signature on file)
Barbara Spurgeon, Executive Assistant

Second Reading given on the 23rd day of February, 2005.

"B. Neufeld" (signature on file)
Bill Neufeld, Reeve

"B. Spurgeon" (signature on file)
Barbara Spurgeon, Executive Assistant

Third Reading and assent given on the 23rd day of February, 2005.

"B. Neufeld" (signature on file)
Bill Neufeld, Reeve

"B. Spurgeon" (signature on file)
Barbara Spurgeon, Executive Assistant

January 31, 2008

Mr. Bill Kostiw, CAO
Mackenzie County
P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0

Dear Mr. Kostiw,

It has come to the attention of the Fort Vermilion School Division that the Mackenzie County Council is considering removing the 30 km/hr school speed zone on 100 Street in front of La Crete Public School.

While we applaud the County for installing a traffic light at the corner of 100 Street and 99 Avenue, which has created a safer environment for students of La Crete Public School, eliminating the school zone would greatly increase the risk to the students.

It seems apparent that the installation of the traffic light was to assist in two ways:

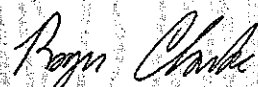
- i. Improve traffic flow at the 100 Street/99 Avenue intersection, and
- ii. Increase the safety of pedestrians crossing 100 Street, especially student pedestrians.

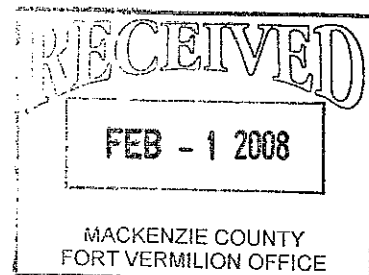
Installing the traffic light increases safety while removing the school speed zone decreases safety. It would seem appropriate to err on the side of caution when it comes to maximizing safety. The combination of the traffic light and the school speed zone assist in improving safety.

The natural tendency of drivers is to drive a little faster than the prescribed speed. Changing the speed zone increases the risk of drivers going past the school at speeds in excess of 50 km/hr. This is not a safe scenario.

The Fort Vermilion School Division strongly urges Mackenzie County to leave the current school speed zone of 30 km/hr in place.

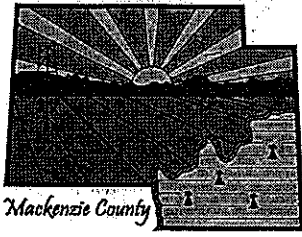
Sincerely,


Roger Clarke
Superintendent



FORT VERMILION SCHOOL DIVISION No. 52
"Providing the best possible education to all students."

P.O. BAG NO. 1, FORT VERMILION, ALBERTA T0H 1N0 • TELEPHONE (780) 927-3766 • FAX (780) 927-4625



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Johan Wolf Request to Waive Ambulance Invoice

BACKGROUND / PROPOSAL:

High Level EMS responded to a single vehicle rollover on February 2, 2007, on Highway 58 involving a logging truck owned by GTL Ltd. Upon High Level EMS arriving on scene all necessary treatment was provided and Johan was transported to High Level Hospital.

A letter was received from Johan Wolf, to clarify what had taken place at the incident. Johan Wolf has requested that invoice 5557 in the amount of \$607.78 be waived.

Since the date of the incident the company GTL Ltd. has ceased to exist.

OPTIONS & BENEFITS:

Option 1
That Johan Wolf pay invoice 5557 in full in the amount of \$607.78.

Option 2
That Johan Wolf pays a portion of invoice 5557 as decided by Council.

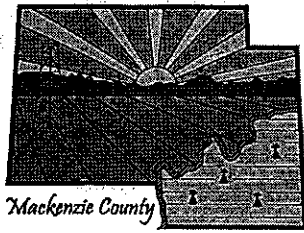
COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

For discussion.

Author: D. Driedger	Review by: R.N. Becker	CAO
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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Peter D. and Katharina Wiebe Request to Waive a Fire Invoice

BACKGROUND / PROPOSAL:

La Crete Fire Rescue responded to a house fire on January 1, 2008 located SW 18-104-14-W5, owned by Peter D. and Katharina Wiebe. La Crete Fire Rescue responded with 2 pumper units and 1 tanker. La Crete Water Service and Peters Water Service were also contracted out for water supply.

A letter was received from Peter and Katharina, the owner of house, to clarify what had taken place at the incident. Peter and Katharina have requested that \$5,370.85 be waived to leave a remaining balance of \$3,000.00, or a portion of the invoice.

OPTIONS & BENEFITS:

Option 1

That Peter D. and Katharina Wiebe pay invoice 7076 in full in the amount of \$4,181.30.

Option 2

That Peter D. and Katharina Wiebe pay a portion of invoice 7076 as decided by Council.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

For discussion.

Author:	D. Driedger	Review by:		CAO	
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PO Box 64

Buffalo Head Prairie, AB

TOH 4A0

February 1, 2008

Council of Mackenzie County

P.O. Box 640

4511-46 Avenue Fort Vermillion, AB TOH 1N0

Dear Council of Mackenzie County:

On January 1, 2008, we lost our home and many valued contents due to fire. We called 911 for the La Crete Fire Department and were very grateful and impressed by their quick response and hard work. Due to the nature of the incident, it was a quite lengthy process for them, resulting in an expensive fire suppression fee. We insure with Mennonite Mutual Insurance Company, but they only pay \$3000 for fire suppression fees. Since my spouse and I are aged seventy nine and seventy-eight respectively, and living on a fixed rate pension, we respectfully request you consider waiving the difference, or a portion of this bill. Thank-you.

Sincerely,

P. D. Wiebe
Katharina Wiebe
Peter D & Katharina Wiebe

HISTORICAL

INVOICE#: IVC00000000007076

INVOICE

Customer

WIEBE, PETER D. & KATHERINE
BOX 64

BUFFALO HEAD PRAIRIE AB

TOH 4A

Date: 1/25/2008

ID: 230296

Due Date: 2/24/2008

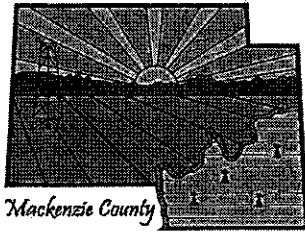
PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Quantity	Description	Unit Price	Total
1.00	STRUCTURE FIRE SW 18-104-14-W5, LA CRETE INCIDENT NO. 01-LCFR2-08, JANUARY 1, 2008 PUMPER UNIT - 1 @ 5.25HRS @ \$400.00/HR	\$2,100.00	\$2,100.00
1.00	STRUCTURE FIRE SW 18-104-14-W5, LA CRETE INCIDENT NO. 01-LCFR-08, JANUARY 1, 2008 PUMPER UNIT - 1 @ 6.00HRS @ \$400.00/HRS TANKER UNIT - 1 @ 6.00HRS @ \$400.00/HRS	\$4,800.00	\$4,800.00
1.00	CONTRACTED SERVICES LA CRETE WATER SERVICE	\$667.00	\$667.00
1.00	CONTRACTED SERVICES PETERS WATER SERVICE	\$803.85	\$803.85

YOU HAVE ANY QUESTIONS OR CONCERNS
REGARDING THIS INVOICE PLEASE CALL
30) 928-3983.

Subtotal	\$8,370.85
Tax	\$0.00
Total	\$8,370.85

PAYMENT DUE UPON RECEIPT - PAYABLE TO THE MD of Mackenzie
~~EASE INCLUDE TOP PORTION WITH PAYMENT~~



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The information/correspondence items will be presented on the meeting day.

	Page
• Action List	255
• Alberta Infrastructure & Transportation Annual Report	257
• Communities Achieving Responsive Services (CARS)	265
• "Celebrate Canada" 2008	271
• Northern Alberta Leaders Group	276
• Mayors' Symposium 2008	275
• Policy Discussion Questions	277

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

**Mackenzie County
Action List as of January 30, 2008**

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
October 10, 2006 Council Meeting			
06-714	That the Wolfe Lake Water Point be referred to the Operations Committee for review.	John K. Ed, John W. Bill N., Ryan	In progress
November 9, 2006 Council Meeting			
06-835	That administration prepare a draft subdivision design for lots along Tower Road in Zama and other appropriate areas in conjunction with the storm water master plan.	Ryan John Joulia Lisa	In progress
October 10, 2007 Council Meeting			
07-10-876	That administration work on the three and seven year infrastructure plans and consult with engineers as required.	Mark	In progress
October 25, 2007 Council Meeting			
07-10-958	That the Chief Administrative Officer follow up with the Emergency Services communications network.	Jason, Ron Ryan, Mark John, Joulia	In progress
07-10-984	That all County building inspections be completed before the end of the year.	Joulia John Mark	In progress
07-10-992	That administrative support be provided to Mustus Energy Ltd. to investigate funding sources from municipal, provincial, and federal entities and bring back options to Council.	Bill K. Greg N.	In progress
November 13, 2007 Council Meeting			
07-11-1050	That administration negotiate the purchase of Public Land with Alberta Sustainable Resource Development for the future urban expansion for the Hamlet of Zama.	Joulia Ryan	In progress
December 11, 2007 Council Meeting			
07-12-1112	That Mackenzie County seek Request for Proposals for the metal recycling project.	John K.	In progress

Motion	Action Required	Action By	Status
January 8, 2008 Council Meeting			
08-01-027	<p>That the County engineering firms be reduced to include the following and that administration be instructed to prepare service agreements with them:</p> <ul style="list-style-type: none"> • Stewart, Weir & Co. • AMEC Engineering • ISL Engineering • EXH Engineering 	Management	In progress
January 30, 2008 Council Meeting			
08-01-063	That a letter be sent to the AAMD&C indicating that Mackenzie County is not in support of returning to a two license plate system.	Bill K.	In progress
08-01-068	That the Chief Administrative Officer or designate work with Mackenzie Housing regarding the affordable housing proposal in Zama.	Bill K.	

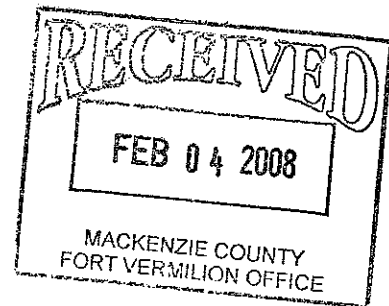


ALBERTA
MINISTER OF INFRASTRUCTURE
AND TRANSPORTATION

AR34163

January 28, 2008

Mr. Gregory Alan Newman
Reeve
Mackenzie County
P.O. Box 640
Fort Vermilion, AB T0H 1N0



Dear Reeve Newman:

I am pleased to announce the release of Alberta Infrastructure and Transportation's 2006/2007 Annual Report. This document provides an overview of the Ministry's programs and achievements during this past fiscal period.

The Ministry is responsible for Alberta's road and bridge infrastructure and the delivery of water management facilities; provides grant funding to support municipal infrastructure including water and wastewater treatment facilities; and shares responsibility with partner ministries for school, health and post-secondary infrastructure.

Ministry highlights include release of the Alberta Traffic Safety Plan, developed in conjunction with other ministries and stakeholders to help prevent motor vehicle collisions, build safer roads, enforce traffic laws and increase awareness about traffic safety.

In addition, a new framework for the overall management of capital programs for schools, post-secondary institutions and health facilities was implemented and a Request for Proposal was issued for a standard core school design consisting of permanent core building components.

For future projects, the Ministry adopted the Leadership in Energy and Environmental Design Silver Standard. This means all new government-funded buildings will be designed to reduce the impact of new buildings on the environment, conserve energy and as a result, save taxpayer dollars. Also, the Ministry implemented a value management process for major projects.

.../2

Reeve Newman
Page Two

Efforts continue toward developing harmonized motor carrier regulations across Canada in the areas of cargo securement, trip inspection standards and national hours of service. Further work was also done to achieve consensus on harmonized weights and dimensions in the Western Region for long-combination vehicles, tridem drive trucks and weight on super single tires.

An electronic copy of Alberta Infrastructure and Transportation's Annual Report can be obtained online from the Ministry's Web site at www.infratrans.gov.ab.ca.

If you have any questions or would like a published copy of the Annual Report, please contact Ms. Sandra Stemmer, Director, Strategic and Business Planning, at (780) 644-7111 or by e-mail at sandra.stemmer@gov.ab.ca. A summary document of highlights is enclosed.

Sincerely,



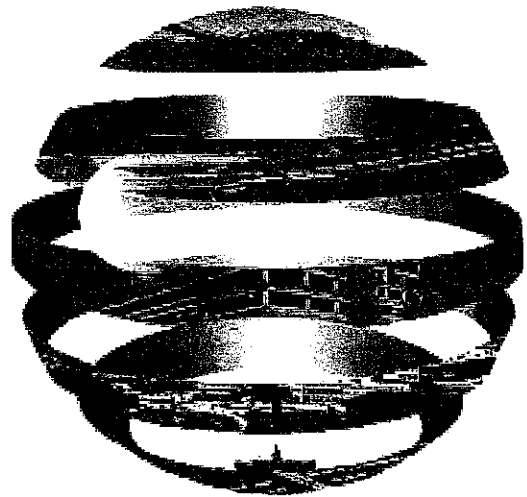
Luke Ouellette
Minister of Infrastructure and Transportation
M.L.A., Innisfail-Sylvan Lake

Enclosure

cc: Ms. Sandra Stemmer

Infrastructure and Transportation

2006 – 2007
Annual Report
Highlights



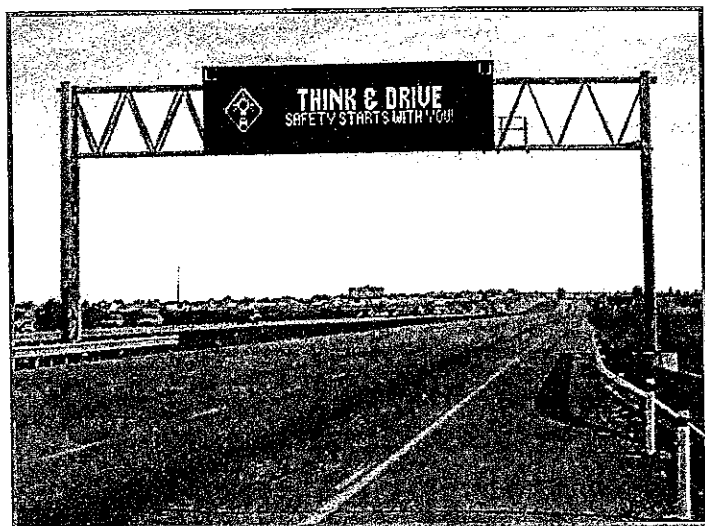
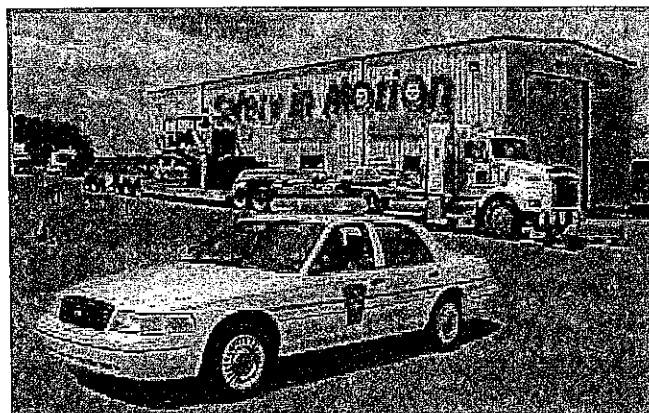
Alberta

Core Business One:

Manage provincial transportation safety programs

Goal 1 Highlights

- Released the Alberta Traffic Safety Plan (ATSP) to help prevent motor vehicle collisions, build safer roads, enforce traffic laws, and get the message out to all Albertans about traffic safety.
- Implemented electronic driver knowledge tests in conjunction with registry agencies to replace written tests for new drivers and people applying for other license classes.
- Commenced construction of a post-and-cable barrier system on the Deerfoot Trail median from 16 Avenue North to Country Hills Boulevard.
- Expanded the system of camera-equipped road weather information stations by adding 36 new stations, for a total of 63 locations along Alberta's highway system.
- Opened a new interchange providing a direct road connection between the Foothills Medical Centre and the new Alberta Children's Hospital in Calgary.



Ministry Vision

Alberta Infrastructure and Transportation is a Centre of Excellence providing effective infrastructure to support Alberta's growth and prosperity.

Ministry Mission

We contribute to Alberta's economic prosperity and quality of life through the provision and support of effective, safe, innovative and sustainable transportation, public buildings, and water and wastewater infrastructure.

Core Business Two:

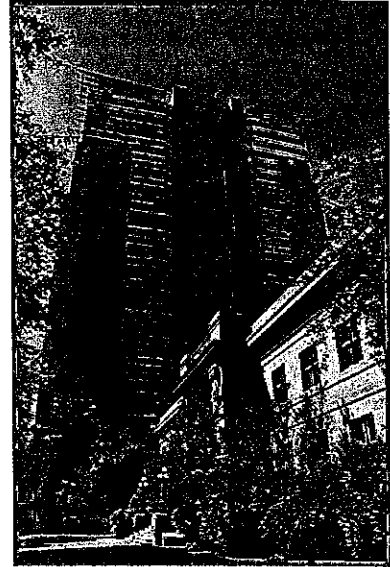
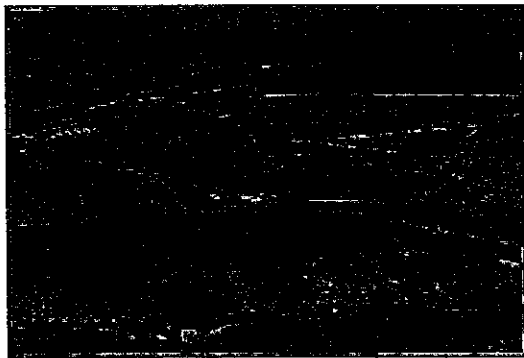
Plan, develop and manage government owned and leased infrastructure

Goal 2 Highlights

- Completed the southwest portion of the Edmonton ring road, connecting Highway 2 and Highway 16 around Edmonton.
- Opened a downtown bypass lane on Highway 63 and completed three intersection improvements at other locations within Fort McMurray along Highway 63 to reduce traffic congestion.
- Twinned eastbound lanes of Highway 11 between Red Deer and Sylvan Lake, which included a new bridge over Cygnet Lake and improvements to the intersections of Highways 11 and 20.
- Signed a 30-year contract with the Stoney Trail Group to design, build, operate and partially finance the Calgary northeast ring road from Stoney Trail to its junction with Deerfoot Trail to 17 Avenue SE.

Goal 3 Highlights

- Designed a containment system at the Turner Valley Gas Plant to prevent hydrocarbons from entering the Sheep River and groundwater.
- Reached the midpoint on the multi-year Carseland/Bow River Headworks project.
- Commenced the Alberta Northern Erosion Control Program in collaboration with Environment to rehabilitate facilities, including construction of dykes and bank armoured.



Goal 4 Highlights

- Celebrated the “topping off” of the new Calgary Courts Centre. The construction of the roof portion of this modern complex represents a major milestone for the project. The project complies with the Leadership in Energy and Environmental Design (LEED) Silver standard.
- Initiated, in collaboration with Solicitor General and Public Security, detailed planning for a new remand facility in north Edmonton.
- Opened the Lois Hole Memorial Garden in memory of former Lieutenant-Governor Lois Hole, located on the south grounds of the Alberta Legislature.
- Assisted the Persons with Developmental Disabilities Board with planning consolidation of services to reduce future operation and maintenance costs at the south site of Michener Centre in Red Deer.
- Completed a number of projects announced in 2004-05 to celebrate Alberta’s Centennial, including: the Boreal Centre for Bird Conservation; Cypress Hills Provincial Park Interpretive Centre; Writing-on-Stone Provincial Park Interpretive Centre; and the Royal Tyrrell Museum Field Station, Phase 2. These projects each comply with the LEED Silver standard.

Core Business Three:

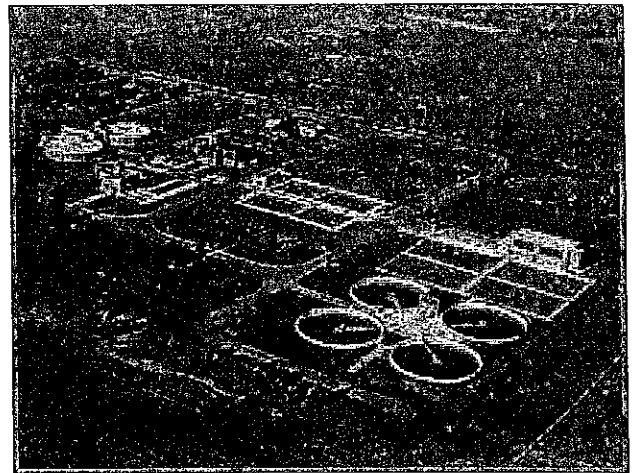
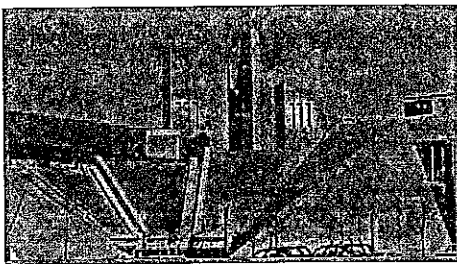
Partner with municipalities, boards and other government departments and agencies to plan, develop and implement infrastructure that meets local and government needs

Goal 5 Highlights

- Provided funding of \$75.3 million in 2006-07 for development of regional municipal water and wastewater systems.
- Continued annual transportation funding in the cities of Edmonton and Calgary based on five cents per litre of fuel delivered within their boundaries.
- Provided the Basic Capital Grants and Cities Special Transportation Grants to cities and urban service areas excluding Calgary and Edmonton for transportation capital projects.
- Provided federal funding to all Alberta municipalities under the Federal Funding for Cities and Communities Program.
- Administered the five-year \$3 billion Alberta Municipal Infrastructure Program to all Alberta municipalities to assist in construction, upgrading or rehabilitation of priority municipal infrastructure.

Goal 6 Highlights

- Issued a Request for Proposal for the development of a standard core school design consisting of permanent core building components containing a gymnasium, library, special teaching spaces, administration, washrooms, and other core needs.
- Implemented value management process for major projects to better control costs and scope.
- Implemented a new framework for overall management of capital programs for schools, post-secondary institutions and health facilities.



Goal 7 Highlights

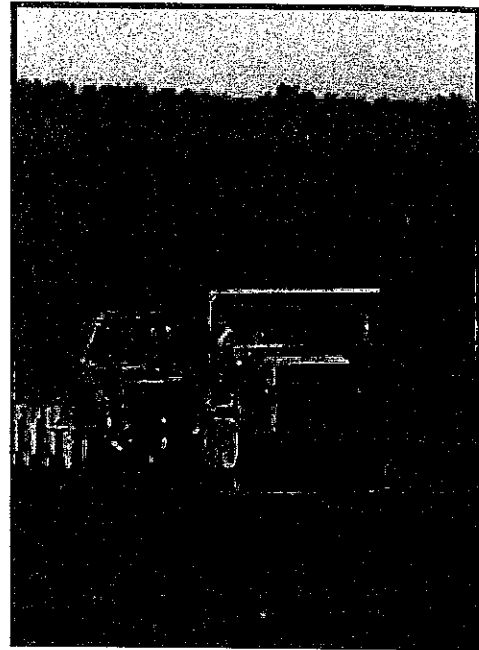
- Developed a comprehensive Capital Plan submission, following consultation with all ministries and the Associate Minister Responsible for Capital Planning, on capital needs. Also developed three, five, and 10-year Capital Plans.
- Developed process improvements to assist with mitigation of cost escalation, such as early or advanced project tendering; improved contract structures including bundling of projects, and alternative delivery.
- Administered the Natural Gas Rebate Program to more than one million eligible homes and businesses, providing approximately \$377.9 million in rebates.
- Transferred legal title of 21 health facilities to respective Regional Health Authorities and in conjunction with Treasury Board worked with stakeholders to align ownership of health facilities, such as hospitals, with those accountable for facility operation and condition.

Core Business Four:

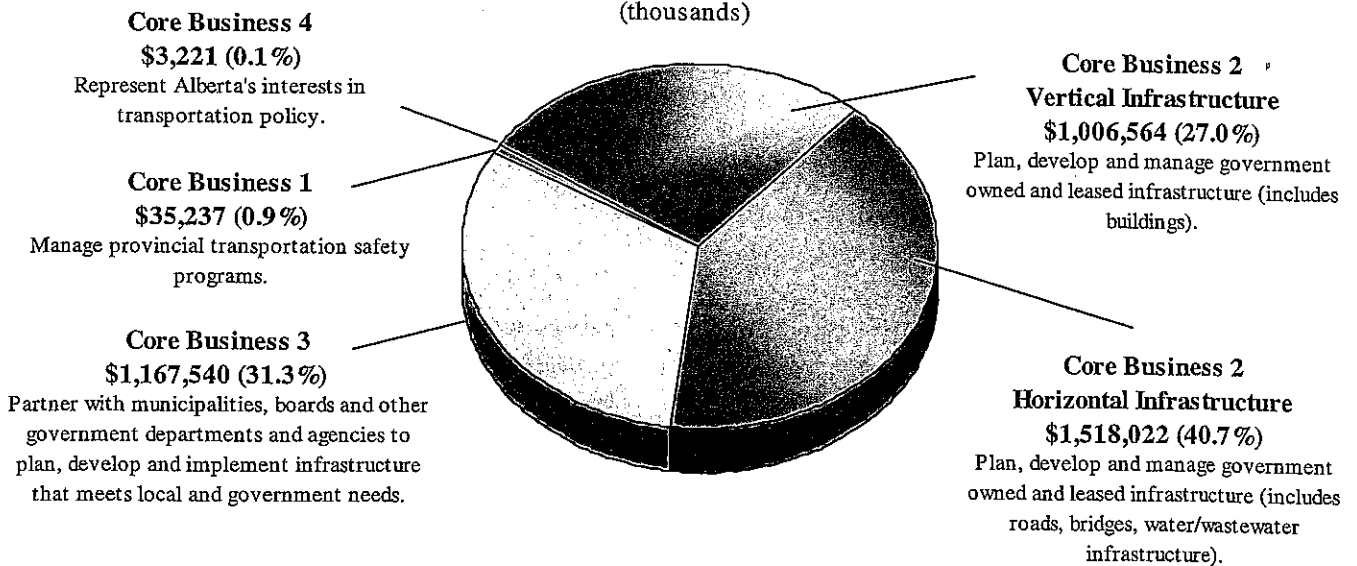
Represent Alberta's interests in transportation policy

Goal 8 Highlights

- Secured a contribution of \$150 million from the Canada Strategic Infrastructure Fund toward twinning a section of Highway 63 from Grassland to Marianna Lake.
- Began a market demand assessment study for high-speed rail in the Edmonton and Calgary corridor.
- Continued developing harmonized motor carrier regulations across Canada in the areas of cargo securement; trip inspection standards; and national hours of service.
- Worked with partners to achieve consensus on harmonized weights and dimensions in the western region for long combination vehicles, tridem logging drive trucks, and weight on super single tires.



2006-2007 Ministry Spending by Core Business
(Operating Expense and Capital Investment Combined)
(thousands)



Performance Measures

Highlights 2006-2007 Annual Report

Performance Measures	2006-2007 Targets	Results
• Percentage of light duty vehicle occupants wearing seat belts in Alberta (rural and urban)	88%	✓ 90.9%
• Percentage of inspected commercial vehicles requiring on-site adjustments *	19%	29.7%
• Percentage of drivers involved in fatal collisions who had consumed alcohol *	19%	22.7%
• Percentage of drivers involved in injury collisions who had consumed alcohol *	4.6%	✓ 4.6%
• Percentage of paved highway network that is in good, fair and poor physical condition	Good 66% Fair 23% Poor 11%	Good 60.6% Fair 25.4% Poor 14%
• Percentage of provincial highways that are functionally adequate	79.4%	✓ 79.4%
• Remaining kilometres of graveled provincial highway to be paved *	500 kilometres	✓ 310 kilometres
• Percentage (urban and rural) of the North-South Trade Corridor that is twinned and open to travel	88%	87%
• Percentage of ring roads in Edmonton and Calgary open to multi-lane travel	26.5%	✓ 29.2%
• Percentage of Carseland/Bow River rehabilitation completed	53%	✓ 65%
• Percentage of Ministry owned and operated facilities in good, fair and poor physical condition	Good 48% Fair 49% Poor 3%	Good 40% Fair 56% Poor 4%
• Percentage of Ministry owned and operated facilities that provide acceptable functional service	88.8%	88.2%
• Average operating cost of Ministry owned and operated office space compared to industry average *	Below \$112.66 per sq. metre (industry average)	✓ \$91.49
• Consumption in megajoules per gross square metre of Ministry owned and operated buildings *	1,750	✓ 1,746
• Percentage of health facilities in good, fair and poor physical condition	Good 72% Fair 24% Poor 4%	Good 67% Fair 28% Poor 5%
• Percentage of school facilities in good, fair and poor physical condition	Good 65% Fair 32% Poor 3%	✓ Good 71% Fair 26% Poor 3%
• Percentage of post-secondary facilities in good, fair and poor physical condition	Good 55% Fair 35% Poor 10%	✓ Good 60% Fair 30% Poor 10%

Legend:

* For these measures, lower numbers indicate better performance

✓ Target Achieved

Contact Information

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Strategic and Business Planning Unit
Second Floor, 6950 - 113 Street
Neil Crawford Provincial Centre
Edmonton, AB T6H 5V7

Darcy Kolodnicki
Manager, Performance Reporting
(780) 427-8427

Sandra Stemmer
Director, Strategic and Business Planning
(780) 427-1877

CARS

Communities Achieving
Responsive Services

Fact Sheet #1

What is Rural Voices?

Rural Voices is a national support network which provides a way for communities across Canada to connect with, and learn from, each other. Initially operating as a virtual network, Rural Voices has become a means for rural remote and northern communities to benefit from knowledge, learning and best practices in early childhood education and care locally, provincially and nationally.

Rural Voices fills a critical void in the flow of practical, professional and research information to rural remote and northern communities across the country, helping to ensure that our youngest citizens have the best start in life, and that their families have access to the responsive, flexible supports they need. Rural Voice's mission is:

"to help build quality child care in rural remote and northern Canada....one community at a time."

Rural Voices is not a membership organization

Participation in the Rural Voices network is voluntary and free. The network strives to provide a "rural conscience" for other organizations and government representatives to ensure the needs of rural remote northern and communities are heard. The Rural Voices network is maintained through:

- Electronic communication (email and web site)
- Toll free telephone line
- Individual Mentorship either locally or from afar
- Connecting/matching communities
- Distribution of public education materials
- Development of a common voice for rural remote and northern issues and needs

How is Rural Voices funded?

Rural Voices does not receive any core funding at this time. The network is hosted by CFAN (Childcare Family Access Network) in Langruth, Manitoba. Coordination of the network is provided by two volunteer Rural Voices Co-Managers. Periodically the volunteer Co-Managers of Rural Voices organize and seek funds for national projects and events.

How do I become a part of the Rural Voices Network?

It is easy to participate in the Rural Voices Network. Just email Rural Voices at ruralvoices@xplornet.com.

Since its inception in 2002, Rural Voices has nationally distributed and/or hosted:

- **Help or Hindrance:** A Policy Review of Early Childhood Education and Care in Rural Manitoba and Saskatchewan
- **Rural Treasures** – a collection of exemplary rural child care programs in Manitoba and Saskatchewan
- **Rural Child Care – We're Worth It!: Strategic Directions For Moving Ahead on a National Child Care Strategy for Rural Remote and Northern Communities** – discussion paper developed by rural remote and northern participants from every province and territory including Aboriginal and Francophone communities. The paper is available in both French and English.
- **Rural Child Care – We're Worth It!: Education Package** – a bilingual public education CD and poster package which includes the national strategy paper, directory of national supports and organizations support child care, and a public education presentation. The package is designed to raise awareness of the need for responsive, quality child care services in rural remote and northern across the country.
- **From Vision to Action** – a national think tank with the goal to secure interest from national organizations to work collectively to support the development of quality child care in rural remote and northern Canada. Collectively the group discussed public awareness and policy solutions regarding child care in rural remote and northern communities. The group developed a draft plan of action for further pursual.
- **Integrated Hub Model Project** – a 4.5 year national project involving two rural communities who participated in the testing and development of the CARS (Communities Achieving Responsive Services) Process, training tools and resources.

Present Rural Voices Projects

CARS Lawson Project: 3 years (2007-2010)
26 Sites Nationally
Monthly Teleconference Training Events
One National Meeting (Spring 2009)

CARS National Conference: February 20-22, 2007
Winnipeg, Manitoba
Sharing the CARS Process with
community parents, volunteers, front line workers and others
interested in improving access to services for rural remote and
northern families.

CARS For Women and Children: Dec 2007- Jan 2009
26 moms (organized into two
groups) from each province and territory will spend 5 months
learning the CARS process. The five month period will include two
training sessions in Winnipeg and 3 Teleconference Events.



For more information contact:
Carol Gott
cgottfam@aol.com
1-866-424-0707
Jane Wilson
ruralvoices@xplornet.com
1-866-255-0687

CARS

Communities Achieving
Responsive Services

Fact Sheet #8

What is CARS?

When you live in rural remote and northern Canada, you know how hard it can be to find and access services - whether it's services for children, families, youth, adults or seniors. Even if services or supports are available to you, they are often not available in your own community, during the hours you need them, or in a way that responds to your individual needs.

To help rural remote and northern communities access the services they need, Rural Voices, a national support network, has developed a process called CARS (Communities Achieving Responsive Services). CARS is a community owned and community directed process that can be used to improve how well present services respond to the needs of community people. CARS also can help communities develop services that they presently don't have - but need.

The CARS process includes a series of steps that bring community members together to identify challenges and needs in the community and to develop creative solutions to those challenges and needs. The CARS process focuses on getting things done by working together, identifying community assets, building new community partnerships, bringing additional resources into the community and learning how to celebrate each little success!

CARS is an open community process that everyone is invited, and encouraged, to participate in. In fact, CARS will not be successful in a community without the participation of its citizens. Some community members who could participate in the CARS process include:

- community parents
- community volunteers
- area businesses
- service clubs
- local church groups
- community committees
- non profit organizations and services
- public services like education or public health
- politicians
- government departments.

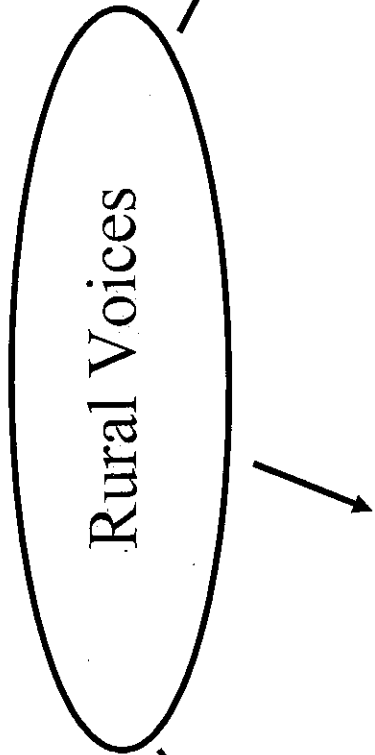
Rural Voices is training people in communities across Canada to be facilitators of the CARS process. CARS facilitators can be any community member with an interest in improving services in their community. For example, **you** could be trained as a CARS facilitator.

CARS facilitators will develop the skills to support community members to work towards improving access to services in their local community. Facilitators will help their community identify leadership, develop a vision and move that vision forward through collective community action and change. Over the next three years, Rural Voices will provide ongoing support to people who are developing the skills and capacity necessary to help their community participate in the CARS process.

For more information of the CARS process, please contact Rural Voices at 1-866-255-0687 or contact Rural Voices by email at ruralvoices@explornet.com.

Rural Voices, CARS Training Resource
DARE TO DREAM MODULE
Carol Gott, December 2007

CARS Opportunities



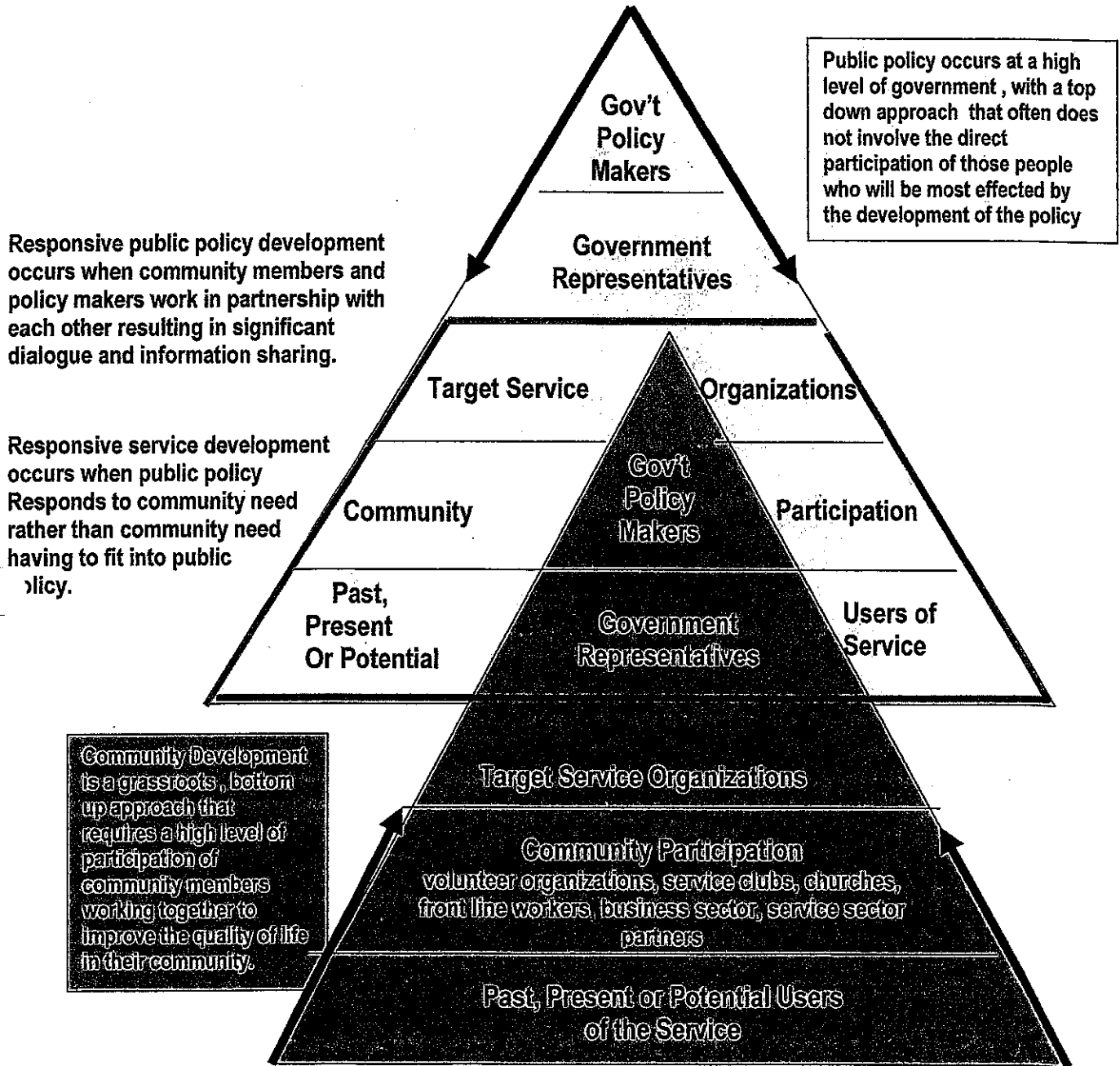
CARS Conference
3 Days
February 20-22nd
Winnipeg, Manitoba
Up to 150 people in total

CARS Lawson Project
3 Years
Distance Training Events
3 Site Visits
1 National Meeting
26 Sites
At least 1 trainer in each site

CARS for Women and Children
5 Month training program
Two groups (Jan 08) and (Sept 08)
2 in person training events
3 distance training events
26 sites in total
At least one in each site
Must be a mother with young children

CARS: Development of Responsive Public Policy

Public Policy Development (Directed by Government)



Community Development (Directed by the Community)



“CELEBRATE CANADA!” 2008

The 2008 Funding Application form is now available on the Celebrate Canada Web site at the following address:
http://www.pch.gc.ca/special/canada/invitation/GRANT_FORM_e.pdf

Funding is made available for community-based celebrations and I am pleased to provide you with a **funding application form**. Also enclosed is a nomination form for the **Canada Day Youth Award**, another important aspect of the program.

Funding application forms postmarked or otherwise delivered to the Department of Canadian Heritage office after **February 28, 2008** cannot be considered.

I am also enclosing a fact sheet for the **“Building Communities Through Arts & Heritage”** funding program. Please review it and pass it on to any group in your community that may be able to benefit from it.

If you have any questions, you may contact the area director representing the Celebrate Canada Committee for your region (see attached list). You can also contact the Department of Canadian Heritage in Edmonton at 780-495-3350.

« LE CANADA EN FÊTE! » 2008

Le formulaire de demande de financement pour l'année 2008 est maintenant disponible sur le site Web Le Canada en fête! à l'adresse suivante :
http://www.pch.gc.ca/special/canada/invitation/GRANT_FORM_f.pdf

Une aide financière sera offerte pour des événements et j'ai le plaisir de vous transmettre un **formulaire de demande de financement**. En plus, vous trouverez ci-joint un formulaire de mise en candidature pour le **prix Jeunesse de la fête du Canada**.

Toutes demandes de financement postées, le cachet de la poste faisant foi, ou livrées après le **28 février 2008** au bureau du ministère du Patrimoine canadien ne seront pas acceptés.

Vous trouverez aussi ci-joint une fiche de renseignements au sujet du programme **« Développement des communautés par le biais des arts et du patrimoine »**. Veuillez en prendre connaissance et la remettre à tout organisme de votre communauté auquel ce programme pourrait profiter.

Pour obtenir de plus amples renseignements, vous pouvez communiquer avec le directeur du Comité des célébrations du Canada de votre secteur (liste ci-jointe), ou avec Patrimoine canadien à Edmonton, au 780-495-3350.

Susan Farnell

Vice-President Celebrate Canada! Committee for Alberta
Vice-présidente/Comité des célébrations du Canada en Alberta

www.celebratecanada-ab.ca

www.celebratecanada-ab.ca/fr



**List of Area Directors
Celebrate Canada Committee for
Alberta**

MARILYN MILAVSKY
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Email: mtm@telusplanet.net

SUSAN FARNELL
Vice-president
susan.farnell@edmonton.ca

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Area Director - Zone A - Grande Prairie & Area
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VACANT
Area Director - Zone B - Fort McMurray & Area
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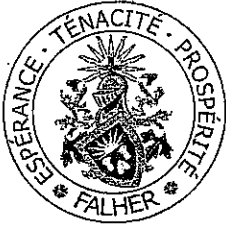
RON WILLIAMS
Area Director - Zone I - Camrose & Area
Telephone: 780-853-4214

DOROTHY BERGOS
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Email: dbergos@telus.net

INGRID FRANCHUK
Area Director - Zone K - Westlock & Area
Email: poond@telusplanet.net

www.celebratecanada-ab.ca

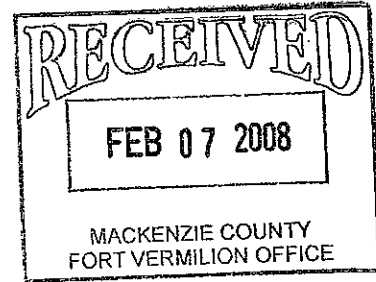
www.celebratecanada-ab.ca/fr



Town of
Ville de **FALHER**
"Honey Capital of Canada"

February 5, 2008

Northern Alberta Elected Leaders
c/o City of Grande Prairie
P.O. Bag 4000
10205-98 Street
Grande Prairie, AB
T8V 6V3



Attention : Bernadine Benson


Re : 2008 Members Fee

We acknowledge receipt of your invoice for a membership in the newly established « Northern Alberta Elected Leaders » group for the year 2008.

The Council of the Town of Falher had paid a membership in 2007 along with five other municipalities. Council deems that due to the low number of municipalities who had paid the requested fees in 2007, this initial payment should be applied to the 2008 membership invoice.

Thank you for your review of this matter.

Sincerely,


Gerard A. Nicolet
Municipal Administrator

/vm

cc. Town of Grimshaw
Mackenzie County
Village of Rycroft
Town of High Prairie
Village of Girouxville

President's Message



On behalf of the AUMA, I would like to extend a personal invitation to all Alberta Mayors and Deputy Mayors to attend the 2008 Mayors' Leadership Symposium.

Municipalities across Alberta are both fortunate and honoured to have strong and capable leaders committed to ensuring the best interests of their citizens and the province of Alberta in general. The AUMA strongly values and supports the work of Alberta Mayors and councils across Alberta. We would also like to recognize the tremendous dedication and commitment required in fulfilling the many diverse duties of a Mayor. This Symposium will give you the opportunity to learn more about leadership and the accountability of the positions you hold.

The Alberta Urban Municipalities Association looks forward to maintaining our positive relationship with Alberta Mayors and acting as both a resource and a voice for municipalities province wide.

Thank you for your outstanding efforts on behalf of our communities and the many people you serve.

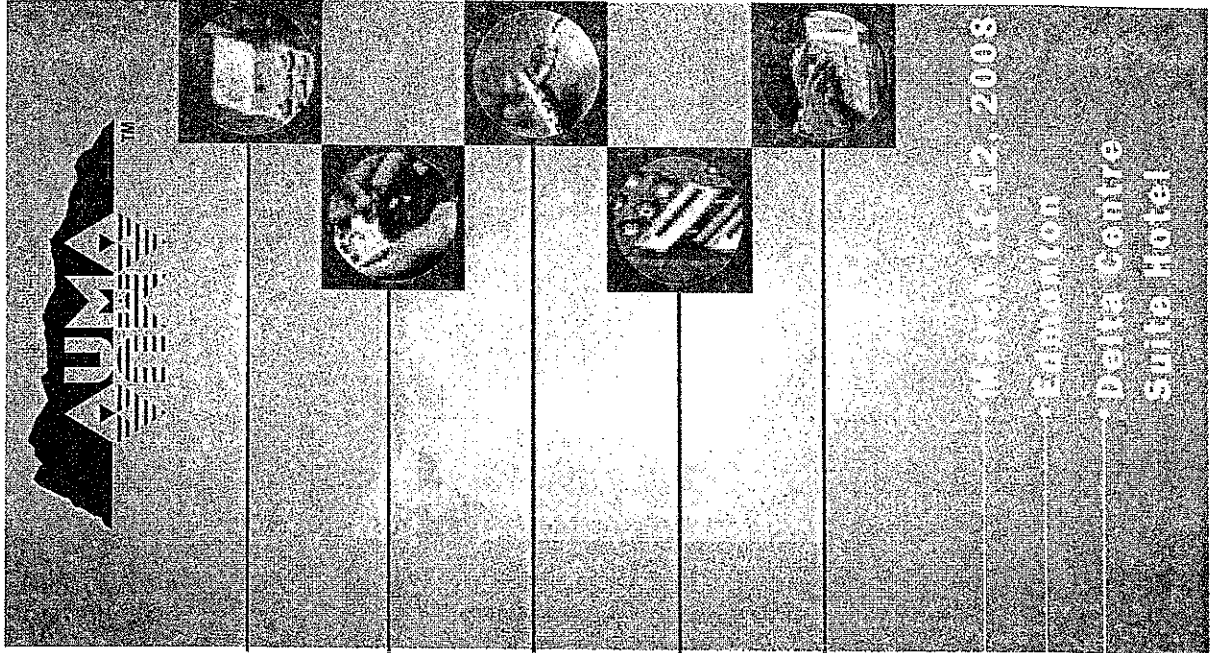
We hope to see you in March!

Sincerely,

R. Lloyd Bertschi
President

Mayors' Symposium 2008

Leadership & Accountability



F.O.I.P.

The personal information on the registration form will be used for the purposes of managing the conference only. The information is protected by the provisions of the Alberta Freedom of Information and Protection of Privacy Act.

Cancellation Policy

All cancellations must be submitted in writing to AUMA via e-mail (akelm@auma.ca) or fax. Requests received prior to March 1, 2008 will receive a refund less a \$50.00 administrative fee. All refunds will be issued after the event. Requests received after March 1, 2008 will not be eligible for a refund.

The Delta Edmonton Centre Suite

The preferred hotel for the conference is the Delta Edmonton Centre Suite. Conference participants are responsible for their own accommodations. A conference rate is available at the hotel starting at \$159.00 per night plus applicable taxes. The room block is held on a first-come, first-serve basis. To make a room reservation, please contact the hotel directly (1-800-661-6655) and mention Alberta Urban Municipalities Association to ensure you receive the conference rate. Reservations must be confirmed prior to February 18, 2008 in order to qualify for the room block.

More details and registration available online at www.auma.ca.

10507 Saskatchewan Drive Edmonton, AB T6E 4S1 •
780.433.4451/310.AUMA •
Register online at www.auma.ca •

What is the Mayors Symposium?



The Symposium brings together Mayors, Deputy Mayors and other stakeholders to gain a better understanding of the role through the shared experiences of a number of notable speakers.

Who should attend the Symposium?



Mayors, Deputy Mayors and others who want to learn more about leadership & Accountability of the positions they hold.

Why should you attend?



The Mayors Leadership Symposium will help you to demonstrate ethical leadership and promote good governance in decision making while working within both legislative and policy frameworks to strengthen council effectiveness and council-manager relations.

Event Details

Attend the Mayors Symposium 2008

March 11-12

Delta Edmonton Centre Suite

Cost: \$300*

Register today online at

www.auma.ca

Event Agenda

Tuesday, March 11

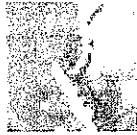
- 7:30-8:30 Breakfast
- 8:30-9:15 Visionary Leadership
- 9:15-10:30 **Leadership Role of the Mayor**
Elements of Effective Leadership
Chairmanship
- 10:15-12:00 **Leadership Role of the Mayor *cont'd***
The Mayor and the CAO Team
- 12:00-1:00 Lunch
- 1:00-2:30 **Networking and Partnership Role**
The value of Partnerships with community businesses and organizations
The value of Engaging community and citizens
- 2:45-4:00 **Networking and Partnership Role *cont'd***
Partnerships with the media
Working with AUMA
- 5:30-8:00 Evening meal

Wednesday, March 12

- 7:30-8:30 Breakfast
- 8:30-9:15 Premier's Address
- 9:15-10:45 **Governing Role of the Mayor**
Legal obligations
Financial accountability
Sustainability reporting
- 11:00-12:15 **Governing Role of the Mayor**
Ethics
- 12:15-1:30 Lunch
- 1:30-2:30 **Personal Role of the Mayor**
Balancing personal and professional lives
- 2:45-3:30 **Governing Role of the Mayor *cont'd***
Corporate governance and accountability
- 3:30-3:45 Closing

What will you take away from the Symposium?

- Learn and improve upon the leadership role of the Mayor, the elements of effective leadership and understand the relationship between the elected officials and the administrative officials
- Better understanding of the legal obligations of a Mayor
- Understand your financial accountability and what key questions to ask to mitigate risk
- Learn the principles behind good corporate governance and how the council/chair can promote and require good governance
- Understand the value of ethics in today's fast-paced work and political environment
- Learn the value of understanding, developing and working in partnership with other parties, the challenge partnerships and how to evaluate whether or not a partnership is the optimum way to carry out an activity
- The value of engaging your community and citizens and learn innovative ways to accomplish this
- Learn about how your association (AUMA) has helped you in the past and what initiatives you can expect from us in 2008
- Opportunity to build strong Mayoral networks
- Take part in a workshop on how to balance your personal and professional lives



Urban Systems – Visions Issues and Opportunities

Policy Discussion Questions

1. What role should Mackenzie County have in supporting agriculture, both as an economic sector and as a way of life?
 - ✦ As agriculture is a high priority, Mackenzie County should support agriculture both financially through the Agriculture Service Boards and by lobbying the Provincial and Federal Governments.

2. What strategies could Mackenzie County pursue to support and promote agriculture?
 - ✦ By promoting and funding a successful and active Agriculture Services Board.
 - ✦ By lobbying ASRD for the conversion of Green zone lands to White Zone lands.

3. Should Mackenzie County designate specific areas in which the County will support the location of residential development? Where would these areas be most appropriate?
 - ✦ Yes, to the lower class of soil classifications (5-7). Also this type of development should take place near the hamlet boundaries and or where there is already an existing concentration of MLCR

4. What regulations/application processes should the County consider for resource-based industries operating on land which is almost exclusively under provincial jurisdiction?

⌵ Minimal, subject to road protection agreements.

⌵ Develop as close to adequate infrastructure as possible to reduce costs.

5. Are there opportunities for active collaboration with industry in the region for the development of trail corridors?

⌵ Yes, where feasible.

6. How can Mackenzie County facilitate communication and information sharing between resource-based industry, the Province, and residents?

⌵ Through additional consultation with residents.

⌵ Through active interaction with all levels of government.

7. Should the County play an active role in attracting investment? If so, how?

⌵ Absolutely, through the CAO and Council.

⌵ By creating an attractive environment.

8. What role should the County play in encouraging additional development of value-added industry in the region?

⌵ By developing policy that encourages growth.

⌵ Policy requires appropriate balance with residents needs & concerns.

9. To what extent should Mackenzie County support tourism as a growing economic sector?

- ✚ Large, extensive support for growing tourism.

10. What are some tourism resources unique to Mackenzie County that could be developed to enhance the County's potential as a tourist destination?

- ✚ Migratory Bird Hunting (Goose/ Duck)
- ✚ Northern Lights (Aurora Borealis)
- ✚ Trophy Fishing
- ✚ Large Game hunting / guiding
- ✚ Peace River – all its associated assets.

11. What are the main forms of recreation which are not currently available within Mackenzie County that the Vision, Issues and Opportunities Recreation and Tourism Page residents would like to be provided?

- ✚ Ski Hill
- ✚ Swimming Pool
- ✚ Connecting all the Snowmobile / ATV trails
- ✚ Hunt Farms

12. What resources are needed to implement a successful recreation and tourism strategy?

- ⌚ More money in developing our campgrounds, recreational facilities, community recreation directors.

13. To what economic level is the County willing to invest in the recreation activities for its residents and visitors?

- ⌚ Between 5% and 10% - this would equate to appx. 1.5 / 2.5 million.

14. What is the main inter-municipal issues facing Mackenzie County and the northwest portion of Alberta in general?

- ⌚ Costs to deliver municipal services.
- ⌚ Multi Lot Country Residential
- ⌚ Cost sharing of service delivery
- ⌚ Communication

15. What current partnerships are there between the County and its municipal neighbors? How can these be improved?

- ⌚ New negotiating team in place and is working on a new IDP

16. Does Mackenzie County see opportunities for partnerships with local First Nations communities? Does a positive working relationship exist today?

- ⌚ Yes, in general on specific issues it is positive.